



# **RESOURCE MANAGEMENT COMMITTEE**

## **THE WEST COAST REGIONAL COUNCIL**

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Tuesday, 11<sup>th</sup> December 2012**

**B.CHINN**  
CHAIRPERSON

**M. MEEHAN**  
Planning and Environmental Manager  
**J. ADAMS**  
Consents and Compliance Manager

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**THE WEST COAST REGIONAL COUNCIL****MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE  
HELD ON 12 NOVEMBER 2012 AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,  
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.30 A.M.****PRESENT:**

B. Chinn (Chairman), A. Robb, T. Archer, D. Davidson, A. Birchfield, I. Cummings

**IN ATTENDANCE:**

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), M. Meehan (Planning & Environmental Manager), J. Adams (Consents & Compliance Manager), T. Jellyman (Minutes Clerk)

**1. APOLOGIES**

**Moved** (Archer / Cummings) *that the apologies from Cr Scarlett and F. Tumahai be accepted.*

*Carried*

**2. PUBLIC FORUM**

There was no public forum.

**1. MINUTES**

**Moved** (Archer / Cummings) *that the minutes of the previous Resource Management Committee meeting dated 9 October 2012, be confirmed as correct.*

*Carried*

**Matters Arising**

There were no matters arising.

**2. CHAIRMAN'S REPORT**

Cr Chinn reported that he attended rating district meetings along with Cr Davidson in Okuru, Franz Josef, Lower Waiho, Whataroa for the Matanui, Waitangitanga and Whataroa meetings and Harihari for the Wanganui rating district meeting. He also attended Raft Creek, Vine Creek, Kowhitirangi, Kaniere and Southside rating district meetings. He stated some interesting questions relating to wetlands were asked at these meetings.

**Moved** (Chinn / Archer)

*Carried*

**3. PRESENTATION****West Coast Hydrometric and Climatological State of Environment Report**

S. Beaumont made this presentation. He advised that this report is a Climatological and hydrometric summary using data from seven climate stations, 26 rainfall stations and 20 flow recorder stations. This data covers from 2005 to 2011. S. Beaumont advised that these stations are run by WCRC, NIWA, MetService, Meridian and TrustPower. He advised that sunshine hours and wind levels are also included in the report. Cr Archer asked if there is any correlation between Reefton's frost days and the air quality readings on these days. S. Beaumont advised that Reefton has a large number of frost days and very low wind which is not helpful for the dispersion of PM<sub>10</sub> levels. He stated there are on average 58 frost days per year in Reefton. S. Beaumont advised that the Cropp River at Woodstock and Tuke River catchment receives between 10 and 11 metres of rainfall per year, which is substantial, and the wettest catchment on the West Coast. He stated at the other end of the spectrum Reefton, Waipuna, Grey, north



of the Grey and Lower Buller catchment areas have a lot less rainfall, approximately 1900 mms per year. He advised that 2005 was very dry in the Buller region. Reefton recorded its wettest year on record in 2007 with 2563mm of rainfall. The Hokitika area had significant 24 hour totals on the 27<sup>th</sup> and 28<sup>th</sup> of December 2010. S. Beaumont advised that Karamea, Buller, Inangahua and Hokitika also received significant rainfall at this time with the Hokitika River recorded a 1 in 53 year flood, which was its largest flood on record. S. Beaumont advised that one of the largest floods in the region occurred on the 21<sup>st</sup> of November 2011 with the Grey River at Dobson recording a 1 in 26 year flood and the Grey River at Waipuna recording a 1 in 173.7 year flood which was the second largest since records began. The Ahaura River recorded a 1 in 268 year flood, which was by far the largest flood on the Ahaura River since records began. S. Beaumont advised that 2005 was the sunniest year in Karamea with 3054 sunshine hours. Hokitika had its sunniest year in 2005 with Franz Josef having its sunniest year in 2007. 2005 was very dry for Buller. S. Beaumont advised that this report contains a lot of tables and graphs but it provides a quick reference for people who want information on a particular catchment. Cr Archer congratulated S. Beaumont and his past and present colleagues on this report. Cr Archer stated that reports such as this are critical for long term planning in our region and it gives a degree of certainty to those people seeking climatic information. Cr Chinn stated that he found the report very interesting. He thanked S. Beaumont for his presentation.

## 5. REPORTS

### 5.1 PLANNING AND ENVIRONMENTAL GROUP

#### 5.1.1 PLANNING & ENVIRONMENTAL MANAGER'S MONTHLY REPORT

M. Meehan spoke to his report advising that the appeal period for the Land and Water Plan ended on the 30<sup>th</sup> of October and an update on the appeals received will be brought to the December council meeting. M. Meehan reported that a public meeting was held in Reefton to elect a committee for the Reefton Airshed. He advised this meeting was well attended with Jimmy Foster, Burt Waghorn, Graham Gollan and Simon Gardiner being publicly elected and Dave Hawes (selected by BDC), Cr Archer and F. Tumahai who were previously appointed to this committee by council now making up this committee. M. Meehan advised that the committee is going to meet monthly and the first meeting was held on the 5<sup>th</sup> of November. M. Meehan advised that an Air Quality Scientist (Emily Wilton) attended the first meeting and answered a lot of questions. M. Meehan advised that the committee is very motivated and are arranging for publicity via the Reefton Clarion. M. Meehan advised that Jimmy Foster was elected Chairman of this committee. M. Meehan advised that the committee have asked for a minor change to the Terms of Reference with the wording of the top bullet point on page 13 being changed to "if it is recommended to move away from non-compliant burners residents need to be given time to change their heating systems if there is any capital cost involved". Cr Archer stated that the reason for the recommended change is because the community felt that the way it is written in the second bullet point on page 13 this sentence almost implies that a decision has been made. Cr Archer suggests that this bullet point is preceded by saying "one of the options is to restrict the use of coal burning and if an individual has recently purchased a new multi fuel appliance they should be entitled to use it for a reasonable time". Cr Archer stated that the Terms of Reference were provided by the committee to the community.

**Moved** (Archer / Birchfield)

*"That one of the options is to restrict the use of coal burning and if an individual has recently purchased a new multi fuel appliance they should be entitled to use it for a reasonable time".*

*Carried*

M. Meehan advised that WCRC has funding through Envirolink to do further investigations in Reefton, which Emily Wilton will do. He advised that an inventory would be done as the last inventory was done in 2005 and this is now out of date. M. Meehan advised that the committee have said that since 2005 there have been a lot of open fires that are now gone and there has been investment in the housing stock in Reefton. M. Meehan advised that a telephone survey would be arranged. The next meeting of the Reefton Airshed committee is scheduled for the 10<sup>th</sup> of December. He advised that he would be keeping Councillors informed.

M. Meehan reported that the Ministry for the Environment has published national environmental monitoring results for the Latest National Environmental Indicators. He advised that the key point for this council was that of the 27 airsheds which need to meet the NES in either 2016 or 2020, 22 of these airsheds did not meet the NES in 2011 and 18% of New Zealand's populations live within these airsheds.

M. Meehan reported that MfE are doing new climate change research. He advised that this research will cost around \$7.2M and they are looking at climate proofing New Zealand and updating climate change predictions and improving understanding of the impact of changes.

M. Meehan reported that Council made a written submission on the Marine Legislation Bill and spoke to the Select Committee. He stated that Council's submission was based on the wording that seemed to require all regional councils to have a Harbour Master and to require regional councils to undertake navigation safety role. M. Meehan advised that he understands that amendments will follow, to reflect current practice of regional councils with regard to maritime safety.

Cr Archer commented on the recent public meeting in Reefton to appoint the Airshed committee. He stated that some of the residents he spoke to felt that their was a poor turnout to this meeting in view of the huge impact this matter is going to have on the community. Cr Archer stated that the why there was such a poor turnout was due to the media exposure that had already been given, the outcome was already a foregone conclusion. Cr Archer stated that he takes a great deal of issue with the media and how they portrayed the discussion on air quality in Reefton. Cr Archer stated that the media had decided, arbitrarily, that there was going to be a ban on coal. Cr Archer feels that was pushed by the media at the community and it really got their backs up. Cr Archer stated that he feels this is a lesson to the media on not to jump to conclusions. Cr Archer stated Cr Scarlett did a sterling job of actually portraying to those present at the public meeting that council had never made any decisions other than to identify a whole lot of possible decisions. M. Meehan advised that the community is determined over the next year to work towards their Terms of Reference and to provide a recommendation and report to council in October 2013.

**Moved** (Robb / Archer) *that Council receive this report.*

*Carried*

### 5.1.2 WATER MANAGEMENT PLAN

M. Meehan spoke to this report advising that appeals on this plan were filed in 2005 and they were placed on hold pending the outcome of the appeals in relation to the Proposed Land and Riverbed Plan regarding wetlands. M. Meehan advised that these issues have now been resolved with the Land and Riverbed Plan. M. Meehan advised that mediation was not required in the end because the parties agreed to amendments to rule 12.4.3 and this a consequential change to 12.4.6 resolved all the outstanding matters that were under appeal. M. Meehan advised that all parties agreed that those simple changes to take effect on what has come through the court. M. Meehan advised that now that the main appeals have been withdrawn it is recommended that Council now makes the Plan operative and publicly notifies the operative status of the Plan. M. Meehan advised that this amendment relates to wetlands and this is a very minor amendment.

**Moved** (Archer / Cummings)

1. *That Council receives this Report; and*
2. *That Council publicly notify the operative status of the Water Management Plan as per clause 20 of the First Schedule of the RMA; and*
3. *That Council inserts the amendments from the Water Management Plan into the Proposed Land and Water Plan.*

*Carried*

### 5.1.3 FRESHWATER NATIONAL POLICY STATEMENT – IMPLEMENTATION OF OBJECTIVES AND POLICIES

M. Meehan spoke to this report and advised that the National Policy Statement gave councils direction as to what is needed to be done for freshwater management and also gave councils timeframes to implement the NPS by. He advised that the deadline is 2014 to implement policies in the NPS and if they are not implemented by then, then councils would need to come up with an implementation programme of how the NPS is going to be met and have it fully implemented no later than the end of 2030. M. Meehan advised that C. Ingle reported on this in May and this revealed that the majority of our plans and policies do give effect to the what the NPS is trying to achieve but council need to include a new policy (7.3.8) to allow for the transfer of water consents to give effect to this NPS. This is now included in the Plan. M. Meehan advised that we have still to review the RPS and ensure the NPS is given weight. He advised that the RPS review is on hold pending the outcome of the Phase 2 reforms on the Act and

possible amendments to sections 6 and 7 so these RPS changes may not be made until after the 31 December 2014 deadline.

**Moved** (Archer / Robb)

1. *That Council receives this Report.*
2. *That Council adopt this Report as its implementation programme for the National Policy Statement on Freshwater Management.*

*Carried*

#### **5.1.4 HYDROLOGY AND FLOOD WARNING UPDATE**

M. Meehan spoke to this report advising that during the reporting period flood alarms were triggered on the Buller, Grey, Hokitika and Waiho Rivers. He stated that the alarm level on the Waiho River has been changed in negotiation with Westland District Council down from 8 metres down to 7 metres as the Waiho River has cut right down again at the bridge.

**Moved** (Robb / Davidson) *that Council receive this report.*

*Carried*

#### **5.1.5 CIVIL DEFENCE & REGIONAL TRANSPORT UPDATE**

C. Ingle spoke to this report advising that the Welfare Advisory Group and the Lifelines Group met on the 24<sup>th</sup> and 25<sup>th</sup> of October. He reported that the Lifelines Group are drafting a Reconnaissance Plan to provide an aerial reconnaissance immediately following an emergency, this will provide information on what roads and bridges and other lifelines are operational. C. Ingle advised that this plan is being done in conjunction with Civil Defence.

C. Ingle reported that the Coordinating Executive Group (CEG) met on the 1<sup>st</sup> of November. He advised that the South Island Exercise scheduled for 29 May 2013 was discussed at this meeting. This exercise will be a good test for the new Emergency Management Information System software.

C. Ingle reported that the South Island Freight Plan was presented at the Local Government meeting last week. He stated that this is a good step forward from NZTA, they have mapped out all the different routes in the South Island for where freight comes from and where it is going to and they have included ports as well. C. Ingle advised that they have mapped pinch point areas like Arthurs Pass and Mingha Bluff. He is hoping that this type of exercise will have lead to hopefully getting the bottleneck just outside of our region fixed up. C. Ingle advised that this report revealed that the West Coast has most single lane bridges (48) compared to the second most which is 18 in Canterbury. C. Ingle advised that SISA would like to have the status as partner with NZTA rather than to be just told this is what is going to happen. C. Ingle advised that Mr Harland advised that NZTA's figures indicate that road freight is going to double by 2040 and their projections show coal freight to double from 2.5M tonnes to 5M tonnes. Cr Chinn stated he was surprised at how much funding the West Coast has received.

Cr Archer asked if the South Island Civil Defence exercise is for 12 hours or 24 hours. C. Ingle responded that it is 12 hours long. Cr Archer stated that he feels that because Civil Defence relies on volunteers, a lot of opportunities are lost due to poor planning or insufficient preplanning. Cr Archer stated that during the exercise everything is compressed and it is hard to keep everyone busy and therefore people go away feeling disenfranchised. Cr Archer would like to see a lot more preplanning work go into this next exercise to ensure that everyone gets the best out of it. C. Ingle stated that this is not his experience of exercises held here.

**Moved** (Archer / Cummings) *that Council receive this report.*

*Carried*

## **5.2 CONSENTS AND COMPLIANCE GROUP**

### **5.2.1 CONSENTS MONTHLY REPORT**

J. Adams spoke to his report advising that 20 non-notified resource consent applications were processed during the reporting period and two limited notified resource consents granted during the reporting period. J. Adams reported that the Buller Coal Ltd Denniston Plateau hearing is due to close on the 23<sup>rd</sup> of November in Greymouth. J. Adams advised that the hearing was held in relation to the proposed new

sewage treatment plant at Preston Road, Greymouth on the 1<sup>st</sup> of November. He advised that there has been an extension provided to allow for more information to be gathered.

Cr Archer asked if Sullivans Mine is a Solid Energy site. J. Adams responded that Solid Energy has been given a mining licence in relation to Sullivans Mine. Cr Archer advised that Sullivans Mine was not part of the original Denniston application that was decided on. C. Ingle advised that the question that the court is asking for evidence on is should this mining licence be taken into account as part of the existing environment or not. C. Ingle stated that there is no resource consent under the RMA in place yet.

**Moved** (Archer / Robb) *That the November 2012 report of the Consents Group be received.*

*Carried*

**5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

J. Adams spoke to this report advising that the reason why only 50% of dairy sheds are compliant is because staff are still inspecting the non-compliant dairy sheds from last dairy season.

J. Adams reported that 14 complaints were received during the reporting period but only five of these were actually substantiated.

J. Adams reported that an Abatement Notice was served in relation to an unauthorised discharge of sewage at Franz Josef. He advised that the Abatement Notice has now been lifted as work has been carried out to repair the treatment plant.

Cr Birchfield commented that the serial complainant at Awatuna appears in the report again. He stated this is another unjustified visit and cost to the ratepayer. J. Adams advised that the status of the complainant has been changed to that of serial complainant as many complaints have been investigated and the bulk of the visits have revealed compliance with consent conditions.

Cr Chinn pointed out that the dairy shed non-compliance statistics are skewed to the worst 10 dairy sheds. Cr Birchfield stated that these figures are just five dairy sheds out of all the dairy sheds on the West Coast. Cr Chinn stated that he hopes these five sheds will be compliant by the end of the season.

J. Adams advised that staff started the dairy shed inspection season with the dairy sheds that were known to be non-compliant, in the hope of having them up to standard by the end of the dairy season.

**Moved** (Birchfield / Cummings)

1. *That the November 2012 report for the Compliance Group be received.*

2. *That Council release the bonds held for Resource Consent RC07102, RC99001 and RC10224.*

*Carried*

**6.0 GENERAL BUSINESS**

There was no general business.

The meeting closed at 11.40 a.m.

.....  
Chairman

.....  
Date

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee Meeting 11 December 2012  
Prepared by: Michael Meehan, Planning and Environment Manager  
Date: 2 December 2012  
**Subject: Planning and Environment Manager's Monthly Report**

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**Regional RMA Planning**Land and Water Plan

Two appeals have been received on the Decisions made on the Proposed Land and Water Plan:

- Mr Paul Elwell-Sutton (most of this appeal appears to be out of scope of the submission)  
S274 Party:
  - Federated Farmers
  
- Trustpower  
S274 Parties:
  - Department of Conservation
  - Forest and Bird
  - Friends of Shearers Swamp

Both appeals will go to mediation, with 14 December set for the Elwell-Sutton appeal. Staff will report to Council the outcomes of both appeal mediations.

Reefton Airshed Committee meeting

The Reefton Airshed Committee held its first meeting on 5 November 2012. The Committee as its first action, appointed Jimmy Foster as Chairman.

Air quality scientist Emily Wilton attended, and fielded numerous questions from the Committee about Reefton air quality. The Committee decided to undertake a phone survey to gain a current stocktake of heating sources in the Airshed, as housing stock has changed since the last survey was done in 2005. The survey is essential to enable the Committee to fully understand the extent of the air quality problem, and make well-informed recommendations to Council. The Committee also decided to put articles in the local Reefton newspaper about:

- the phone survey,
- burning of plastics and tyres, and
- the District Health Board home heating assistance.

These articles were circulated by email to Councillors in mid November.

The Reefton Airshed Committee's next meeting is on 10 December 2012.

**Voluntary Farm Planning and Wetland work**Lake Haupiri

Work has been completed in the Lake Haupiri catchment. The farm plan will be followed up during the 3 year lifetime of the plan and assistance will be provided to the landowner to improve water quality in the catchment.

Lake Brunner

Staff have begun visiting farms in the catchment to discuss scheduling phase II farm plans. All farmers will be contacted before the end of the year. Council will offer all farmers within the catchment the opportunity to participate. The farm plans will focus on actions that help to improve lake water quality.

Wetlands coordinator

Council, using funding from the Biodiversity Fund, has employed Hamish Fairbairn as its Wetland Coordinator. The role is a shared role with the Grey District Council.

The purpose of the role is to assist wetland owners to apply for grants to protect their wetlands, should they wish to do so. The coordinator has visited several sites already in the Hokitika, Greymouth, Westport and Lake Brunner areas. He will also record and document schedule 2 wetlands that were 'over-mapped' during the plan appeal process.

### **Resource Science**

Benchmarking water quality in key Lake Brunner tributaries continues, as a means to establish stream quality prior to the commencement of farm planning work in the catchment. New technology allows Council to take water samples continuously. This removes the need for regular sampling visits from staff. Automating elements of water quality monitoring can result in an improved dataset, while reducing costs.

### **RECOMMENDATION**

*That this report is received.*

Michael Meehan  
**Planning and Environment Manager**

**5.1.2**  
**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee Meeting 11 December 2012  
 Prepared by: Lucas Macdonald  
 Date: 2 December 2012  
**Subject: CONTACT RECREATION MONITORING REPORT**

The November 2012 contact recreation monitoring is complete.

All Greymouth and Hokitika sites were sampled on 12 and 21 November. The Buller sites were sampled on 14 and 22 November. All sampling took place in overcast conditions. Rainfall was minimal (0-10mm) in the 24 hours prior to sampling of all sites. In the week previous to sampling rainfall was moderate (30-60mm), apart from the first round in the Grey District, which was minimal.

<b>SITE</b>	<b>NOV</b>	<b>NOV</b>
<b>Buller Sites</b>		
Carters Beach	😊	😊
North Shore	😊	😊
Buller River at Shingle Beach	😊	😊
Buller River at Marrs Beach	😊	😊
<b>Grey District Sites</b>		
Rapahoe Beach at end of Statham St	😊	😊
Seven Mile Creek at SH6 Rapahoe	😊	😊
Nelson Ck at Swimming Hole Reserve	😊	😊
Grey River at Taylorville Swimming Hole	😊	😊
Cobden Beach at Bright South West end	😊	😊
Blaketown Beach at South Tiphead	😊	😊
Lake Brunner at Cashmere Bay Boat Ramp	😊	😊
Lake Brunner at Iveagh Bay	😊	😊
Lake Brunner at Moana	😊	😊
Karoro Domain at Surf Club	😊	😊
<b>Westland Sites</b>		
Hokitika Beach at Hokitika	😊	😊
Kaniere River at Kaniere Kokatahi Rd	😊	😊
Lake Mahinapua at Shanghai Bay	😊	😊

All results fall into the very low risk category.

**RECOMMENDATION**

*That this report is received.*

Michael Meehan  
**Planning and Environment Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared For: Resource Management Committee – 11 December 2012  
Prepared By: Nichola Costley  
Date: 28 November 2012

Subject: **Third Report of the Land and Water Forum**

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**Purpose**

The purpose of this report is to provide a summary of the outcomes of the Third Report of the Land Water Forum.

**Background**

The Land and Water Forum<sup>1</sup> was established in 2009 as it was considered that although water is critical to the well-being and prosperity of the nation, a poor job had been done of managing it in many areas. Over the past three years the Forum has built substantial agreement between the key stakeholders in support of a fresh water management framework for New Zealand. This is comprised of three reports:

The first report, released in September 2010, set out a blueprint for freshwater management that was considered to break a policy deadlock which had been in place since the mid-1990's. A number of changes were recommended including that central government should define objectives for the state of waterbodies, and regional councils should express these objectives as measurable environmental states and link them to catchment-based limits. One of the key recommendations was that the Government should promulgate a National Policy Statement for Fresh Water Management (NPS). The NPS was released in May 2011 and set objectives for freshwater quality and quantity, and required regional councils to set freshwater objectives and limits for all bodies of freshwater in their region. This was followed by the creation of two multimillion-dollar funds: one to support the development of high quality irrigation infrastructure and the second to accelerate environmental restoration of which Council is currently awaiting final confirmation of funding for projects in the Lake Brunner Catchment.

The second report, released in April 2012, contained 38 recommendations and addressed the setting of objectives and limits for freshwater quality and quantity using national instruments, regional policy statements and plans to set such standards. It also proposed the introduction of collaborative processes to achieve these building on the direction set in the NPS. The main outcomes of this report were communicated to Council at its June 2012 meeting.

The third report, released in October 2012, contains 67 recommendations. The third report outlines how those earlier recommendations made in the first two reports are to be given effect to and specifically addresses how to manage water quality and allocate water, including ways to ensure that freshwater management encourages investment, incentivises efficient practices and contributes to economic growth.

The Forum recommends that the three reports are to be read as a package. The first provides a blueprint for land and water management reform. The second and third reports deal with the way in which the reform might be implemented. Managing within limits, the subject of the third report, is dependent on setting objectives and limits which are set out in the second report.

**Recommendations of the Third Report**

The recommendations in the third report have been broken into several sections and are summarised. These include, but are not limited to:

- Water management to meet objectives and limits – ensuring that central government and regional council frameworks for allocating water and managing discharges of contaminants are accountable, efficient and fair.

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<sup>1</sup> The Forum is made up of over 60 of New Zealand's major fresh water users and stakeholders, including five river iwi.



- Catchment planning – recognising that catchments are the appropriate management scale for fresh water. Recommendations focus on regional councils:
  - Prioritising catchments for planning on the basis of the state of the waterbody and the risks posed by areas of resource use pressure;
  - Integrated management within catchments to set limits, manage takes, land use and discharges, manage water allocation, and the role and opportunities of infrastructure to manage water issues;
  - Creating catchment strategies to achieve objectives, plans for sharing responsibilities and costs amongst stakeholders, setting policies and rules in regional plans;
  - Undertake state of the environment reporting, review implementation and policy and plan progress, reporting to the community on progress;
  - Specify and provide for resource requirements of catchment management processes in financial plans.
  
- Managing water quality – achieving freshwater objectives and meeting water quality targets is considered a challenge with few catchments having water quality limits set and few regions having freshwater objectives set in their regional plans. Regional councils are recommended to ensure freshwater objectives and limits are achieved through accounting for contaminants, assessing and evaluating progress, implementation, and monitoring and review. There are a number of tools recommended for the use of Regional Councils to achieve freshwater objectives and limits, and a series of criteria established that the particular mix of methods and tools should achieve. It is also recommended that national direction should be given to Regional Councils to ensure consistency in developing thresholds for each catchment. These thresholds should then be identified in regional plans to indicate when a water body is coming under pressure and once the threshold reached all new discharges and activities that increase the total discharge be managed.

Good management practices have been recommended to be defined and adopted in all catchments. These are tools which should be further incentivised through the regulatory framework. The 'allocation of contaminants' is also recommended to come under the mandate of Regional Councils under guidance developed by central government.

- Allocating water – The NPS on Freshwater Management requires Regional Councils to set and manage limits for all waterbodies in their region. The approach recommended by the Forum is intended to provide a level of national consistency in freshwater allocation while at the same time leaving scope for local solutions. It includes as part of its foundation:
  - Enabling water within the allocable quantum to be easily transferable between users;
  - All water takes being accounted for including those authorised under the Resource Management Act (RMA) (excluding that required for fire fighting);
  - Development of a water allocation regime consistent across regions.

Water allocation planning appears dependent on the specific local situation and this will dictate the different choices communities will have to make to establish and maintain effective allocation regimes. As a result recommendations include:

- Setting catchment-based limits as plan rules that define the quantity and reliability of water available for allocation, taking into account seasonal variation;
- Activities other than water takes that can affect catchment flows and recharge rates considered within plans;
- Agile plans able to change with new information.

Thresholds are also recommended to be specified in regional plans which will indicate when a waterbody is coming under pressure. This would be based on national direction to ensure that there is consistency between catchments.

In situations where there is little demand or use pressure on the quantity of water used then the Forum considered that there is no need to make changes to the status quo beyond that required to ensure all water use is accounted for within the limit.

There are a considerable number of recommendations which focus on managing water in catchments that are under demand. As this is not considered a particular issue for this region these recommendations have been summarised as:

- Managing water in times of drought and water shortage;
- Issuing of new water consents and specifications;
- Consent duration and expiry, recommending that regional councils should grant allocation consents for between 20 to 35 years;
- How to manage catchments approaching full allocation, fully allocated catchments as well as over-allocated catchments.

- Enabling change – the recommendations made by the Forum have been recognised as requiring other changes in the way that information is collected, shared and used. A number of recommendations have been made which would impact on the development of the section 32 analysis under the RMA including possible assessment of the quality of these similar to the framework used by the Ministry for the Environment for their Regulatory Impact Assessments.

A much greater central government role is recommended to provide guidance and direction for Regional Councils, including but not limited to, enhancing its auditing programme through which Council performance is monitored and reported against. The way in which Regional Councils undertake their role in water management is also considered as needing change. Some of the key issues that have been identified include:

- Designing processes that effectively encourage, resource and empower collaboration, particularly given that some organisations and individuals may have limited time and resources to commit;
- Working with stakeholders to identify pragmatic and efficient ways to improve information and understanding, enhance monitoring and compliance and secure effective plan implementation;
- Effectively feed Mātauranga Māori into policy and plan making processes;
- Working with science providers to improve the communication of scientific information to lay audiences.

- National Strategy – much of what would have been incorporated through a National Strategy has been included in the three reports and therefore no value was seen in duplicating such documentation. However, the Forum considered that the compilation and pooling of all relevant water reform resources through the creation of a national online 'resource centre' is critical.

A copy of the full report, including the 67 recommendations, can be accessed from <http://www.landandwater.org.nz/>

### **Where to from here**

The forum has decided to meet again in July 2013 to assess the Government's response to the reports issued and to consider what future role they may play in relation to land and water management.

It is uncertain at this time what the Government will do with the recommendations made by the Forum in the third report. Staff will continue to monitor developments in relation to this as there are potential implications for all Regional Councils which in some cases may be significant.

### **RECOMMENDATION**

*That Council receives this Report.*

Michael Meehan  
**Planning and Environmental Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared For: Resource Management Committee – 10 December 2012  
Prepared By: Nichola Costley – Regional Planner  
Date: 28 November 2012

Subject: **Funding Assistance Rates (FAR) Review Update**

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**Purpose**

The purpose of this report is to provide an update on the Funding Assistance Rates<sup>1</sup> (FAR) review currently being undertaken by the NZ Transport Agency.

**Background**

A report was provided to Council at its 12 November 2012 meeting indicating that the NZ Transport Agency is commencing a review of the FARs. At that time there had been little information provided indicating what the review would entail. The NZ Transport Agency has now confirmed that the scope of the review will include:

- All FARs for all local authorities, including the FARs for transport planning, road safety, public transport activities and total mobility;
- Determining the role(s) of FARs in achieving the purpose of the Land Transport Management Act and in giving effect to the Government Policy Statement on Land Transport Funding; and
- Looking at whether the NZ Transport Agency can, and (if so) should, use FARs to incentivise particular transport activities or approaches.

Anything within the control of other organisations, or which would require a change in the law is out of scope including:

- 100% funding of State highways;
- The ranges of funding available for different activity classes under the Government Policy Statement for Land Transport funding;
- The status, ownership or control of any road;
- Funding of road policing.

It is intended that any changes will be made in time to factor these into the 2015-18 Regional Land Transport Programme.

**Next Steps**

The NZ Transport Agency will work with local authorities and other stakeholders to develop a common understanding of how the FAR system has developed over time and what the current requirements and challenges are. This will assist with developing an Options Document, which will be consulted on in March and April 2013.

It is anticipated that from August 2013 the NZ Transport Agency will release the new FARs as well as their reasoning and approach to how they are set.

**Recommendations**

1. *That Council receives this Report.*

Chris Ingle  
**Chief Executive Officer**

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<sup>1</sup> FAR refers to cost sharing between central and local government. For example, the current FAR for Total Mobility is 50% whereby the NZ Transport Agency contributes 50% of the funding for this activity class and the Regional council contributes 50% from rates.

## 5.2.1

### THE WEST COAST REGIONAL COUNCIL

13

Prepared for: Resource Management Committee  
Prepared by: John Adams - Consents & Compliance Manager  
Date: 29 November 2012

**Subject: CONSENTS MONTHLY REPORT**

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#### **CONSENTS**

##### Consents Site Visits from 1 – 28 November 2012

<b>DATE</b>	<b>NAME, ACTIVITY &amp; LOCATION</b>	<b>PURPOSE</b>
06/11/12	RC12177 – WCRC, Channel Clearance, Otumahana Estuary	A site visit with DoC to discuss potential effects of works and consent conditions.
21/11/12	Consent to be lodged - Earthworks, Gillows Dam, Westport	To gain a better understanding of the proposed earthworks and its effects on a Schedule 2 Wetland.
22/11/12	Public meeting - Moana	Public meeting to discuss effects and possible consents associated with gas/oil surveying and drilling.
14/11/12	Septic tank discharge at Fox Creek, Wendi and Alan Nevard.	To investigate a complaint regarding a failed septic tank disposal field.
14/11/12	Alluvial gold mining at Camerons. RC12212 Rothera, Marshall, Craw and Craw.	To investigate the drainage patterns from the proposed mining site so that affected parties could be identified.
15/11/12	Open cast coal mining at New Creek, Buller. RC12180 New Creek Mining Limited.	To undertake a joint site visit with an officer representing the Buller District Council to ascertain the potential effects of the activity and to discuss the matter in which the company proposes to remedy, mitigate or avoid potential adverse.
22-26/10/12	Buller Coal Environment Court hearing in Christchurch. RC10193	To attend and to be cross-examined on aspects associated with the hearing.

##### Non-Notified Resource Consents Granted 1 – 28 November 2012

<b>CONSENT NO. &amp; HOLDER</b>	<b>PURPOSE OF CONSENT</b>
RC06184 Hokitika Golf Club Inc	To take and use water from Mahinapua Creek to irrigate the Hokitika Golf Course.
RC07088 Nancy View Farm Ltd	To discharge treated dairy effluent to land and surface water (an unnamed tributary of the Haupiri River) near DS410, Haupiri.
RC07156 Oceana Gold (New Zealand) Ltd	To discharge Sibx packaging material to land at the Devils Creek waste rock stack at the Globe Progress Mine, Globe Hill, Reefton.
RC11211 Sicon Ltd trading as Ferguson Brothers	To disturb the dry bed of the Taramakau River upstream of the State Highway 6 Bridge for the purpose of extracting gravel.  To disturb the dry bed of the Taramakau River downstream of the State Highway 6 Bridge for the purpose of extracting gravel.
RC12102 GP Contracting Ltd	To disturb the dry bed and the wet bed of the Mokihinui River for the purpose of gravel extraction.

	To disturb the dry bed and the wet bed of the Buller River immediately upstream of the SH67 Bridge, at the Buller Bridge site for the purpose of gravel extraction.
	To disturb the dry bed and the wet bed of the Buller River upstream of the SH67 Bridge, at the Hamilton's Island site for the purpose of gravel extraction.
	To disturb the dry bed and the wet bed of Giles Creek for the purpose of gravel extraction.
RC12134 New Zealand Railways Corporation	To disturb the bed of Nellies Creek for the purpose of replacing Rail Bridge 61.
	To disturb the riparian margins of Nellies Creek for the purpose of replacing Rail Bridge 61.
	To temporarily divert water in Nellies Creek for the purpose of replacing Rail Bridge 61.
	To discharge sediment to Nellies Creek incidental to the replacement of Rail Bridge 61.
RC12151 M & R Kersten	To discharge dairy effluent to land where it may enter water (Burton Creek) and groundwater near DS507, Mawheraiti.
RC12155 AJ Gillman	To remove logs from the beds of the Hokitika, Haast, Arawhata and Jackson Rivers.
RC12163 J Cochrane	To disturb the dry bed of the Taramakau River, upstream of the State Highway 6 Road/rail Bridge for the purpose of extracting gravel.
RC12170 Moir Farms Maimai Ltd	To divert water from an unnamed tributary of Casolis Creek, Maimai to another unnamed tributary of Casolis Creek, Maimai, at two locations.
	To allow the disturbance of the wet bed of the tributaries and land disturbance associated with diversion activities.
RC12173 New Zealand Transport Agency	To disturb the bed of the Inangahua and Maruia Rivers, Jackson, Springlands, Devils and Station Creeks to construct river protection works.
	To undertake earthworks and vegetation clearance within the riparian margins of the Inangahua and Maruia Rivers, Jackson, Springlands, Devils and Station Creeks associated with river protection works.
	To divert water, Inangahua and Maruia Rivers, Jackson, Springlands, Devils and Station Creeks.
	To discharge sediment to water associated with river protection works, Inangahua and Maruia Rivers, Jackson, Springlands, Devils and Station Creeks.
	To discharge water containing contaminants (sediment) to land associated with river protection works, Inangahua and Maruia Rivers, Jackson, Springlands, Devils and Station Creeks.
RC12175 Fulton Hogan Ltd	To disturb the dry bed of the Grey River at "Beynons Beach" for the purpose of removing gravel.
	To disturb the dry bed of the Grey River at Omoto for the purpose of removing gravel.
RC12184 LP Hughson	To discharge treated domestic sewage effluent to land from a dwelling on 1855 Coast Road, 12 Mile.
RC12192 T & M Heller	To discharge treated domestic sewage effluent to land from a dwelling on Sec 15 SO 301775, Constant Bay.

dwelling on Sec 15 SO 301775, Constant Bay.

RC12193 Arnold Contracting Ltd	To disturb the dry bed of the Whataroa River for the purpose of removing gravel.
RC12195 L & J Brownlee	To discharge treated dairy effluent to land and surface water (Eel Creek) near DS714, Westport.
RC12197 Grey District Council	To undertake earthworks and vegetation clearance within 20 metres of the Coastal Marine Area, Grey River mouth.
RC12198 Fulton Hogan Ltd	To disturb the dry bed of the Haast River at Burke Flat for the purpose of extracting gravel.
RC12199 Fulton Hogan Ltd	To discharge contaminants to land from the deposition of clean fill and green waste, Boulder Creek.
RC12200 Eldon Holdings Ltd	To disturb the bed of Deadmans Creek associated with suction dredging activities.
RC12201 Department of Conservation	To construct a rock wall for erosion protection at Tauranga Bay.  To disturb the foreshore or seabed during the construction of a rock wall at Tauranga Bay.  To occupy the Coastal Marine Area (CMA) as a result of the construction of a rock wall at Tauranga Bay.
RC12202 Solid Energy New Zealand Ltd	To divert water from Granity and Hugh Streams and Rudolph Creek through a constructed diversion channel, Rockies West Mining Block.
RC12203 J & S Liddell	To disturb the bed of an unnamed tributary of Lafferty Creek associated with its diversion.  To divert the flow of an unnamed tributary of Lafferty Creek.
RC12204 Department of Conservation	To disturb the bed and riparian margins of Lake Mapourika.
RC12207 T & C Bruning as the TNB Trust	To discharge dairy effluent to land near Franz Josef (DS013) in circumstances where it will enter groundwater via seepage.
RC12210 G T Liddell Contracting Ltd	To disturb the bed of the Erua Moana Lagoon for the purpose of constructing a bridge.  To take gravel from the Erua Moana Lagoon to construct a building platform for the purpose of bridge installation.
RC12211 Westland Contracting Ltd	To disturb the dry bed of Bullock Creek, downstream of the SH6 road bridge for the purpose of extracting gravel.
RC12215 MBD Contracting Ltd	To disturb the dry bed of Moonlight Creek, downstream of the Atarau road bridge for the purpose of extracting gravel.

Changes to Consent Conditions were granted 1 – 28 November 2012

<b>CONSENT NO, HOLDER &amp; LOCATION</b>	<b>PURPOSE OF CHANGE</b>
RC95020 Westland District Council Kumara Landfill	To remove the need to add a layer of topsoil to the existing capping material.
RCN98158 Punakaiki Farm Ltd Punakaiki	To clarify the rate of water takes from an unnamed stream.
RC05232 Gold Mining (Rimu) Ltd	To increase the maximum disturbed area and the bond associated with a gold mining operation.

Adairs Road, Rimu RC10217 Solid Energy New Zealand Ltd Reddale Mine, Reefton	associated with a gold mining operation. To extend the consented area to incorporate a new overburden stockpile area.
RC11100 S Barrett, T Barrett & L Mathieson Italians Gully	To amend conditions to allow for the use of flocculants to meet compliance conditions.
RC11157 CS Carlson Haupiri Road	To change conditions relating to the type of septic tank.

#### Limited Notified or Notified Resource Consents granted 1 – 28 November 2012

<b>CONSENT NO, HOLDER &amp; LOCATION</b>	<b>PURPOSE OF CHANGE</b>
RC12114 Kaniere Farms Ltd	To discharge dairy effluent to land from a stand off pad on the dry bed of the Hokitika River where it may enter water (surface water of the Hokitika River and groundwater).  To disturb the dry bed of the Hokitika River associated with the construction of a bund.

#### Notified Consents Updates

Buller Coal Ltd Environment Court held in Greymouth the week of 26<sup>th</sup> to 30<sup>th</sup> November. This hearing will continue the following week in Christchurch.

Mediation took place with TrustPower on 26<sup>th</sup> November in relation to the Kaniere Forks and McKay's Creek hydroelectric schemes. All four parties have come to an agreement and a draft consent order has been proposed. The consent order has been completed and submitted to the environment court.

The commissioner's report has been returned in relation to RC10210 Birchfield Minerals (Grey River Dredge) this consent application has been declined.

The Commissioners report with regard to the Preston Road treatment plant is yet to be released at the time of writing this report.

#### Public Enquiries

34 written public enquiries were responded to during the reporting period. 31 (91%) were answered on the same day, 2 (6%) the following day, and the remaining 1 (3%) no more than 10 working days later.

#### **RECOMMENDATION**

*That the December 2012 report of the Consents Group be received.*

John Adams  
**Consents & Compliance Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee  
 Prepared by: Jackie Adams – Consents & Compliance Manager and Martina Armstrong - Compliance Officer.  
 Date: 28 November 2012  
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

**Site Visits**

A total of 60 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits	Fully Compliant (%)
Resource consent monitoring	12	50%
Dairy shed inspections	36	56%
Mining compliance & bond release	12	67%

These totals include 2 visits in response to complaints.

**Specific Issues****Dairy farms:**

Shed inspections are well underway for the season. A working group has been formed to deal with the new rules in the Brunner Catchment. Plans and agreements are being put in place with the farmers to work towards achieving compliance with the new rules.

**Solid Energy New Zealand Limited (SENZ) – Stockton Coal Mine:**

On the 15 November 2012 a site inspection was carried out at Stockton. The visit was in response to several compliance limit breaches for turbidity at Saint Patrick's Stream monitoring point S16. The improvements to infrastructure to address the non compliant discharges were viewed. An investigation is still underway.

**Alluvial Gold Mining:** An alluvial gold mining operation was found to be operating without resource consent and outside of the permitted activity rules. Subsequently an abatement notice was issued to cease work until resource consent is obtained.

**Complaints/Incidents between 31 October 2012 and 28 November 2012**

The following 16 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome
Gold mining	Complaint regarding an operation that was exceeding the permitted activity rules	Blackwater	Site visit carried out. Enforcement action was undertaken and consent has been applied for.
Sediment discharge	Complaint received about creek running dirty with sediment	Fairdown	Complaint unsubstantiated
Whitebaiting	Complaint about whitebait stands washed out	Hokitika	Site visit undertaken. Issue resolved.
Irrigating permeate	Complaint regarding the dumping/spraying of permeate	Hokitika	Site inspection carried out. Explanation forwarded to Council. Enquiries are continuing.
Waste water discharge	Report of a breakdown at the Reefton Waste Water Treatment Plant.	Reefton	Issue has been resolved and sampling showed no impact on the Inangahua River.



Offal disposal	Complaint about odour from offal disposal	Karamea	Site inspection carried out. Enforcement action pending.
Discharge to water	Complaint about a discharge into the Hokitika River.	Hokitika	Inspection undertaken and established a non compliant discharge. Explanation forwarded to Council.
Discharge to air	Complaint received about an ongoing dust discharge causing a nuisance.	Greymouth	Site visited and at this stage the parties are to try and resolve the issue.
Sediment discharge	Complaint regarding sediment discharge into river	Paroa	Unsubstantiated by site visit.
Oil spill	Oil spill onto the road at Dobson.	Dobson	Contractor took steps to prevent run off to storm water drains. Situation dealt with appropriately.
Gold Mining	Complaint regarding the discharge of sediment from a gold mining operation	Notown	Site inspection undertaken and samples obtained. Enquiries are on going.
Flood Protection	Complaint regarding the Waimangaroa River running discoloured with sediment.	Waimangaroa	Site visit established that flood protection work was being undertaken out side of the conditions of their consent. Enforcement action undertaken.
Gold Mining	Complaint that a creek was running discoloured with sediment.	Ross	Enquiries established that a creek was being diverted under resource consent. The sediment was directed through settling ponds.
Discharge to water	Complaint that Waimea Creek was discoloured with sediment	Awatuna	Unsubstantiated by site visit.
Discharge to water	Complaint that a home kill operation discharges waste to a creek.	Greymouth	Enquiries are continuing
Black sand mining	Complaint received about a black sand mining operation	Hokitika	Site visit carried out. Operation was complying with consent conditions.

### **Formal Enforcement Action**

The following two infringement notices were issued during the reporting period:

<b>Activity</b>	<b>Location</b>
Unauthorised discharge of sediment to water	Waimangaroa
Unauthorised works in the bed of a river	Waimangaroa

Three abatement notices were served during the reporting period:

<b>Activity</b>	<b>Location</b>
Unauthorised mining operation	Blackwater
Unauthorised discharge of sediment to water	Waimangaroa
Unauthorised works in the bed of a river	Waimangaroa

**MINING**

**Work Programmes**

The Council received the following five work programmes during the last reporting period, with three programmes being processed in the 20 day timeframe. The remaining work programmes (shown in italics) are yet to be processed as more information is required.

<b>Date</b>	<b>Mining Authorisation</b>	<b>Holder</b>	<b>Location</b>
1/11/12	CML37175	Solid Energy New Zealand	Spring Creek
<i>9/11/12</i>	<i>RC11083</i>	<i>Gold Mining Rimu Ltd</i>	<i>Rimu</i>
19/11/12	RC12152	Mill Creek Mining Ltd	Marsden
<i>20/11/12</i>	<i>RC98024</i>	<i>Alluvial Gold Mining (No. 2)</i>	<i>Woods Creek</i>
23/11/12	RC04290	G Hobbs	Nelson Creek

The following bonds were received during the reporting period:

<b>Mining Authorisation</b>	<b>Holder</b>	<b>Location</b>	<b>Amount</b>
RC09084/RC11230	Humphreys Mining Ltd	Blue Spur	\$98,000
RC12122	Infants Creek Resources Ltd	Marsden	\$13,000
RC12007	Vortex Minerals	Greenstone River	\$20,000

**RECOMMENDATION**

*That the December 2012 report of the Compliance Group be received.*

Jackie Adams  
**Consents & Compliance Manager**

# **COUNCIL MEETING**

**THE WEST COAST REGIONAL COUNCIL**

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 11<sup>th</sup> December 2012** commencing on completion of the Resource Management Committee Meeting.

A.R. SCARLETT  
CHAIRPERSON

C. INGLE  
CHIEF EXECUTIVE OFFICER

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<u>AGENDA NUMBER S</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
<b>1.</b>		<b>APOLOGIES</b>
<b>2.</b>		<b>PUBLIC FORUM</b>
<b>3.</b>		<b>MINUTES</b>
	1 – 3	3.1 Minutes of Council Meeting 12 November 2012
<b>4.</b>		<b>REPORTS</b>
	4 – 5	4.1 Planning & Environmental Manager’s Report on Engineering Operations
	6 – 93	4.1.2 Rating District Liaison Meetings Report
	94 – 95	4.2 Corporate Services Manager’s Report
	96 – 109	4.2.1 Audit New Zealand Report for the Year to 30 June 2012
	110 – 116	4.2.2 Four Month Review – July 2012 – 31 October 2012
	117 – 118	4.2.3 Schedule of Meeting Dates for 2013
<b>5.</b>		<b>CHAIRMAN’S REPORT</b>
<b>6.</b>	119 – 120	<b>CHIEF EXECUTIVE’S REPORT</b>
<b>7.</b>		<b>GENERAL BUSINESS</b>

**THE WEST COAST REGIONAL COUNCIL****MINUTES OF THE MEETING OF THE COUNCIL HELD ON 12 NOVEMBER 2012,  
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,  
COMMENCING AT 11.40 A.M.****PRESENT:**

B. Chinn (Chairman), A. Robb, T. Archer, D. Davidson, A. Birchfield, I Cummings

**IN ATTENDANCE:**

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), J. Adams (Consents & Compliance Manager), M. Meehan (Planning & Environmental Manager), T. Jellyman (Minutes Clerk)

**1. APOLOGIES:**

**Moved** (Archer / Birchfield) *that the apology from Cr Scarlett be accepted.*

*Carried*

**2. PUBLIC FORUM**

There was no public forum.

**3. CONFIRMATION OF MINUTES**

**Moved** (Birchfield / Cummings) *that the minutes of the Council Meeting dated 9 October 2012, be confirmed as correct.*

*Carried*

**Matters arising**

There were no matters arising.

**REPORTS:****4.1 ENGINEERING OPERATIONS REPORT**

M. Meehan spoke to this report advising the annual round of liaison meetings with the rating districts were held during October. He advised that the minutes from these meetings would be coming to the December meeting along with a recommending report about rate setting for next year. M. Meehan reported that very good tender prices are being received at the moment for works in the rating districts with quite a few tenders for each job being received. M. Meehan reported that good stockpiles of rock are available in the Kiwi, Camelback and Whataroa quarries and supply has now caught up with demand following the recent floods. Cr Chinn asked if the rock in the Wanganui quarry is coming off the gold claim. M. Meehan confirmed this. Cr Chinn stated that the difference in the tender price for jobs in the Whataroa and Wanganui rating districts is virtually \$10,000 cheaper for the same amount of rock for the Wanganui job. He stated that this is because the rock is from the gold claim at Ianthe instead of the rock having to come from Whataroa. He stated this is a win win situation for everybody. M. Meehan advised that the sale of the Wanganui Quarry is in its final stages. M. Meehan advised that the Council Seal was used for the transfer of the mining licence to Ferguson Brothers Ltd.

C. Ingle advised that the Government is funding some fencing and planting work around Lake Brunner. He advised that this work is being overseen by Council and the Council Seal was used for a transaction also.

**Moved** (Robb / Birchfield) *that this report be received.*

*Carried*

## 4.2 CORPORATE SERVICES MANAGER'S REPORT

R. Mallinson spoke to this report and advised that this is the quarterly financial report to the 30<sup>th</sup> of September. He reported that the surplus is \$634,000 compared to the budgeted surplus of \$234,000. R. Mallinson advised that the Investment Portfolio is performing strongly with net budget variances of \$86,000. R. Mallinson reported that as at the end of October a total of \$95,000 worth of funding under the Warm West Coast Voluntary Targeted Rate Scheme went to 23 ratepayers in the region. R. Mallinson stated that after a reasonably slow take off the scheme seems to be going well. Cr Chinn asked R. Mallinson if he felt that the improvement in the performance of the investment portfolio is as a result of changing fund managers or is it market related. R. Mallinson responded that the markets have generally improved and this has pulled up our portfolio. He stated that it is too early to tell how Westpac will perform as council has only just finished transferring the funds over.

**Moved** (Archer / Robb) *that this report be received.*

*Carried*

## 5.0 CHIEF EXECUTIVE'S REPORT

C. Ingle reported that he attended the Mayors and Chairs forum earlier in October. He also attended rating district meetings. C. Ingle reported that he attended the Chief Executive's Environmental Forum's in Wellington during the reporting period. He stated that some government officials in Wellington seem to be struggling a little bit with all the different things going on and changes within government departments at the moment. C. Ingle stated that he hosted a very good meeting with the Civil Defence Controllers recently. He advised he would be continuing with these meetings on a quarterly basis.

C. Ingle reported that he chaired the Envirolink Governance Group meeting on the 6<sup>th</sup> of November, which was held in Wellington. He reported that government officials that turned up to talk to this meeting did not seem to be on the ball and in particular the representatives from NIWA who told the meeting that they were going to pull their monitoring sites across New Zealand. C. Ingle stated that he heard a different story to this from MfE officials saying that the NIWA sites are staying. C. Ingle stated that this matter should become clearer over the next month or two.

C. Ingle advised that Cr Scarlett asked him to report on the recent LGNZ Zone 5 meeting. C. Ingle reported that Minister David Carter attended this meeting and he explained to the Mayors and Chairs of the South Island who were present that the changes to the Local Government Act fell over at Select Committee process because the Select Committee had equal numbers of government MP's versus opposition MP's and therefore they couldn't agree on anything and they got to a stalemate. C. Ingle advised that Minister Carter revealed that changes would instead be made via a supplementary order process in Parliament where they do have the majority and will be able to get this through.

C. Ingle advised that people from the Productivity Commission also spoke at the Zone 5 meeting. He stated that their focus seemed to be on mainly on the district councils rather than regional councils but they did want to look at the efficiency and effectiveness of regulatory services across New Zealand and whether they should be sitting with councils or other agencies at a local, regional or national level. C. Ingle advised that a draft report is due before Christmas then further submissions would be invited before March and the final report should be to hand in May.

C. Ingle reported that Angela Foulkes from the Remuneration Authority also attended Zone 5. He stated that the Remuneration Authority is also going through a full review process with a discussion document expected shortly. C. Ingle advised that they are doing job sizing, how councillors are paid and they are going to get rid of the pool approach opting instead for a salary approach. He advised these changes will not be made until after the 2013 Local Body Elections and the will be based on a council's size, based on an index of the population plus turnover of the council's budget. C. Ingle stated that this will be reviewed three yearly and Councillors will be sent a survey to ascertain how many hours they actually work in the job. C. Ingle reported that the South Island Strategic Alliance (SISA) have decided to focus on a small number of things with one being the freight and the roading network for the South Island and the other is drinking water standards.

It was noted that C. Ingle also attended the Reefton Airshed meeting on the 29<sup>th</sup> of October.

**Moved** (Archer / Robb) *that this report be received.*

*Carried*

**6.0 CHAIRMANS REPORT (VERBAL)**

There was no Chairman's report due to Cr Scarlett's apology.

**7.0 GENERAL BUSINESS**

There was no general business.

The meeting closed at 11.55 a.m.

.....  
Chairman

.....  
Date

# 4.1

## THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 11 December 2012  
Prepared by: W. Moen – River Engineer and Paulette Birchfield – Quarry Manager  
Date: 28 November 2012  
Subject: **ENGINEERING OPERATIONS REPORT**

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### **RIVER AND DRAINAGE INSPECTIONS**

- Nelson Creek RD – Inspection
- Wanganui RD – Inspection
- Whataroa RD – Inspection
- Taramakau RD – Inspection
- Punakaiki RD – Inspection
- Arahura River – Mawhera Incorporation – Inspection
- Inangahua River – BDC - Inspection

### **WORKS COMPLETED & WORKS TENDERED FOR**

#### Taramakau Rating District – Dymac Farms – Flood Damage

This work involving the placing of 1,818 tonnes of rock has been completed by Westland Contractors Ltd. at \$27,724.50 (G.S.T. Exclusive).

#### Wanganui Rating District

This work involving the placing of 798 tonnes of rock has been completed by MBD Contracting Ltd. at a cost of \$10,940.58 (G.S.T. Exclusive).

#### Whataroa Rating District

This work involving the placing of 1818 tonnes of rock has been completed by MBD Contracting Ltd. at a cost of \$33,814.80 (G.S.T. Exclusive).

#### Punakaiki Rating District

This work involving the placing of 528 tonnes of rock has been completed by MBD Contracting Ltd. at a cost of \$12,144 (G.S.T. Exclusive).

### **FUTURE WORKS**

- Inchbonnie Rating District
- Franz Josef Rating District
- Lower Waiho Rating District
- Karamea Rating District
- Vine Creek Rating District
- Nelson Creek Rating District

### **QUARRIES**

Quarry Work Permitted from 22 October 2012

Quarry	Contractor	Tonnage Requested	Permit Start	Permit Finish
Inchbonnie	Lake Brunner Contracting Ltd	17	16 October	19 October
Kiwi	Ferguson Brothers Ltd	1,200	31 October	16 November
Whataroa	MBD Contracting Ltd	1,750	9 October	21 October
Miedema	SM Lowe Contracting	400	20 November	25 November
Kiwi	MBD Contracting Ltd	600	20 November	30 November



Approximate rock in quarry as at 22 October 2012 (in tonnes)

Quarry	Rock Available	Emergency Stockpile
Blackball	2,300	
Camelback	6,500	2,000
Inchbonnie	3,000	
Kiwi	3,000	-
Whataroa	3,500	2,000 <sup>1</sup>
Okuru	1,500	-

<sup>1</sup> The emergency stockpile in the Whataroa Quarry was used by the contractor working on the Whataroa Rating District work. This has resulted in internal changes to procedures.

**RECOMMENDATION**

*That the report is received*

Michael Meehan  
**Planning and Environment Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 11 December 2012  
Prepared by: Michael Meehan – Planning and Environment Manager  
Date: 2 December 2012  
Subject: **Rating District Liaison Meetings Report**

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**Purpose**

The purpose of this report is to provide the minutes (attached) and recommendations from the annual round of Rating District Liaison meetings.

**Background**

Council administers 23 Rating Districts throughout the region. Council undertakes annual liaison meetings with the majority of these. Note that there are minutes attached from 22 rating district meetings plus two special meetings held during the last 12 months, for Whataroa and Kongahu rating districts.

**Recommendations from the meetings**

It is recommended to Council that all rate setting recommendations from these meetings are approved except for Coal Creek and South Side, for which I recommend as follows:

**Southside Hokitika**

The Southside Hokitika Rating District recommended a nil rate strike for the 2013/14 year. Traditionally this rating district alternates between a \$0 and a \$2,500 rate strike.

Setting the rate at \$1,250 would allow the rating district to collect a consistent rate instead of fluctuating each year.

It is recommended that a \$1,250 rate is set for the 2013/14 year.

**Coal Creek Rating District**

The Coal Creek Rating District recommended a \$10,000 rate strike for the 2013/14 year.

The Coal Creek Rating District recently upgraded the stop bank which protects the properties in the scheme. These works used the majority of the funds in its account costing approximately \$135,000. Maintenance is required on this upgraded stop bank which can cost up to 25% of total build cost in the first year.

It is recommended that a \$15,000 rate strike be set for the 2013/14 year.

**RECOMMENDATIONS**

- *That the report is received.*
- *The Southside Hokitika Rating District rate for 2013/14 year is set at \$1,250.*
- *The Coal Creek Rating District rate for 2013/14 year is set at \$15,000.*

Michael Meehan  
**Planning and Environment Manager**

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
INCHBONNIE RATING DISTRICT  
HELD AT WARWICK GAULT'S RESIDENCE  
ON 8 OCTOBER 2012, COMMENCING AT 10.05 AM.**

**PRESENT**

W & M. Gault, J. Keeney, D. Shaffrey, R. Adams, G. Marshall

**IN ATTENDANCE**

West Coast Regional Council  
I. Cummings, A. Birchfield, A. Robb (Councillors)  
M. Meehan, W. Moen, T Jellyman (Staff)

**APOLOGIES**

P. Berry

*I. Cummings / J. Keeney - Carried*

**BUSINESS**

Cr Robb opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual Meeting held on Monday 10 October 2011, be adopted as a true and correct record of that meeting."*

*W. Gault / J. Keeney - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

M. Meehan presented the financial statements for the financial period ending 30 June 2012. He advised that the rating district account had an opening balance of \$33,741.62 and a closing balance of \$69,060.15. M. Meehan reported that there was \$6,409.67 worth of expenses during the year.

**Moved:** *"That the financial report for the 2011 / 2012 year be adopted".*

*D. Shaffrey / J. Keeney – Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2011 to 30 June 2012 and advised that \$4,240 worth of works were carried out during the reporting period. W. Moen carried out an inspection on the 25<sup>th</sup> of July 2012 and as a result of this inspection \$25,400 worth of works were identified with approximately 300 tonnes of rock required for this work. W. Moen advised that this figure allows \$20,000 for unforeseen work. W. Moen advised that Grey District Council would pay half of the cost of this work, which would be \$12,700.

W. Moen reported that the Taramakau River cross sections were resurveyed in June. He advised that results of the survey revealed that with the exception of the area between cross sections 5 – 7 there has been a general loss of material over the last three years. This equates to an overall erosion of 315,323 cubic metres of gravel over the last 3 year period. R. Adams asked what has

been happening over the years in this area. W. Moen advised that gravel has moved through the system but it is hard to predict what is yet to come. He stated if something serious was to happen then cross sections would have to be done again sooner.

## RECOMMENDATION

- 1. That the Works Report covering the 2011 / 2012 financial year be adopted.**
- 2. That the 2012 / 2013 works proposals be approved.**

*D. Shaffrey / J. Keeney – Carried*

## RATES 2013 / 2014

W. Moen advised that with the proposed works and the rate of \$20,000 was struck last year the balance in the rating district account at the beginning of the 2012 / 2013 year is likely to be \$90,000. He is proposing that the rate strike is \$40,000 this year in order to build the kitty up. D. Shaffrey stated that he feels that \$20,000 is enough as the rating district gets assistance from Grey District Council and this is a small rating district. Cr Robb stated that council would be happy with this rate strike in view of the fact that this rating district scheme works well. Cr Birchfield stated that he would rather see a rate strike of \$40,000 as should there be an earthquake that moves the fault line then this could result in slips. Cr Birchfield stated that the rating district should be rating at the recommended rate of \$40,000. Discussion took place on the likelihood of the fault line rupturing in the future. Cr Birchfield reiterated the importance of having a good balance in the account.

M. Meehan advised that the rate strike is a recommendation that council has the ability to increase the rate if they feel that the rating district has not allowed a high enough rate strike. All present were in favour of a \$20,000 rate strike.

**Moved:** ***"That the recommended rate strike for the 2012 / 2013 financial year is \$20,000 GST Excl."***

*D. Shaffrey / J. Keeney - Carried*

## ELECTION OF OFFICERS

It was agreed that the status quo would remain. J. Keeney stated that W. Gault is doing a great job for the rating district.

**Moved:** ***"That W. Gault be re-elected as the spokesperson for the Inchbonnie Rating District for the 2012 / 2013 financial year and the committee consists of all members present."***

*D. Shaffrey / J. Keeney - Carried*

## GENERAL BUSINESS

R. Adams asked what is the interest rate that the rating district gets of their money in the bank. M. Meehan stated that this rate is around 4%. It was agreed that when the loan was taken out it was taken with a very good interest rate.

There being no further business, the meeting closed at 10.22 a.m.

**THE WEST COAST REGIONAL COUNCIL**  
**MINUTES OF THE ANNUAL MEETING OF THE**  
**TARAMAKAU RATING DISTRICT**  
**HELD AT MURRAY STEWART'S RESIDENCE**  
**ON MONDAY 8 OCTOBER 2012, COMMENCING AT 12.15 PM.**

**PRESENT**

M. Stewart, A. Stewart, D. Groot, S. Langridge, M. Dyke, A. Stevenson

**IN ATTENDANCE**

West Coast Regional Council

I. Cummings, A. Birchfield, A. Robb (Councillors)

M. Meehan, W. Moen, T Jellyman (Staff)

**APOLOGIES**

J. Stewart

*M. Stewart / S. Langridge - Carried*

**BUSINESS**

Cr Robb opened the meeting and welcomed those present.

He introduced himself and the Council staff.

**Moved:**        *"That the minutes of the previous Annual Meeting held on 10 October 2011, be adopted as a true and correct record of that meeting."*

*M. Stewart / D. Groot – Carried*

It was noted that in the third line of matters arising in last year's minutes it should have read "M. Stewart drew attention to page 2 of the minutes ..... not S. Langridge.

**MATTERS ARISING**

W. Moen advised that the plan for the stopbank upgrade to raise the stopbank to a 400 year flood event standard hasn't been done because M. Stewart has a lodged a resource consent for proposed works on the other side of the river which could alter the design of the river. M. Stewart stated that his consent lapsed in 2009. W. Moen stated that he is reluctant to do any designs for this side of the river until the resource consent has been sorted out. M. Stewart stated that he had wanted to put consents for both jobs in at the same time so that the rating district could have worked together on this but it is too late for this now. He stated that option was there but it was never taken up.

A. Stewart stated that it would have been good to have the figures with the cross section information from the last ten years that he had requested from W. Moen. He stated this was difficult to interpret without the figures. Further discussion took place on historic cross section reports. It was agreed W. Moen would provide historic records of cross sections to M. Stewart so that long term trends on the river can be investigated.

**FINANCIAL REPORT**

M. Meehan spoke to the financial report. He advised the opening balance was \$7,948.71 and the closing balance is \$44,658.18 in deficit but once the next rates installments comes into the account this will bring the account back into the black. Discussion took place on the pricing of the contract that is being undertaken at the moment. M. Stewart asked what is the difference in the increase of staff time as in previous years it has been around \$9,000 to \$10,000 and this year it is \$14,465. W. Moen responded that the increase is for work required on M. Stewart's resource

consent, as the rating district is an affected party in relation to this consent application and this has taken up extra time. M. Meehan advised that time has been spent on extra meetings and gathering reports for these meetings along with the costs involved in supervising contracts. M. Meehan offered to provide a break down of staff time costs.

**Moved: "That the financial report for the 2011 / 2012 year be adopted".**

*M. Dyke / S. Langridge – Carried*

## **MATTERS ARISING**

There were no matters arising from the financial report.

## **WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period from 1 July 2011 to 30 June 2012. W. Moen advised that there was \$88,000 worth of works done during the reporting period.

W. Moen advised that he carried out an inspection on 25 July 2012 with the committee and \$38,000 worth of works were identified but this includes \$20,000 for unforeseen maintenance. W. Moen advised that these works have since been completed. He has allowed \$20,000 for unforeseen maintenance, which is included in the \$38,000. W. Moen stated that the current year is only 1/3 the way through and quite a bit of money has already been spent.

M. Stewart stated that he is completely and utterly disgusted with the mowing of the bank. He feels it wasn't essential and it was organised and done before anyone knew about it. M. Stewart stated that usually it is discussed at a meeting before being done. W. Moen disagreed and stated that it was discussed and it was approved. S. Langridge stated that it was discussed when the current works were looked at and at the time he had stated that he was probably going to spray his bank. D. Groot stated that he had wanted the vegetation mowed but it didn't work and he stated that looking back it was a stupid idea. Extensive discussion took place on the mowing of the bank. S. Langridge stated that he is not in favour of spraying the riverside of the bank. W. Moen advised that council had taken over doing the spraying of the bank but he asked the meeting if they wished to take over this function again but he stated that in the past this has not worked well. M. Meehan advised that there is an asset that needs to be looked after and vegetation on this asset is an issue. He stated it can either be sprayed with a chopper or mowed but either way the vegetation needs to be removed. M. Meehan advised that most rating districts have a system in place for managing stopbanks. He asked the meeting if they wished to move back to the council being in charge of spraying the banks. D. Groot stated he would rather spray his own frontage. Robb advised the rating district to come up with a system so that the spraying is consistently done or Council will need to take over this function.

M. Stewart asked if a copy of the Taramakau rating district constitution could be found as this has a copy of the spraying regime in it. Cr Robb advised that these constitutions are now out of date and have been superseded by Asset Management Plans. M. Meehan advised that this rating district is a liaison meeting not a sub committee of council. Cr Robb advised the meeting that any decision that is made in this meeting could be overruled by Council at the council meeting. Cr Robb stated that at the end of the day council assets must be looked after. Cr Robb stated that generally rating districts work very well and he is not aware of a situation where council has overturned a rating district decision. W. Moen stated that if one farmer would commit to spraying the entire stopbank then council would supply the chemicals. Cr Robb asked each person to state what their preferred option would be. D. Groot stated that when he sprays his crops he would spray his frontage of the stopbank at the same time. A. Stevenson stated that farmers should not do this for free. D. Groot stated he would not do the whole stopbank. S. Langridge stated that he would need to do this twice to get a good result. W. Moen stated that helicopters make a good job and get good coverage. M. Stewart is in favour of everyone looking after their own frontage. M. Dyke stated he would spray his own frontage. A. Stevenson stated they would do their own spraying. S. Langridge stated that he gets a helicopter in anyway so he would stick with this method. D. Groot stated that W. Moen could tell the spokesperson when the spraying was due to be done and this could be passed on to the rest of the rating district via email. D. Groot said if the spraying isn't done then the helicopter comes in and does it. W. Moen stated he would rather deal

with one person to get this job done. M. Meehan advised that an agreed standard that the spraying is done to needs to be agreed upon. Costs were discussed. S. Langridge stated that it usually costs him \$2,000 to do his section. W. Moen suggested that Harry Spiers could be used to spray the stopbank. Aerial spraying was also discussed. W. Moen advised that Tordon and Pulse sprays are usually used. Cr Robb reminded the meeting that every time council staff visit the rating district they are charged for this time. D. Groot suggested that the stopbank could be inspected by W. Moen when he does his annual inspection in July each year as the gorse needs to be sprayed by February / March anyway. W. Moen stated that he is wary of going back to this system, as it did not work in the past. Cr Robb advised that this is what the meeting wants to do, so it can be trialled again to see if it works. W. Moen asked the meeting if they were happy for anyone that does not spray their frontage that they then get billed for it. W. Moen stated that Council expects both batters to be sprayed as well. S. Langridge asked if the stopbank is going to be graded again. W. Moen stated that now the top has been fully cleared it should be sprayed and kept clear and graded as necessary. It was agreed it would be best to spray the stopbank once the grader has been. M. Meehan advised that this matter would come up every year if the spraying weren't managed well. It was agreed that everyone would arrange their own spraying this year but if the spraying isn't up to standard then council will get a contractor in to do the spraying and the landowner will be charged for this. W. Moen asked the meeting if they were happy to receive an account if their workmanship is not up to scratch. S. Langridge stated that as long as there is a set timeline that everyone is aware of then this should work. Cr Robb advised that this could be a bit messy but if it doesn't work well then it will be readdressed next year.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2011 / 2012 financial year be adopted.***
- 2. That the 2012 / 2013 works proposals be approved.***

*D. Groot / A. Stewart – Carried*

## **RATES 2013 / 2014**

W. Moen advised that with the recent work that has been done and the rate of \$80,000 this year, which is being collected now, the balance in the rating district account at the beginning of the 2013 / 2014 year is likely to be \$42,000 but this will be reduced further by the recent work. W. Moen recommends that the rate strike stay at \$80,000 as it was last year. M. Stewart suggested having an itemised monthly account showing what has been spent each month. W. Moen advised that this work be more costly and it would take up more staff time. M. Meehan stated that monthly invoices are not done for any other rating districts. D. Groot stated that he feels that money has been wasted and that the more there is in the account then the more that is spent. D. Groot feels money was wasted on the stockpiles of rock and the way rock is carted. M. Meehan asked the meeting for general consensus on whether they want a minimal rate and do they want monthly invoices. D. Groot stated he is happy with the way it is. S. Langridge is happy with the current system. A. Stevenson stated that she would like the system to stay the same. M. Dyke is happy with the current system also. It was noted that the first rate instalment is in October and the second one is in April. D. Groot stated that once a positive balance is achieved then the rate strike could be reviewed then.

## **RECOMMENDATION**

***"That the rate strike for the 2013 / 2014 financial Year is \$80,000 (GST Excl)."***

*M. Dyke / S. Langridge - Carried*

## **ELECTION OF OFFICERS**

T. Jellyman stated that traditionally all ratepayers in the rating district are members of the committee. It was agreed that the spokesperson role would be rotated alternate years.

**Moved:** *"That the committee will comprise of all current ratepayers."*

*D. Groot / M. Dyke – Carried*

**Moved:** *"That S. Langridge be elected as Spokesperson for the 2012 / 2013 financial year".*

*D. Groot / M. Dyke – Carried*

**Moved:** *"That A. Stewart be appointed as Deputy Spokesman for the 2012 / 2013 financial year."*

*A. Stevenson / D. Groot – Carried*

## **GENERAL BUSINESS**

W. Moen stated that he is concerned about a local rock source. He stated that it is lucky that there is a good source of good quality rock at the gold claim. W. Moen said that contractors have commented that it is far easier to get the rock out of this area. W. Moen suggested that the rating district pays to have rock dug out in advance and stockpiled somewhere. W. Moen suggested opening up the rock, getting the bridge certified and ensuring that good size and quality of rock is available. W. Moen stated that he has discussed this with S. Langridge but he is reluctant to do this. W. Moen stated that contractors have had trouble getting rock out when the ground is wet. S. Langridge stated that the problem is contractors don't want to shoot the rock. S. Langridge said that some of the trucks have airbags and this is causing problems getting up the banks to the rock but the trucks that don't have airbags can manage well. M. Meehan stated that there is potential to have a stockpile of rock at the gold claim site. It was noted that this is very good rock but room is limited for stockpiling. Cr Robb stated that it is important that there are options for rock sources when it is needed. It was agreed that W. Moen would speak to Ian White to see how long rock from the gold claim will be available for. M. Meehan advised that he would negotiate with Ian White if necessary. M. Stewart asked if rock is sourced from further up the river then who is going to provide the road to the site and would the rating district be charged a royalty fee? M. Meehan advised that there would need to be a road put into where the rock source is. M. Stewart stated why should the rating district pay for the roading to get rock from up the river and then pay a royalty on that same rock. He feels it should be one or the other. Cr Robb advised that if the council opened the quarry up it would be for this rating district and the rating district would have to meet the costs of the quarry for extracting rock, putting the road in and certifying the bridge. Cr Robb stated that the royalty is really just an average of those costs. M. Meehan agreed with this and stated that quarries usually just break even and don't make a profit. M. Meehan stated that the short term and long term options for rock sources need to be investigated and a further meeting needs to be arranged to discuss where to from here. W. Moen advised that he is happy to investigate rock source options for the rating district. Cr Robb advised that the rating district would need to allow for restoration of the rock source. M. Meehan advised that this work for supplying rock would be tendered out. It was agreed that a readily available source of rock is required for this rating district.

A. Stevenson stated that it would be good if minutes could be taken at the informal rating district meetings and that the minutes of this meeting could be sent out in December.

There being no further rating district business to be discussed, the meeting closed at 1.45 pm.

### **Action Points:**

- W. Moen provide historic cross section information for M. Stewart
- M. Meehan provide break down of staff time to committee.
- That Council sets a standard for stopbank spraying and if its not done then Council will arrange to do this.
- M. Meehan to investigate rock source options for the rating district.
- Send minutes to rating district committee by December.



**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
RED JACKS CREEK RATING DISTRICT  
HELD AT NGAHERE FIRE STATION  
ON 8 OCTOBER 2012, COMMENCING AT 4.35 PM.**

**PRESENT**

R. Norris, R. McLaughlin, C. Levy, S. Norris, C. Whitcombe

**IN ATTENDANCE**

West Coast Regional Council  
I. Cummings, A. Birchfield, A. Robb (Councillors)  
M. Meehan, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

C. Norris

*R. McLaughlin / R. Norris - Carried*

**BUSINESS**

Cr Cummings opened the meeting and welcomed those present. He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual Meeting held on 10 October 2011, be adopted as a true and correct record of that meeting."*

*R. Norris / R. McLaughlin - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

M. Meehan presented the financial statements for the period ending 30 June 2012. He stated that a lot of work has been done since this report was written and therefore further costs have been incurred. M. Meehan advised that at the start of the financial year there was \$22,597.42 in the account and as of the end of June this year the balance was \$16,967.13. M. Meehan advised that the account is not now as healthy as it was.

**Moved:** *That the financial report for the 2011 / 2012 year be adopted".*  
*C. Levy / S. Norris - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2011 to 30 June 2012. He advised that last year \$8,748 worth of works were carried out during the reporting period.

W. Moen reported that following an inspection carried out on the 12 July 2012 \$28,870.20 worth of works were identified. He suggested that \$6,000 be allowed for unforeseen works so this would bring the total works to \$35,000.

**RECOMMENDATION**

**1. That the Works Report covering the 2011 / 2012 financial year be adopted.**

**2. That the 2012 / 2013 works proposals be approved.**

*R. Norris / R. McLaughlin – Carried*

**RATES 2012 / 2013**

W. Moen advised that at the beginning of the 2012 / 2013 financial year there is likely to be \$13,500 (GST Excl) in deficit. W. Moen suggested that the rate strike is increased to \$10,000 which is double of what it is now in view of the recent expenditure. C. Levy is not in favour of this as it is the same group of people that have to pay and they are not sure how much money they are going to get from Grey District Council. It was noted that it is likely that this will be around \$14,000. C. Levy stated that the rating district did not start the problem and until the bulldozers were put in the creek was perfect. C. Levy stated the problem started when the creek was cleared at Osborne’s property. M. Meehan suggested that the rate strike could be \$5,000.

**RECOMMENDATION**

***"That the rate strike for the 2013 / 2014 financial Year is \$5,000 (GST Excl)."***

*R. Norris / R. McLaughlin – Carried  
Cr Birchfield is against*

Cr Birchfield stated that he is against the rate strike being \$5,000 he feels it should be \$10,000 in order to build up the kitty. C. Levy stated that there are a lot of poor people in the area who cannot afford to pay rates and that they should not have to have an increase in rates because of someone else’s muck up.

W. Moen advised that consideration is being given to extending the rating district in the future. He stated that this would mean there would be more people paying into the scheme.

**Grey District Council Letter**

M. Meehan advised a letter was received from Grey District Council (GDC) regarding the rating district’s application for financial assistance for the flood protection works. M. Meehan advised that an on site meeting was held with GDC and NZTA and GDC resolved at their council meeting, to contribute \$14,000 on proviso that the rating district:

1. Supports NZTA’s / GDC consent application for emergency works.
2. Does not unreasonably object to future works upstream of the extended Red Jacks Creek Flood Scheme Rating District area.
3. Agrees to maintain flood protection works with the rating district and as part of these works agrees to ensure vegetation and gravel build up with the rating district area is kept to a minimum at all times.
4. The rating district is extended to include from the State Highway 7 bridge to below the Red Jacks Creek Bridge (which is the areas of works carried out recently by NZTA and GDC).

- 5. Agrees that GDC and NZTA becomes a member of the Red Jacks Flood Scheme Rating District.
- 6. The source of rock to be determined by quality and price.

M. Meehan advised that point four is the most important as this included the area that the work has been done in. He advised that the extended area includes quite a few properties. M. Meehan advised that in the past GDC, Kiwi Rail and NZTA have contributed to the rating district and these parties have a vested interest in the rating district. M. Meehan advised that staff will need to work out what GDC's, Kiwi Rail and NZTA's contributions will be ongoing. M. Meehan agreed with R. McLaughlin when she stated that all parties involved would need to work together to see what is best for the river. M. Meehan advised that the contributions are important as there is quite a bit of work going on upstream and work needs to be put as to how the work is going to be paid for longterm. It was noted that work is required on Wally Delaney's property. M. Meehan advised that consultation needs to be done so that the changes to the rating district boundaries can be put through Council and the changes can be made via the annual plan process and people can then make submissions on it. M. Meehan advised that if NZTA and GDC are brought into the rating district then this will increase the size of the rating district and increase the rate take and it is better have these parties on board. W. Moen stated that a system needs to be put in place so that what has happened in the past never happens again. C. Levy stated that the riverbanks used to look nice and now they look terrible. W. Moen advised that the rating district would need to spend more money than they have in the past. M. Meehan advised that the consultation that will be done shortly will involve the rating district committee and then the next step will be to make sure that council is happy with the way forward. Cr Robb asked how many extra properties are likely to become part of the rating district. W. Moen responded that there are likely to be around six more members of the rating district including GDC. Discussion took place on the rate strike. Cr Robb advised the meeting to keep their rate strike at \$10,000 per year once there are more parties paying into the account.

**ELECTION OF OFFICERS**

R. McLaughlin stated that she would nominate R. Norris once again as she feels he is doing a very good job for the rating district.

**Moved:** *"That R. Norris be re-elected as the spokesperson for the 2012 / 2013 financial year and all present make up the committee of the Rating District for this year".*

*R. McLaughlin / C. Levy – Carried*

**GENERAL BUSINESS**

There was no general business.

There being no further business, the meeting closed at 5.04 pm.

**Action Point**

- M. Meehan to arrange a meeting once the reclassification has been worked through.

**THE WEST COAST REGIONAL COUNCIL**  
**MINUTES OF THE ANNUAL MEETING OF THE**  
**NELSON CREEK RATING DISTRICT**  
**HELD AT THE NGAHERE FIRE STATION**  
**ON 8 OCTOBER 2012, COMMENCING AT 5.07 PM**

**PRESENT**

G. Hill, T. Hill, T. Kendrick, B. Jones

**IN ATTENDANCE**

West Coast Regional Council  
A. Birchfield, I. Cummings, A. Robb (Councillors)  
M. Meehan, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

There were no apologies.

**BUSINESS**

Cr Cummings opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:**        ***"That the minutes of the previous Annual Meeting held on 10 October 2011, be adopted as a true and correct record of that meeting."***

*G. Hill / B. Jones - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

M. Meehan presented the financial statements for the financial period ending 30 June 2012. It was noted that the balance at the beginning of the financial year was \$104,276.50 and currently the credit balance is \$104,527.76. M. Meehan stated that the rating district has a healthy balance.

**Moved:**        ***"That the financial report for the 2011 / 2012 year be adopted"***.

*T. Hill / B. Jones - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2011 to 30 June 2012 noting that \$19,008 worth of works for this financial year has been completed.

W. Moen stated that all the works that were carried were above the bridge and therefore a 35% subsidy was received from NZTA. W. Moen stated that a very good job was done. G. Hill confirmed that he was very happy with the works.

W. Moen advised that he carried out an inspection on the 12<sup>th</sup> of July and as a result of this inspection the proposed works for 2012 / 2013 come to \$25,200 with OnTrack's contribution of \$12,600 included. W. Moen advised that the area requiring work to be done is below the state highway bridge on the right bank. He advised that he has gone ahead and got a resource consent and the contract has been drawn up. He stated work would commence shortly. W. Moen advised that he recommends that \$10,000 be allowed for unforeseen maintenance.

Cr Birchfield asked if there is any move planned to clear the area around the railway bridge. He stated that this would be a pretty big job. W. Moen advised that this work is usually done by OnTrack. G. Hill stated that there is a lot of gravel around this area that needs to be taken away. Cr Birchfield stated that the approach to the railway bridge could be endangered if there was to be a flood. W. Moen advised that this is really up to OnTrack to investigate. He advised that he would contact the maintenance people from OnTrack to discuss this further and report back to G. Hill with the outcome.

## **RECOMMENDATION**

1. ***That the Works Report covering the 2011 / 2012 financial year be adopted.***
2. ***That the 2012 / 2013 works proposals be approved.***

*G. Hill / B. Jones – Carried*

## **RATES 2013 / 2014**

W. Moen advised that the recommended rate strike for 2013 / 2014 financial year is \$17,500. (GST Excl). He advised that the balance in the rating district account at 30 June 2013 is estimated to be around \$115,000 (GST Excl).

## **RECOMMENDATION**

***"That the rate strike for the 2013 / 2014 financial Year is \$17,500 (GST Excl)."***

*G. Hill / T. Hill – Carried*

## **ELECTION OF OFFICERS**

It was agreed that the status quo would remain again for this year.

**Moved:** ***"That G. Hill be re-elected as the spokesperson for the 2012 / 2013 financial year."***

*T. Hill / B. Jones - Carried*

## **GENERAL BUSINESS**

There was no general business.

There being no further business, the meeting closed at 5.18 pm.

## **Action Point**

- W. Moen to contact OnTrack to discuss the clearance of gravel from under the rail bridge.

## THE WEST COAST REGIONAL COUNCIL

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### MINUTES OF THE ANNUAL MEETING OF THE COAL CREEK RATING DISTRICT HELD AT THE WEST COAST REGIONAL COUNCIL OFFICES ON 8 OCTOBER 2012, COMMENCING AT 7.07 PM.

#### PRESENT

B. Jones, F & M. Riordan, O. Norton, S & M. McGeady, W. Brennan, A. Inman

#### IN ATTENDANCE

West Coast Regional Council

I. Cummings (Councillor), A. Birchfield, A. Robb (arrived 7.20 pm) (Councillors).

M. Meehan, W. Moen, P. Birchfield, T. Jellyman (Staff)

#### APOLOGIES

A. Beck, C. Williams.

*B. Jones / S. McGeady – Carried*

#### BUSINESS

Cr Birchfield opened the meeting and welcomed those present.

He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual Meeting held on 11 October 2011, be adopted as a true and correct record of that meeting."*

*B. Jones / S. McGeady - Carried*

#### MATTERS ARISING

M. Meehan advised that he wrote to DoC to see if they would spray the willows in Coal Creek. M. Meehan advised that DoC's response was that they have no funding for this work.

#### FINANCIAL REPORT

M. Meehan presented the financial statements for the financial period ending 30 June 2012. M. Meehan advised that a progress payment of \$64,340.82 was made for the works that have now been completed. He reported that the opening balance as at 1 July 2010 was \$134,209.02 and the closing balance was \$82,818.49.

**Moved:** *"That the financial report for the 2011 / 2012 year be adopted".*

*B. Jones / S. McGeady - Carried*

#### MATTERS ARISING

There were no matters arising.

#### WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period. He advised that the figures were based on raising the stopbank by 1.5 metres of the existing structure with compacted gravel. W. Moen advised that the decision was made with the rating district committee to raise the stopbank and strengthen the bank and this cost more than was originally planned for. Cr Birchfield advised the meeting that there was a directive from council regarding the raising of the stopbank, as council was concerned about safety of residents in the event of a flood. S. McGeady asked why the gap in the stopbank on his property was not filled in at the time of the stopbank upgrade. W. Moen stated that he is not sure why this was not done. B. Jones advised that he topped up this area during a recent flood.

W. Moen reported that \$64,340.82 worth of works were carried out during the reporting period. W. Moen advised that the first progress payment of \$59,000 was made in June 2012 and the second progress payment of \$76,084.00 was made in July 2012. W. Moen advised that the total contract came to \$135,284.60.

W. Moen reported that he carried out an inspection in July 2012 and no maintenance works were identified but he advised that \$10,000 be allowed for unforeseen maintenance. He stated he is not expecting the \$10,000 to be spent but it would be prudent to allow for this. F. Riordan asked how \$9,000 came from Grey District Council when the rating district has asked them for funding in the past. W. Moen responded that \$9,000 was received from Grey District Council last year as well. W. Moen advised that Grey District Council has infrastructure in this area and that is why they paid some money towards the works required. O. Norton stated it is good to see that Grey District Council contributed as they obviously feel they should contribute and this is a good start. F. Riordan asked if the \$9,000 is on top of the rate strike. W. Moen confirmed this is correct. O. Norton suggested that a letter of thanks be sent to Grey District Council and that they are invited to the next annual meeting. W. Moen stated that Fulton Hogan gave the gravel for the stopbank upgrade to the rating district for next to nothing. He expressed his thanks to Fulton Hogan.

It was noted that no allowance has been made for any potential upstream protection works on S. McGeady's frontage. W. Moen explained the function of the new works to the meeting. W. Moen advised that the work done was done because this was the most vulnerable area. W. Moen advised the Graeme Smart's report recommended that this area be upgraded.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2011 / 2012 financial year be adopted.***
- 2. That the 2012/ 2013 works proposals be approved.***

*B. Jones / W. Brennan – Carried*

## **RATES 2013/ 2014**

W. Moen advised that with the proposed works and the rate of \$75,000 previously struck for the 2012 / 2013 year the balance in the rating district account at the beginning of the 2013 / 2014 year is likely to be approximately \$25,000. W. Moen recommends a rate strike of \$15,000 as he stated there is not a lot of money in the kitty. W. Moen drew attention to the two \$9,000 contributions from Grey District Council for the 2011 / 2012 year and the 2012 / 2013 financial years, he stated that in view of these contributions this is still not a lot of money. W. Moen stated that the rating district will be faced with further works long term and a rate strike of \$7,500 is insufficient. M. Riordan stated that the rating district is too small to be able to afford a bigger rate strike. Cr Birchfield asked W. Moen what would the chances be of Transit NZ contributing. W. Moen stated that he was unsure about this. M. Meehan advised that if major works were required then the rating district would have to raise a loan to cover the costs of major capital works. W. Moen advised that one of the recommendations in the Graeme Smart report is that a civil defence warning system is put in place in the event of an emergency situation and evacuation is required. He stated that if money is not built up to carry out works then evacuation is the worst case scenario. Discussion ensued. M. Riordan stated that he is happy to take the risk of losing his house. O. Norton stated that the problem is there are a lot of small holdings in the rating district and they cannot afford it. M. Meehan advised that if the rating district were looking at doing work upstream then they would need to consider taking out a loan as \$15,000 will not cover the costs. M. Meehan advised the meeting to strike a rate of \$15,000. Cr Birchfield stated that his impression is that the rating district has not been rating high enough and has not been paying enough rates and that is why they are in this position now. Cr Birchfield stated that the rating district should have been rating \$10,000 or \$15,000 previously instead of \$7,500 and this is why the kitty has got low. He stated that now is the time to do some catch up. Cr Birchfield advised the meeting to set a rate of at least \$15,000. F. Riordan stated that they are not going to strike a rate of \$15,000. Cr Birchfield advised that this figure is a recommendation to council and if council is concerned that the rate strike is not high enough then council can set the rate themselves. M. Meehan advised that council generally goes with what is recommended but under the Rating Act they can set the rate. Cr Birchfield stated that

the stopbank has not been maintained enough over the years because the rating district will not set a high enough rate and if the bank goes then lives are at risk and it is important that the bank is maintained. S. McGeady stated that he feels the stopbank did not need to be lifted as high as it was. He stated that it was \$7,000 just for the gravel on the top and this is the same as what the annual rates are. W. Moen stated it is important that stopbanks are future proofed. Cr Birchfield stated that W. Moen is the engineer and his recommendation should be taken. B. Jones stated that the rate strike has not been keeping pace with inflation. B. Jones moved that the rate strike is \$15,000. W. Brennan stated that he is prepared to second the motion, as he knows how valuable the wall is. Only two people were in favour of the \$15,000 recommendation. The motion was lost. Cr Robb stated that the rate strike needs to be a realistic figure so the funds can be built up over the years and money is there when its needed. Cr Robb stated that there are 22 rating districts in the region and that staff have plenty of experience when it comes to the administration of these rating districts. Cr Robb spoke of his own experience in the Taramakau rating district and how quickly rivers can change. F. Riordan feels that Coal Creek is a unique rating district and there are small households who cannot afford an increase in their rates. Cr Robb stated that there are quite a few other rating districts in a very similar situation to this. It was noted there are at least eight other rating districts similar to this one.

Cr Robb advised that the rate needs to be at a realistic level that can both maintain and sustain the stopbank otherwise properties will be at risk and owners may need to walk away from them.

F. Riordan stated that she does not consider that she lives near a river as she feels her property is a long way from the river. M. Riordan stated that they cannot even see the river and they are insured. W. Moen advised that they live on a flood plan and they are taking a risk. Extensive discussion ensued on future works and rate strikes and loans. M. Meehan advised that he would be happy to go back to Grey District Council and Transit NZ to see if they are prepared to contribute further financially if that is the wish of the rating district. Cr Robb advised that it is the people that live in the rating districts that have to pay for them and it is the responsibility of Councillors to make sure that the assets in the ratings districts are maintained. A. Inman stated that he is a small landholder and he feels that the rate strike should be increased. He moved an amendment to the motion that the rate strike is \$12,000. The amended motion was lost.

**Moved: "That the rate strike for the 2013 / 2014 financial Year is \$10,000 (GST Excl)."**

*B. Jones / W. Brennan – Carried*

## **ELECTION OF OFFICERS**

T. Jellyman read out the names of the current committee and the current Spokesperson. Cr Birchfield asked if anyone wants to come off the committee or go on to the committee.

**Moved: "That the present committee carry on for a fifth term, namely:**

***O. Norton***

***F. Riordan***

***A. Beck***

***B. Jones***

***be the committee for the 2012 / 2013 financial year."***

*F. Riordan / B. Jones - Carried*

**Moved: "That S. McGeady be elected as the spokesperson for the 2012 / 2013 financial year."**

*B. Jones / W. Brennan - Carried*

## **GENERAL BUSINESS**

### **Graeme Smart Report**

M. Meehan spoke to this report advising that this report sums up historic information and provides options on what remedial measures could be taken. The report also outlines in section g, what



would happen if nothing were done as the river thalweg will eventually change location and reduce the threat of erosion to the stopbank. Mr Smart states that the question is how long this would take and what could happen in the interim. He advises that the erosion should be closely monitored, especially when there are floods. Mr Smart says that the erosion will be episodic and a decision to place protection rock may need to be taken if the erosion approaches unprotected parts of the stopbank. He states that the consequences of failure of the stopbank should be considered and if there is potential for loss of life from a failure of the Coal Creek stopbank then a flood warning system should be implemented and evacuation procedures should be put in place. M. Meehan advised that measures d, e and f would increase the security of the stopbank without major expense. M. Meehan advised the meeting to explore the options outlined in the report and to start to do some planning and investigations. O. Norton stated that Mr Smart gives no indications of costs. O. Norton stated what is this going to cost. M. Meehan stated that Mr Smart was not paid to do the in depth cost analysis as the rating district need to decide what they want to do. M. Meehan explained to O. Norton that options a, b and c is expensive and they will require loan and that this report contains options for the rating district to consider not costings. M. Meehan stated that the do nothing approach comes with consequences and potentially lives could be put in danger. W. Moen stated that council might decide to act on this report, as they will see the potential for loss of life. O. Norton stated that if the rating district can't agree on whether or not to do works then council decide to do the work. M. Meehan advised that if the council proposes works and the rating district don't want them do then council could go ahead with the works. O. Norton if that is the case then they should put a caveat on the properties. M. Meehan advised that it would be unlikely that this would happen but if council felt it was a matter of protecting assets and safety then the works would be done. Cr Robb advised that caveats would not be put in place and that if a loan was required then this would be arranged by council and it would come out of the rating district account and ratepayers would get two accounts one for the loan and one for their usual rates.

A. Inman asked about the action point from last year's meeting regarding the spraying of willows in Coal Creek. M. Meehan advised that he wrote to DoC back in January and he has heard nothing further from them. He met with DoC three weeks ago to see if there is some funding for this type of work. M. Meehan advised that DoC is doing some spraying on Cobden Island as part of the restoration for Grey District Council and he is hopeful that they will also do some work for Coal Creek.

A. Inman asked M. Meehan what is the system for floodwarning. M. Meehan advised that council has a flood warning system for each river they monitor for flood warning purposes and as part of this system each river has a certain person that is contacted once the river reaches a certain level. M. Meehan advised that Alan Wilson at Grey District Council provides civil defence contacts at a local level. When the Grey River reaches five metres the flood committee is formed and this is when Mr Wilson starts ringing around to get the warning system happening. M. Meehan advised that WCRC has an Infoline and people can call this line during a flood event and the Council website has up to date river level information on the website. M. Meehan advised A. Inman to contact Mr Wilson at Grey District Council for additional information.

### **Action Points:**

- M. Meehan asked the meeting to confirm the actions that they wish to see happen.
- O. Norton suggested that a letter of thanks be sent to Grey District Council and that they are invited to the next annual meeting.
- W. Moen to send a thank you letter to Fulton Hogan for gravel.
- Council to monitor erosion upstream of the stopbank.

There being no further business, the meeting closed at 8.20 pm.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
WANGANUI RATING DISTRICT  
HELD AT THE HARI HARI RESTROOMS  
ON 10 OCTOBER 2012, COMMENCING AT 9.32 AM.**

**PRESENT**

A. Campbell, J. Stewart, R. Hodgkinson, B. Thomson, B. McGrath, D. Millar, M. Aynsley, N. Martini, D. Hoddinott, A. Harris

**IN ATTENDANCE**

West Coast Regional Council  
B. Chinn, (Councillor), D. Davidson (Councillor)  
M. Meehan, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

There were no apologies

**BUSINESS**

Cr Chinn opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual Meeting held on 12 October 2011, be adopted as a true and correct record of that meeting."*

*A. Campbell / J. Stewart - Carried*

**MATTERS ARISING**

W. Moen advised that the global consent for the raising of the stopbank is not going ahead just at the moment but staff are going to apply for an Envirolink grant for \$5,000 to cover the costs of detailed catchment information. This will be applied for in the coming months.

M. Meehan advised that options for the reclassification of the rating district will be discussed in general business.

**FINANCIAL REPORT**

M. Meehan presented the financial statements for the financial period ending 30 June 2012. He advised that the opening balance was \$1115,689.36 and the closing balance as at 30 June 2012 is \$135,290.41. M. Meehan advised that \$111,422.75 was spent during the financial year.

**Moved:** *"That the financial report for the 2011 / 2012 year be adopted".*

*A. Harris / J. Stewart - Carried*

**MATTERS ARISING**

There were no matters arising relating to the financial report.

**WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period: 1 July 2011 to 30 June 2012. He advised that a total \$104,538.50 worth of works were carried

out during the reporting period with \$7,488 of this being for capital works and \$97,050.50 for maintenance works.

W. Moen advised that he carried out an inspection with the committee on the 9th of August and \$39,340 worth of works were identified but this figure includes \$20,000 for unforeseen maintenance. W. Moen reported that cheap rock was available from Andrew Birchfield and this made the work very cost effective.

## **RECOMMENDATION**

1. ***That the Works Report covering the 2011 / 2012 financial year be adopted.***
2. ***That the 2012 / 2013 works proposals be approved.***  
A. Campbell / J. Stewart- Carried

## **RATES 2013 / 2014**

W. Moen advised that in view of the proposed works and the current rate strike of \$100,000 at the end of the 2013 / 2014 financial year there is likely to be a balance of \$206,000 in the rating district account. Discussion took place on the rate strike. A. Campbell stated that he feels the rate strike needs to stay at \$100,000 until the account builds up again.

## **RECOMMENDATION**

***"That the rate strike for the 2012 / 2013 financial Year is \$100,000 (GST Excl)."***

A. Campbell / R. Hodgkinson - Carried

## **ELECTION OF OFFICERS**

Cr Chinn reminded the meeting that this rating district has a rotation policy in place. It was suggested that the rotation policy would stay in place with the two on the top of the list each year standing down therefore Mr Campbell and Mr Hodgkinson are due to stand down this year. Cr Chinn advised that they are eligible for re-election.

**Moved:** ***"That A. Campbell and R. Hodgkinson are re-elected to the rating district committee:***

B. McGrath / M. Aynsley – Carried

M. Meehan stated that in view of the potential changes to the rating district classifications he feels that it is advisable that someone from the township elected onto the committee.

**Moved:** ***"That M. Aynsley is elected to the rating district committee to represent ratepayers in the township".***

A. Campbell / B. McGrath – Carried

**Moved:** ***"That the following members, namely:***

***J. Arnold  
J. Stewart  
A. Campbell  
R. Hodgkinson  
G. Robertson***

**M. Aynsley** *be elected as the committee for the 2012/ 2013 financial year.* 24

*B. McGrath / M. Aynsley - Carried*

**Moved:** *"That A. Campbell be re- elected as the spokesperson for the 2012 / 2013 financial year."*

*B. McGrath / M. Aynsley - Carried*

## **GENERAL BUSINESS**

### **Proposed Rating Classification Review**

M. Meehan advised that at last year's annual meeting it was moved *"that council looks into options for the township of Harihari to reduce the rates for ratepayers in the township"*. He advised that it was felt that the Urban 1 and Urban 2 rates were too high and a fixed rate would give relief to the ratepayers in the township. This would mean that the Urban 1 would be reduced from a differential of 200 to 68 and Urban 2 would be reduced from 100 to 34.

M. Meehan drew attention to the map of the rating district which was included in the agenda papers. He advised that the blue section on the map were empty sections but some blue areas now have buildings on them. It was agreed that one urban class for the whole town would be best. M. Meehan advised that over the years things have changed in the township. B. Thomson stated that he feels the green areas of the map should also be included. Extensive discussion took place. It was stated that everyone wants protection from the same river. D. Hoddinott stated that he was confused with what is being proposed. M. Meehan clarified that the brown, blue and red classifications would become one classification and the ratepayers of these properties would all benefit by paying less rates. One speaker stated that the reason for the problems with the township paying higher rates has been because the rate strike has been higher some years and not so high other years. M. Meehan advised that ratepayers would still be able to make submissions via the Annual Plan process.

**Moved:** *"That the Wanganui Rating District accepts the proposed new differential which will be used to calculate rate strikes from the 2013 / 2014 year onwards."*

*R. Hodgkinson / M. Aynsley - Carried*

### **Stopbank**

J. Stewart asked about works on the stopbank. W. Moen advised that J. Arnold Contracting Ltd is arranging this.

R. Hodgkinson asked how does the La Fontaine part of the scheme overlap as he understands that part of the scheme is classification A, B and C. The rating district is to clear the drains where necessary. It was noted that the purple classification area is part of the scheme. B. McGrath stated that years ago this section was in the forme Poerua rating district. M. Meehan agreed that the creek running through the town does need a clean out. D. Hoddinott stated that he owns the motels and he has been cleaning out the creek that runs through his property. B. Thomson asked if the purple classification pays rates. M. Meehan responded that they do not pay rates. W. Moen stated that the rating district could submit on the Annual Plan if they wish to have this area included in the rating district.

A. Campbell asked if the Wanganui quarry has been sold yet. M. Meehan advised that he is currently going through the tender process for the quarry. J. Stewart asked if the sale of the quarry would cover the costs of the access road to the quarry. M. Meehan responded that the access road to the quarry is being worked through at the moment.

Cr Chinn thanked the meeting for their attendance.

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There being no further business, the meeting closed at 10.05 a.m.

### **Action Points for follow up**

- Produce and circulate rating district classification areas and liaise with committee to work out the new classifications.
- Provide to the next meeting, an aerial map detailing what works are included in the Wanganui Rating District.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
OKURU RATING DISTRICT  
HELD AT THE OKURU HALL  
ON 10 OCTOBER 2012, COMMENCING AT 3.05 PM**

**PRESENT**

G. Anderson, A. Anderson, C. Sinclair

**IN ATTENDANCE**

West Coast Regional Council  
B. Chinn (Councillor), D. Davidson (Councillor)  
M. Meehan, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

C. Eden, A. Gordon

*G. Anderson / A. Anderson - Carried*

**BUSINESS**

Cr Davidson opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:**        ***"That the minutes of the previous Annual Meeting held on 12 October 2011, be adopted as a true and correct record of that meeting."***

*G. Anderson / A. Anderson - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

M. Meehan presented the financial statements for the financial period ending 30 June 2012. He advised that \$10,000 came into the account from rates with the current credit balance now being \$49,911.13 in the account. M. Meehan stated that it is pleasing to see the account building up.

**Moved:**        ***"That the financial report for the 2011 / 2012 year be adopted".***

*G. Anderson / A. Anderson - Carried*

**WORKS REPORT**

W. Moen presented the 2011 / 2012 works report and advised that there were \$854.50 worth of works carried out this financial year. W. Moen advised that as a result of discussions with the Spokesperson in August 2012 no works were identified. W. Moen recommends that \$5,000 is allowed for unforeseen maintenance in case there is any work required during the financial year. G. Anderson advised that no spraying has been done during the reporting period. He stated that it would be good to spray the flax along the front of the seawall and advised that he is happy to do this work. W. Moen advised that the rating district would reimburse G. Anderson for the chemicals for the spraying work.

**RECOMMENDATION**

- 1. That the Works Report covering the 2011 / 2012 financial year be adopted.**
- 2. That the 2012 / 2013 works proposals be approved.**

*G. Anderson / C. Sinclair – Carried*

**RATES 2013 / 2014**

W. Moen advised that with the rate of \$10,000 previously struck for the 2012 / 2013 year the balance in the rating district account at the beginning of the 2013 / 2014 year is likely to be \$57,000. W. Moen advised that he recommends that the rate strike for 2013/ 2014 is \$10,000 (GST Excl) in order to keep building up the rating district account.

**RECOMMENDATION**

***"That the rate strike for the 2013 / 2014 financial Year is \$10,000 (GST Excl)."***

*A. Anderson / C. Sinclair – Carried*

**ELECTION OF OFFICERS**

T. Jellyman read out the names of the current rating district committee. It was noted that S. Johnston has moved out of the area. C. Sinclair was nominated to join the rating district committee.

**Moved:** ***"That the committee for the 2012 / 2013 financial year now consists of:***

***G. Anderson  
A. Anderson  
A. Gordon  
C. Goom  
R. Snow  
C. Sinclair***

*A. Anderson / G. Anderson – Carried*

**Moved:** ***"That G. Anderson be re-elected as the spokesperson with A. Anderson elected as Deputy Spokesperson for the 2012 / 2013 financial year."***

*C. Sinclair / A. Anderson – Carried*

**GENERAL BUSINESS**

M. Meehan advised that he had received inquires during the year as to whether or not the proposed subdivision was still going ahead. He stated that he had also had inquiries for the price of rock for the subdivision. A. Anderson stated that he had heard that the subdivision is no longer going ahead. He advised that the lagoon is not as big as it was. G. Anderson advised that the lagoon has cut in but the sea has now built it up again with sand and rocks.

There being no further business, the meeting closed at 3.15 pm.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
FRANZ JOSEF RATING DISTRICT  
HELD AT THE St John'S ROOMS, FRANZ JOSEF  
ON 11 OCTOBER 2012, COMMENCING AT 8.30 AM.**

**PRESENT**

G. Molloy, T. Skinner, L. Tarplett, G. Gibb, T. Gibb, D. Ferguson, P. York, W. Costello (DoC), M. Welgus (Scenic Circle Hotel)

**IN ATTENDANCE**

West Coast Regional Council  
B. Chinn, (Councillor), D. Davidson, (Councillor)  
M. Meehan, P. Birchfield, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

K. Hartshorne

*T. Gibb / G. Gibb - Carried*

**BUSINESS**

Cr Chinn opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:**        *"That the minutes of the previous Annual Meeting held on 13 October 2011, be adopted as a true and correct record of that meeting."*

*G. Molloy / B. Chinn - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

M. Meehan presented the financial statements for the financial period ending 30 June 2012. The opening balance for the year was \$287,827.57 and the closing balance is \$203,313.20. He reported that \$178,988.51 of expenses were accrued during the reporting period.

**Moved:**        *"That the financial report for the 2011 / 2012 year be adopted".*

*T. Gibb / P. York - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2011 to 30 June 2012. He reported that \$178,988.51 worth of works was carried during the reporting period. W. Moen advised that as a result of the inspection carried out on the 10<sup>th</sup> of July 2012 \$223,500 worth of works were identified for the 1 July 2012 to 30 June 2013 period. He stated that the projected works need to be discussed as the Bob Hall report recommends that this work is carried out fairly quickly as the river is now very close to the town. W. Moen advised that one of the top priorities in Mr Hall's view is that there is a danger of the Waiho River breaking through and coming over the top of the bank and coming through the town. W. Moen advised that this



area has been surveyed and this has revealed that a 2 metre wide stopbank would cut off potential flooding from the Waiho River. W. Moen advised that he has liaised with NZTA to ascertain what their plans are for this area including the bridge approach. He stated that the stopbank would be about 50 metres inland from the existing riverbank and roughly parallel to the riverbank and it would be 300 metres long. It would be fully rock and could be raised further if needed be. W. Moen advised that the cost would be approximately \$223,000 but it could be done cheaper if it is tendered out. W. Moen advised that the rock would be about \$30 per tonne. A speaker asked where would the rock come from. P. Birchfield advised that there are three options for rock sources, which are the Tartare River, Waiho River or the base of the Fox hills. She stated that there is resource consent for the removal of rock from the Waiho River, she is unsure if there is resource consent for the removal of rock from the Tartare. P. Birchfield advised that she is yet to approach the landowner at Fox hills but there is good granite in this area. W. Moen stated that the rock needs to be off good quality, as the wall needs to be built to last. P. York asked how much is NZTA likely to contribute. W. Moen advised that he is unsure at this stage but NZTA are adopting a wait and see attitude to see what happens with the river but they are able to raise the bridge by another two metres. G. Molloy stated that he feels that Mr Hall's suggestion that the river is going to "go" in five to ten years is bullsh\*\*\* and he doubts that this would happen and he thinks that putting the new bank in the proposed Bush Block is premature. W. Moen advised that NZTA have assured him that they will maintain the spurs in this area. G. Molloy stated that Mr Hall's report from 2000 contains a whole lot of recommendations that have never happened. W. Moen stated the Mr Hall knows West Coast Rivers very well and he has done work here over the past 15 – 20 years. W. Moen stated that Mr Hall is an expert and he advice should not be ignored. M. Meehan advised that W. Costello informed him of a meeting with the Prime Minister, John Key, which occurred a couple days ago. M. Meehan invited W. Costello to brief the meeting on this matter. W. Costello advised that the outcome of the meeting was the Prime Minister's commitment to getting some resources into looking into the risk factors for the Franz Josef township and to use this to determine what the best options are for the town. He advised that DoC would be writing to the Mayor to get the assistance that the Prime Minister has promised. M. Meehan advised that one option would be to put the stopbank upgrade on hold pending the report from the Prime Minister but he does not want to put this potential urgent work on hold if the report is going to take some years to be completed and the threat of the river is still there. M. Meehan advised that once the report is to hand then council needs to work closely with DoC to make an informed decision on where to from here. M. Meehan stated that he respects the experience and the opinion of Mr Hall and he feels that when someone like Mr Hall identifies risks then notice needs to be taken of these risks. M. Meehan stated that at the end of the day the Waiho River is a threat to the Franz Josef township and it needs to be dealt with the best way possible to avoid potential harm to land and potential loss of life. P. York asked how long the works would take from start to finish. W. Moen responded that the job would take around 4 – 6 weeks but the tender process would take 2 –3 weeks prior to work commencing. W. Moen explained in detail how the work would be done. P. York asked who paid for the Hall report. M. Meehan responded that council paid for the report and it did not cost the rating district any money.

W. Moen advised that the proposed works includes \$20,000 for unforeseen works. He stated that all other works seems to be up to scratch. Discussion took place on the likelihood of NZTA funding some of the upgrade. M. Meehan stated that NZTA do no have an open cheque book and they have to account for every penny just like everyone else and they sometimes have a reactionary approach.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2011 / 2012 financial year be adopted.***
- 2. That the 2012 / 2013 works proposals be approved subject to the report from the Prime Minister's office becoming available and a meeting is arranged between NZTA and the rating district committee on the options for the North Bank being received.***

*G. Molloy / G. Gibb – Carried*

It was agreed that a meeting would be arranged with the rating district committee and the affected parties prior to any work commencing. W. Moen advised that OPUS have advised that they would be maintaining the groynes. M. Meehan advised that this information would be requested in writing.

G. Molloy spoke extensively about matters around the Franz Josef area that he is concerned about including areas that are and are not included in the rating district. M. Meehan advised Mr Molloy to write to council or make a submission on council's Annual Plan if he has concerns.

**RATES 2013 / 2014**

W. Moen advised the recommended rate strike for this year is \$100,000 (GST Excl). He advised that by the end of the financial year in June 2013 it is likely that there will approximately \$83,000 in the rating district account but if the proposed works don't go ahead then there will be more in the rating district account.

**Moved: "That the recommended rate strike for the 2013 / 2014 financial Year be \$100,000 GST Excl.**

*T. Gibb / P. York – Carried*

W. Moen advised that he had omitted to speak about the cross sections that were done. He advised that there is a general erosion trend from the outlet of the Callery River, downstream to opposite the old THC Hotel, a general build up (accretion) downstream to the old terminal Moraine (Waiho Loop) and then erosion downstream of the moraine. This equates to an overall depletion of 68,964 cubic metres of gravel over the 13 month period from March 2011 to April 2012. W. Moen stated that this area needs to be watched carefully. It was noted that is was previously recommended that the cross sections are done every year.

**ELECTION OF OFFICERS**

T. Jellyman read out the names of the current members of the rating district committee. G. Molloy nominated Peter York to join the committee. G. Gibb seconded this.

**Moved: "That the present committee, namely:**

- Chris Brooks**
- Kevin Gibson**
- Chris Roy**
- Grant Gibbs**
- Tim Gibb**
- Kathy Hartshorne**
- Gavin Molloy**
- Peter York**

**be appointed as the committee for the 2012 / 2013 financial year."**

*G. Molloy / G. Gibb - Carried*

G. Molloy stated that he has tried several times to get a meeting of the rating district committee organised and has not been successful.

**Moved: "That G. Gibb be elected as the spokesperson for the 2012 / 2013 financial year."**

*G. Molloy / P. York - Carried*

**GENERAL BUSINESS**

Cr Chinn stated that council has over 20 rating districts and the rating districts that have a good committee and a good spokesperson work well. Cr Chinn stated that council encourages the rating

districts to have meetings prior to the annual meeting so that everyone is singing from the same sheet. Cr Chinn stated he has confidence in G. Gibb being a good spokesperson. G. Molloy stated that a good strong voice on behalf of the community is important.

There was no other general business.

There being no further business, the meeting closed at 9.22 am.

## THE WEST COAST REGIONAL COUNCIL

### MINUTES OF THE ANNUAL MEETING OF THE LOWER WAIHO RATING DISTRICT HELD AT THE FRANZ JOSEF COMMUNITY HALL ON 11 OCTOBER 2012, COMMENCING AT 9.30 AM.

#### PRESENT

C. Brooks, R. Quaife, L. Richards, T. Bruning, N. Frendrup, K. Frendrup, N. Frendrup (Franz Dairies), P. Halford, R. Richards, A. Pangan

#### IN ATTENDANCE

West Coast Regional Council

B. Chinn, (Councillor), D. Davidson (Councillor)

M. Meehan, W. Moen, P. Birchfield, T. Jellyman (Staff)

#### APOLOGIES

B. Rietveld

*T. Bruning / P. Halford - Carried*

#### BUSINESS

B. Chinn opened the meeting and welcomed those present.

He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual Meeting held on 13 October 2011, be adopted as a true and correct record of that meeting."*

*T. Bruning / R. Richards - Carried*

#### MATTERS ARISING

W. Moen advised that it was requested last year that he bring any relevant historic reports that council holds to the next annual meeting. He asked that these reports not be taken away but he would provide copies should anyone want them.

M. Meehan advised that the Bob Hall report on the Waiho River has been circulated. He previously advised that copies would be available at today's meeting and he offered copies to those present.

**Voting:** M. Meehan advised the voting was discussed at last year's meeting. He advised that Council has had a number of discussions on voting. M. Meehan advised that it is important to point out that these meetings are liaison meetings of the rating district and council uses these meetings to get feedback from ratepayers on matters such as works and rate strikes. M. Meehan advised that the annual meetings are run under Council's Standing Orders and this is why a Councillor chairs them. M. Meehan advised that everyone in attendance who is a ratepayer is able to vote and these votes are a recommendation to council and council has discussion on the recommendations and makes the final decision on the recommendations.

#### FINANCIAL REPORT

M. Meehan presented the financial statements for the financial period ending 30 June 2012. He advised that the financial year started off with a deficit balance of -\$5,586.13. The rate strike for the 2011 / 2012 year was \$50,000 and \$27,837.52 worth of expenses were incurred during the financial year. M. Meehan reported that the closing balance is now a credit balance of \$17,610.46 but this is not a lot of money in the account for a rating district of this size.

**Moved:** ***"That the financial report for the 2011 / 2012 year be adopted"***.

*T. Bruning / P. Halford - Carried*

## **MATTERS ARISING**

There were no matters arising.

## **WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2011 to 30 June 2012. He reported that \$23,637.02 worth of works was carried out during the reporting period.

W. Moen reported that he carried out an inspection with the committee on the 22<sup>nd</sup> of August 2012 and at that time no maintenance works were identified but a subsequent inspection on the 7<sup>th</sup> of September 2012 revealed weak spots on the Rubbish Dump bank. He stated that this area has now been identified as a top priority to prevent overflow and potential main channel flows breaking out of the main Waiho River Channel and flowing downstream through the Waiho Flat area.

W. Moen explained the works he is suggesting for the Rubbish Dump upgrade and advised that the committee gave him approval to go ahead and get the stopbank surveyed and to do the design work. He advised that this work would cost around \$201,750. He stated that this price is slightly on the high side but if there is a willingness to go ahead with this work he suspects that the tender price would be quite a bit lower as prices are very good at the moment. The other section of work is to link up Rata Knoll to the Rubbish Dump bank with the price for this being \$85,000 with gravel or \$165,000 with rock. M. Meehan advised the meeting that at the last annual meeting it was moved that the money in the rating district account be spent on maintaining existing works only. M. Meehan advised that subsequent to this the committee has had discussion during the year that options and costings are investigated.

Cr Chinn advised that recommendations 1 and 2 be dealt with separately to recommendation 3. L. Richards asked how much of the original section of the Rubbish Dump bank is maintenance and how much would be new work. She is referring to a) *Proposal to raise and strengthen the rubbish dump stopbank*. W. Moen stated that in his view this is maintenance.

## **RECOMMENDATION**

***1. That the Works Report covering the 2011 / 2012 financial year be adopted.***

***2. That the 2012 / 2013 minor works proposals be approved.***

*L. Richards / T. Bruning – Carried*

Cr Chinn opened discussion on recommendation 3, the Rubbish Dump Stopbank Upgrade. W. Moen stated that the reason for the upgrade is that the stopbank was originally designed to meet a certain standard but over the years the river has built up and this standard has now been lost. W. Moen is recommending that the upgrade is done to the same original standard. He stated that it is arguable as to whether or not this is maintenance. It was suggested that the channel is bulldozed. W. Moen stated that this has been suggested in the past but it would be pointless and a waste of money as it would just fill up again. M. Meehan stated that this suggestion is covered off in the Hall report and the costs would be very high with little benefit. W. Moen advised that the cost of this upgrade would be around \$201,750 but he is hopeful of getting the job cheaper as there is not a lot of work around for contractors at the moment. The cost would not be known until the job is tendered. M. Meehan stated that this work would be a major cost and he is aware that there are concerns around the costs. He advised that it is likely that the rating district would need to raise a loan through council to pay for this upgrade. M. Meehan advised that the alternative would be to plan the upgrade for a year's time and build up the rating district account to pay for this. M. Meehan advised that the threat is there and council is making the rating district aware of the threat. Mrs Frendrup asked who administers the rubbish dump. W. Moen responded that Westland District Council administers the rubbish dump. Mrs Frendrup suggested

that the rubbish dump is moved as she feels why should the rating district have to pay for the upgrade. She stated if the rubbish dump wasn't there then there wouldn't be a problem. W. Moen disagreed with this and stated that the rubbish dump is only a very small piece of land. W. Moen stated that this is just a name for the bank as it protects the road along the flats. C. Brooks asked what is the difference in the heights of the cross sections now. W. Moen advised that he does not have this information with him but cross sections are now taken every year. R. Richards asked if there are resource consents in place to raise the stopbank. W. Moen responded that there is not a resource consent in place yet but M. Meehan stated that this would cost approximately \$1000. W. Moen spoke of various rock sources in the area. He stated that at the moment prices from contractors for works are very competitive as there is not a lot of work around. W. Moen stated that it would never be cheaper as it is at the moment. L. Richards stated that she is keen to see this job progress, as she is concerned about the flood risk. Cr Chinn stated that council needs some direction from the meeting as to where to from here. M. Meehan advised that recently some tender prices have come in a lot lower than usual. T. Bruning asked what is the usual method used to fund new works. M. Meehan responded that options are provided to ensure that the good interest rates are obtained. He gave the example of the Punakaiki rating district where they borrowed \$400,000 and paid it off over some years. M. Meehan advised that if the works were agreed to then another meeting would be called to discuss loan options. M. Meehan advised that the linking of the two banks (Rata Knoll) would be a separate job.

***To progress with further work on the proposed Rubbish Dump Stopbank upgrade.***

*R. Richards / L. Richards – Carried*

W. Moen advised that this is a small job to finalise the figures for the linking of the stopbanks and he only needs to get a survey and design done. M. Meehan advised it would be just as easy to present loan options for both jobs. They could be done separately or together and staff would come and present the options to the rating district. M. Meehan advised that he could have these figures in a couple of week's time. T. Bruning stated that the job needs to be done. It was agreed that the upgrade to the Rubbish Dump Stopbank should be commenced as soon as possible. Cr Chinn agreed that there could be money left over from price estimates. Cr Chinn asked to meeting if they want the Rubbish Bank Stopbank upgrade to be tendered out.

***To investigate loan options for both upgrades and to present these to the rating district in December.***

*R. Richards / L. Richards – Carried*

***That further work is undertaken to cost and upgrade the Rubbish Dump Stopbank and to proceed with this work.***

*R/ Richards / T. Bruning – Lost*

T. Bruning, R & L. Richards and P. Halford were in favour of this. Mr & Mrs Frendrup and L. Frendrup, R. Quaife, C. Brooks were against this motion. Cr Chinn advised that the voting is 4 / 6 with 6 people being against the decision and therefore the matter will go back to the full council for them to make the final decision. L. Richards stated if the rate strike had of stayed at \$100,000 last year there would have been enough money in the account.

**RATES 2013 / 2014**

W. Moen advised that with the proposed works and the rate of \$50,000 previously struck for the 2012 / 2013 year the balance in the rating district account at the beginning of the 2012 / 2014 financial year is likely to be \$38,000. He recommends that the rate strike be increased to \$100,000 in view of the proposed works. A speaker stated that council had re-struck the rate to \$50,000 last year, as members of the rating district were unable to afford the \$100,000, he asked what has changed this year. Cr Chinn stated that council feels for the ratepayers and he knows that some people struggle to pay their rates. He stated that council thought that by giving some

relief to the ratepayers last year that this would be helpful. N. Frendrup stated that he couldn't see what has changed to put the rate back up to \$100,000. Cr Chinn stated that if there is money in the account then it cushions the blow for ratepayers. A speaker asked how much money would be needed if all the works were done including the linking of the two stopbanks. W. Moen advised that the ideal situation for this type of rating district would be around \$250,000 in the rating district account. W. Moen stated that he has seen situations in rating districts where the rate strike has been relaxed and then there have been major works required with not enough money in the account to cover the works. He advised that when this happens people have had to write out personal cheques to cover this amount. Cr Chinn stated that Audit NZ question councils if they allow rating district accounts to go into the red. It was noted that there are 22 ratepayers in the rating district. Cr Davidson advised that funds have now been exhausted from the LAPP fund but council now has a catastrophe fund in place.

**RECOMMENDATION**

**Moved:** ***"That the rate strike for the 2013 / 2014 financial Year is \$100,000 (GST Excl)."***

*R. Richards / T. Bruning*

Cr Chinn asked for a show of hands. The result was 4 in favour and 6 against. N. Frendrup moved an amended motion that the rate strike be \$50,000. Cr Chinn advised N. Frendrup that council could overturn this decision. R. Quaife seconded the amended motion.

**Moved:** ***"That the rate strike for the 2013 / 2014 financial Year is \$50,000 (GST Excl)."***

*N. Frendrup / R. Quaife – Carried*

**ELECTION OF OFFICERS**

T. Jellyman read out the names of the present committee. Cr Chinn asked if anyone has left the area or if anyone present would like to come onto the committee.

**Moved:** ***"That L. Frendrup be elected to the present committee."***

*L. Richards / T. Bruning – Carried*

**Moved:** ***"That the present committee be all those present namely:***

- Lee Frendrup***
- Neil Frendrup***
- Lorraine Richards***
- Robin Richards***
- Chris Brooks***
- Richard Molloy***
- Peter Halford***
- Todd Bruning for the 2012 / 2013 financial year."***

*/ – Carried*

It was noted that some committee members are not present at today's meeting and there was concern as to whether or not they are removed from the committee. Cr Chinn advised that this decision would need to come from the floor but should they have moved away then the committee would be adjusted accordingly. R. Molloy was left on the committee.

**Moved:** *"That Todd Bruning be re-elected as the spokesperson for the 2012 / 2013 financial year."* 26

*L. Richards / P. Halford – Carried*

Cr Chinn stated that council values the input from rating district committees, this is a responsible job and it works well when there is a good committee in place. He wished the committee and the spokesperson all the best with their rating district.

It was agreed that a deputy spokesperson would be appointed to cover T. Bruning if he is unavailable.

**Moved:** *"That Robin Richards be elected as the deputy spokesperson for the 2012 / 2013 financial year."*

*P. Halford / T. Bruning – Carried*

### **GENERAL BUSINESS**

L. Richards stated that she hopes that everyone realises the danger if the river does break out on lives of those who live south of the river. Cr Chinn agreed with this and stated that L. Richards has lived in this area most of her life and he can remember when the river broke out and went down the main road. R. Richards stated that he feels Civil Defence should be aware of this. Cr Chinn stated that this is always in the minds of the River Engineer and other staff.

R. Richards asked what is happening with the Canavans Knob rating district. W. Moen responded that this rating district is now in abeyance but it has not been disbanded. It was noted that there is approximately \$26,000 in the Canavans Knob rating district account. It was agreed that what would happen with this money would be discussed at next year's annual meeting. W. Moen advised that in previous cases leftover funds have been given back to the ratepayers on a pro rata basis.

There being no further business, the meeting closed at 10.34 am

### **ACTION POINT:**

- M. Meehan to investigate what happens to the funds in the Canavans Knob rating district account.
  
- M. Meehan to report back to the rating district on loan options for proposed capital works.



**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF  
THE WHATAROA RATING DISTRICT  
HELD AT THE WHATAROA COMMUNITY HALL  
ON 11 OCTOBER 2012, COMMENCING AT 12.32 PM**

**PRESENT**

D Friend, P. Carroll, C. Hassall, A. Craig, F. Graham, B. Graham, K. Kelly, D. Routhan, P. Kennedy, J. Spencer, T. McBride, P. Carroll, D. Bowater, I & A. Bolton

**IN ATTENDANCE**

West Coast Regional Council  
D. Davidson, B. Chinn (Councillors)  
M. Meehan, W. Moen, T. Jellyman, P. Birchfield (Staff)

**APOLOGIES**

There were no apologies.

**BUSINESS**

Cr Davidson opened the meeting and welcomed those present. He introduced himself and the Council staff.

**Moved:** *"That the minutes of the inaugural Whataroa Rating District Meeting held on 13 October 2011, be adopted as a true and correct record of that meeting."*

*D. Routhan / J. Spencer - Carried*

**MATTERS ARISING**

C. Hassall stated that not everybody knew about the meeting to set up the rating district. He stated that everybody who was expected to pay in to the rating district should have been present.

**FINANCIAL REPORT**

M. Meehan spoke to this report. J. Spencer called a point of order as he wanted the information tabled on the staff costs as staff time cost the rating district \$16,570. M. Meehan distributed this information to the meeting. He stated that each rating district pays for the staff time and during the first year a rating district does take up a lot of staff time. M. Meehan advised that staff time is dependant on how much supervision a contract needs and how many visits staff need to make to the area. He stated that some rating districts have very little staff time charged to them as they do not require as many staff visits. M. Meehan stated that in future years the staff time for this rating district would decrease as there would only need to be maintenance to the works that are now in place. M. Meehan advised there was staff time spent on gaining resource consent, doing the work and liaising with the committee. He advised in this case affected party approval was required and this was difficult to get and in the end a limited notified consent was needed to get sign off. M. Meehan advised the meeting the consents costs were not a major part of staff time but the major costs was for visits to Whataroa to inspect the works. M. Meehan clarified to J. Spencer that the rating district would not have to go through another consent process for the maintenance of the scheme. K. Kelly asked what had happened to the original consent. M. Meehan responded that the original consent did not cover all the work required for the new works and there were works over and above what was originally applied for or if the structure is being extended by more than 10%. M. Meehan explained that there are clauses within the consent,

which will cover any emergency repairs works required to the current works. He advised that variations to the consent could be applied for without huge costs if a new deflector groyne was to be put in if there were to be damage further on. J. Spencer asked how come it is so complicated and that after the debacle with rock movement down at Waitangitaona a resource consent was gained in less than 48 hours through the Westland District Council. M. Meehan responded that this would have been because there was no problem getting affected party approval. Several people spoke at the same time. M. Meehan reminded the meeting that he is not part of the consents team. Cr Davidson encouraged the meeting to talk about the existing works on the Whataroa River. T. McBride stated that some people in the area feel pretty strongly about what happened. He told council to "shape up". T. McBride wants to know who is the River Engineer that is paid \$110 per hour. M. Meehan responded that nobody is paid \$110 an hour but charge out rates for staff are set out in the Annual Plan and \$110 is the charge out rate for the River Engineer. W. Moen stated that he is the River Engineer but he does not get paid \$110, his services are charged out at \$110. T. McBride asked if the \$110 is included in W. Moen's salary and if it changes no matter how many hours he costs out. T. McBride asked if it was correct that the rating district is charged \$110 per hour for staff to drive to Whataroa. It was noted that this is correct. M. Meehan explained to T. McBride how charge out rates work and that there are different levels for different positions. M. Meehan stated that anyone who has a consent will understand how this works as the Compliance Officer's time is set at a standard rate and it is the amount of time that they spend on site plus travel time. Cr Davidson stated that this matter could be dealt with at the Annual Plan hearing. J. Spencer argued that he had spent time on the river with W. Moen and it did not come close to five hours but he stated that it would take two hours to drive each way and then time would be spent on the river. M. Meehan advised the rating districts are a user pay system and the general ratepayer does not pay for works in the rating districts. He advised there is a rating district in Greymouth and there are 23 other rating districts and every rating district pays for staff time and the works in their rating district. M. Meehan advised that general ratepayer money funds staff at council but it does not fund the works and staff time in the rating districts. J. Spencer wants to know the process of how council gets to the figure of \$110 for staff time. M. Meehan advised that the annual plan is put out every year and staff charge out rates are put into the annual plan. M. Meehan advised that a recent review of charge out rates for councils on the West Coast has revealed that Westland District Council's is \$200 an hour for all staff and that compared to other regional councils around the country we are on a par. He stated that staff time is a recoverable cost and the general ratepayer is not charged for this. W. Moen advised that he usually tries to keep the costs down for rating districts by combining visits to other rating districts so costs can be shared but if there is an emergency situation then this can't be done.

Mr Hassall stated that he did not know about a meeting on the 14<sup>th</sup> of September 2011. M. Meehan advised that he would follow up on this. He advised that a lot of people attended this meeting as letters were sent out to everyone on the rates database. M. Meehan advised that a report was presented to the meeting outlining the works downstream that could be included in the rating district. M. Meehan stated that it was pretty much a unanimous decision by all present to simply maintain the works downstream of the bridge and that is what council has done. Mr Kelly stated charge out rates for vets are the same along lines charge out rates for accountants and lawyers.

Extensive discussion went on about charge out rates with Mr Spencer having a lot to say on this matter. M. Meehan stated that the user pays system is the fairest system that council has and if the rating district would like charge out rates reviewed then they can submit on the Annual Plan and ask that charge out rates be reduced. Mr Kelly stated that he does not have a problem with user pays but he has a problem with users that don't pay and everyone should pay that uses the service. Mr Kelly stated that if a user doesn't want something then they don't pay. Mr Kelly feels that if the river works needs further maintenance then the committee should make the decisions and supervise the works. M. Meehan advised that in other rating districts the committee is sometimes used to do supervision. He advised that W. Moen can liaise with the committee over future minor works at the end of the day this is a council asset and it needs to be done right. W. Moen would then give the final sign off to the works. Extensive discussion took place on who is and isn't an expert on river structures.

M. Meehan advised that the closing balance as of 30 June 2012 is \$10,482.93 in deficit.

**Moved:** *"That the financial report for the 2011 / 2012 year be adopted".*

*D. Routhan / B. Graham  
J. Spencer, P. Carroll, D. Friend, C. Hassall were against  
Some members abstained from voting*

## **WORKS REPORT**

W. Moen reported that \$89,928 worth of works were carried out between 1 July 2011 and 30 June 2012. W. Moen advised that he carried out an inspection on 10 July 2012 and \$69,900 work of future maintenance works were identified but this figure includes \$30,000 for unforeseen maintenance. It was requested that the committee discuss the proposed works prior to the works being started. W. Moen advised that the final costs would not be to hand until the work has been tendered out and tender prices are in. W. Moen advised that he is getting very good tender prices from contractors at the moment.

J. Spencer stated that the contractor did a very good job of the new works. A speaker stated that he is not sure if this is the right time to be putting \$30,000 away when a lot of farmers are struggling financially. Discussion took place on how emergency works are put in place. M. Meehan advised that generally council requires rating districts to have enough money in their accounts to cover maintenance during the year. He explained the situation at Taramakau rating district where ratepayers each pay their own share once they receive an invoice from council, if major works are required council raises a loan on behalf of the rating district. P. Carroll feels that it is pointless having money in the account "just in case". Various examples of other rating district were given. W. Moen stated that he always advises rating districts to build up funds in their accounts in case of emergency works. D. Routhan stated that at the recent meeting where the new works were discussed, he understood that they were only rating for this work and not for the kitty. He is concerned that people are already struggling and if there was an emergency then the government should have money to cover this. Cr Davidson reminded the meeting that they need to adopt the works report. D. Routhan stated that it's a job well done but it wasn't completed and it needs to be completed. The meeting was not in favour of the \$30,000 for unforeseen maintenance.

## **RECOMMENDATION**

1. *That the Works Report covering the 2011 / 2012 financial year be adopted.*
2. *That the 2012 / 2013 maintenance works proposals be approved but minus the \$30,000 for unforeseen maintenance.*

*C. Hassall / K. Kelly – Carried*

## **RATES 2011 / 2012**

W. Moen advised that with the proposed works and the rate of \$38,000 (G.S.T. Exclusive) previously struck for the 2012 / 2013 financial year, the balance in the rating district account at the beginning of the 2013 / 2014 financial year is likely to be approximately \$ 44,000 (G.S.T. Exclusive) in deficit. Extensive discussion took place on the rate strike. It was agreed that the rate strike would be \$42,000. The meeting was warned that council might overturn this decision. Cr Chinn explained to the meeting how the loan system works. He gave the example of the Punakaiki rating district.

## **RECOMMENDATION:**

1. *That the rate strike for the 2013 / 2014 financial year is \$42,000 (GST. Excl).*

*D. Routhan / K. Kelly  
J. Spencer against  
– Carried*

The rating reclassification was extensively discussed along with the Bob Reid reclassification report. P. Carroll stated he feels that some people paying into the rating district do not get enough direct benefit. He does not agree with some of the classifications. M. Meehan advised that this report has been discussed with the committee.

2. *That the Bob Reid rating reclassification report be adopted and the 2012 / 2013 onwards rates be rated accordingly.*

*J. Spencer / C. Hassall  
P. Carroll against  
– Carried*

### **ELECTION OF OFFICERS**

T. Jellyman read out the names of the current committee who are:

John Spencer, Des Routhan, Mary Anne Potae, Keith Kelly, Dale Bowater, Terry McBride and Dave Friend.

It was agreed that M. Potae be replaced by P. Carroll. D. Friend nominated P. Carroll; K. Kelly seconded the nomination.

D. Routhan stated that he would like to come off the committee, as he does not want to fight with his neighbours. P. Kennedy stated that he would like to see D. Routhan stay on this committee as he has a lot of experience and history of the Whataroa River. D. Routhan responded that he has farmed this area for years and years and he has seen what the river can do. He stated that the late Steve Nolan had a lot of wisdom regarding the risks of farming on river flats and he feels that younger people and those new to the area do not have this sort of wisdom. D. Routhan agreed to stay on the committee. P. Kennedy stated that the Whataroa River was the reason why he sold his farm as he stated what the river could do was "doing his head in".

B. Graham stated that the whole river flat area is benefitting from the recent works and everyone should pay the same amount.

**Moved:** *"That J. Spencer, K. Kelly, D. Bowater, T. McBride, D. Friend and D. Routhan be the committee for the 2012 / 2012 financial year.*

*D. Friend / K. Kelly – Carried*

**Moved:** *"That J. Spencer be elected as the Spokesperson for the 2012 / 2013 financial year."*

*P. Kennedy / D. Routhan - Carried*

### **GENERAL BUSINESS**

There was no general business.

There being no further business, the meeting closed at 1.50 p.m.

**There were no action points for follow up**

## THE WEST COAST REGIONAL COUNCIL

### MINUTES OF A SPECIAL MEETING OF THE WHATAROA RATING DISTRICT HELD AT THE WHATAROA COMMUNITY HALL ON 14 MARCH 2012, COMMENCING AT 11.02 AM

#### PRESENT

B & D Friend, D. Gordon, K. Tinirau, F. Graham, K. Kelly, D. Routhan, J. Spencer, T. McBride, M. Potae, D. Dennehy, M. Dennehy, J. Lambert

#### IN ATTENDANCE

West Coast Regional Council  
D. Davidson, B. Chinn (Councillors)  
M. Meehan, W. Moen, T. Jellyman, P. Birchfield (Staff)

#### APOLOGIES

A & P. Kennedy, P. Carroll, D. Bowater, C. Hassel, K. Viney, R. Clarke, A. Kennedy,

**Moved "That the apologies be accepted".**

*B. Friend / J. Spencer*

#### BUSINESS

Cr Chinn opened the meeting and welcomed those present. He introduced himself and the Council staff. Cr Chinn advised that there would be a presentation by M. Meehan on the procedures and information sheet relating to the rating district, which has been circulated. Following M. Meehan's presentation there will be a presentation from W. Moen regarding the river works. Cr Chinn advised that this meeting would be run under Council Standing Orders. Cr Chinn advised that questions would be taken, through the Chair, after each presentation.

M. Meehan advised that there are two things on the agenda, the procedures and information sheet, which has been circulated, and a decision needs to be made on whether the rating district wishes to adopt or amend this. The second agenda item is W. Moen's report into the existing works, a decision needs to be made on what works the rating district wishes to include in its maintenance scheme.

#### **M. Meehan's Report**

M. Meehan advised stated that everyone has had a look at the procedures and information sheet, which was previously mailed out. He advised that this sheet is a copy of what is used in other rating districts. M. Meehan advised that one of the most important things in the procedures and information sheet is that the Whataroa rating district is traditionally a maintenance scheme, this means that capital works are generally not funded by the scheme, however variations to this principal may be considered from time to time by the rating district's liaison committee and recommendations can be made to the annual meeting and to council accordingly. M. Meehan advised that this is similar to what was done just before Christmas and at the October meeting the committee was formed and there were some capital works completed downstream of the State Highway Bridge. M. Meehan explained that all members of the Whataroa Rating District are entitled to a vote at the annual meeting. M. Meehan advised that before each annual meeting minutes, financial report, works report and proposed rate strike for the following year is circulated and a decision is made at this annual meeting. M. Meehan explained that all rating district meetings are run under council's Standing Orders. He stated this is a good way to run a meeting; Council can override any decisions made at these meetings if Council believes that the decision is not in the best interests of managing the rating districts assets sustainably. M. Meehan stated he is unaware of a situation where a decision has been overturned as Council usually goes with what the rating district would like.

M. Meehan explained how the rating district functions, the River Engineer (W. Moen) liaises with the committee's Spokesperson (J. Spencer) and the spokesperson discusses works with the committee, if things arise during the year that have not been foreseen in the works report at the annual meeting, then they can be dealt with during the year with the committee and reported to the annual meeting. M. Meehan advised that the rating district covers the costs of all physical works that are carried out to maintain the scheme plus assets and W. Moen's time. Rating districts also cover the costs of any independent reports requested by the rating district. M. Meehan reported that cross section reports are done from time to time to get an idea

on how the river is behaving and where gravel is building up. Half of these costs are met by the rating district with the other half funded by council's general rate.

M. Meehan stated that he has talked to some members about Classification A and Classification B, and he is going to get an independent River Engineer to produce a report which will be submitted to the annual meeting on the fairness of the classifications and recommendations, if he has any, for any changes.

Cr Chinn asked if there were any questions. M. Potae asked how voting works. M. Meehan explained how this works and gave examples of different rating districts. He explained that each person on the property title gets a vote but company's only get one vote.

T. McBride asked if someone is not at today's meeting does their opinion count. M. Meehan responded that their opinions are considered at decision time. He advised that there are no proxy votes as per Standing Orders. M. Meehan explained the consultation process and stated that every effort is made to consult with the rating district and that is the function of the committee.

M. Meehan answered various other questions. M. Meehan advised that it was agreed to hold today's meeting at the end of last year to discuss the rating district's long term strategy.

**Moved "That the Protocol for the Whataroa rating district be adopted."**

*M. Potae / D. Routhan*

*Carried*

*4 against, D. Dennehy, M. Dennehy, J. Lambert, K. Tinirau*

### **W. Moen's Report**

W. Moen spoke to this report advising that the reason this report was done was to give ratepayers an idea of what existing works there are in place on the Whataroa River at the present time. W. Moen explained that extent of the Whataroa scheme has been broken down into five specific areas in order to give the rating district an appreciation of the extent of the existing works long the scheme's left bank frontage.

W. Moen suggested to the meeting that whatever level of works that the rating district decides to encompass, an overall resource consent to cover all works is suggested. W. Moen has also included a figure that should cover the maintenance of existing works.

Area 1 is noted below:

#### **AREA # 1 - DOWNSTREAM OF STATE HIGHWAY**

This area comprises of 22 spurs, 7 between the State Highway and the Routhan / Connell boundary (Point A to Point B), a distance of approximately 850 metres, 15 spurs downstream of the Routhan /Connell Boundary (Point B to Point D) a distance of approximately 960 metres.

Total Estimated Replacement Value \$360,575

#### **Maintenance**

It is estimated that maintenance costs for the next 2 years should allow for 2,500 tonne of rock at an estimated costs of \$62,500.

#### **AREA # 2 – KEITH KELLY**

This area comprises of 110 metres of continuous rock riprap (estimated at 2,200 tonnes of rock), 19 spurs over a distance of 250 metres (estimated at 2,110 tonnes) 2 x 80 tonnes stockpiles and a compacted gravel pad on the upstream section 10m x 110m x 1.0 m high (estimated at 1,100 cubic metres of compacted hard fill).

**Total Estimated Replacement Value Area # 2 \$121,930**

#### **Maintenance**

Estimated Cost: 2,500 tonnes @ \$25.00 / tonne \$62,500

#### **AREA # 3 – MISTRAL FARMS LTD (PHONSE CARROLL)**

The area now comprises of 1,206 metres of continuous rock riprap (estimated at 18,450 tonnes of rock and 1,700 tonnes of rubble), 5 spurs (estimated at 600 tonnes) and a compacted gravel stopbank / access road over 1,350 metres (estimated at 1,700 cubic metres of compacted hard fill).



Area # 2	\$62,500
Area # 3	\$50,000
Area # 4	\$25,000
Area # 5	<u>\$25,000</u>
<b>Total Estimated Maintenance</b>	<b>\$224,000</b>

This would suggest that an annual maintenance figure of between \$50,000 - \$75,000 could be expected on a scheme of this size.

Cr Chinn invited the meeting to ask questions of W. Moen relating to his report.

T. McBride asked what has this report cost the rating district. M. Meehan responded that this has not yet cost the rating district anything and is being presented to this meeting for all ratepayers to make a decision on this.

Various questions were answered by staff. W. Moen explained to the meeting how cross section reports are done and how this information is used to ensure that good information is obtained as to the status of the river and the capabilities of the stopbank.

Extensive discussion took place on what areas would be included in the scheme. M. Meehan asked the meeting what works they would like included in the maintenance schedule. He explained that rating districts work as a holistic approach to river protection and in this case there are people downstream of the bridge that derive protection from the works. He stated that everyone gets a different amount of protection from the works and all the works feed into the general cause of keeping the river on track and trying to stop the erosion issues on the Whataroa River. M. Meehan stated that this report has been produced for discussion purposes in order to ascertain what the ratepayers want.

B. Friend asked if the Te Taho side of the river has been taken into consideration. M. Meehan responded that these works are in place already and they hold resource consent so they have gone through the process of looking at what is happening on the other side of the river. He advised that the works immediately downstream from the State Highway Bridge are going through this process now.

J. Spencer stated he would like the loop at the bottom of the river left alone as he feels that this is the best protection the Bowater's could have for their land as this area was not affected during the large flood of 15 months ago. A speaker stated that there is a big gap between Area 2 and 3 with a lot of land unprotected in this area. He asked what would happen if this needed to be reinstated after a flood. W. Moen explained the functions of other rating districts, which are just for maintenance works and other schemes like Waitangitona rating district, which is a capital works scheme. W. Moen advised that it is up to individual rating districts to decide if they wish to be a maintenance scheme or a capital scheme. He stated that in some cases the works required are too big for rating districts to fund and it is important that works are considered on a case by case basis. W. Moen encouraged the meeting to keep an open mind on what is included in this scheme as sometimes capital works is necessary.

M. Meehan advised that should damage be sustained after a large flood, possibly a civil defence emergency, then the council does have a disaster fund that the rating district can apply to for funding, but it does need to meet a certain criteria.

K. Tinirau stated that emergency works get funded anyway and unlimited dollars could be put in to works regardless of whether ratepayers approve of this or not. K. Tinirau stated that works could go ahead without consultation. W. Moen advised that works are done through the committee and in an emergency situation the committee decides on what is to be done on behalf of the rating district. K. Tinirau stated that most people are in favour of doing something about the river but there are grey areas where some people would find it difficult to fund emergency works. M. Meehan advised that in an emergency situation the rating district committee would make a decision in consultation with the rest of the rating district. M. Meehan stated that for this reason there needs to be good representation from the community on the committee.

J. Spencer asked if legally, the regional council could overthrow any decision made by the committee. M. Meehan agreed that this is correct but in his experience and over the years, there has not been a time when a decision has been overthrown by council. M. Meehan stated that council listens to rating districts when they make recommendations on these matters.

Cr Chinn stated that as it stands there is a rating district for 1.5 kms downstream from the state highway bridge and now they need to decide what works are to be included in the rating district.

J. Spencer suggested that they include section by section into the rating district with Area 1 being the first section to be included. Cr Chinn advised that the rating district is already in place and includes the works 1.5kms downstream of the bridge, he stated that the meeting needs to decide if they wish to expand on this area by including all the areas from 1 – 5. Cr Chinn asked for a show of hands, this revealed that only one person wants the scheme extended to include all areas.



D. Routhan stated that he is concerned that a huge can of worms could be being opened and he feels that there is a lot of land in the five areas and that the scheme could be a "monkey on peoples backs". D. Routhan stated that he has had a lot to do with the Whataroa River over the years and he is mindful that his land is in the first area. He stated that if more areas are added to the scheme it could be that in 30 years time it could be unaffordable and they would be lumbering people with this. D. Routhan stated that the existing scheme did need some emergency works but when he brought his farm he was aware that he could have lost land to the river. He stated that the bit of work that was done has benefitted everyone in the valley.

M. Potae stated that the original reason for her to be joining the scheme was because the rating district was going to extend right down to her property. M. Potae stated that she agrees with J. Spencer and Mr Graham. M. Potae stated that the advantage of the scheme to her property is that they are all included and all the capital works are in place and everyone contributes to the maintenance. She stated that she has no problem in paying the largest share into the rating district. M. Potae stated that should the meeting decide today, to only protect 1.5 kms downstream of the bridge, then there is minimal advantage to her property. M. Potae asked in view of this how does one pull out of the scheme if they are not going to benefit from it.

W. Moen advised that prior to the rating district committee being put in place that scheme was based on capital value as at the time, this was considered to be that fairest way of doing it.

M. Meehan advised the meeting to talk to other people who are in rating districts in order to get a feel for how a rating district works. M. Meehan advised that the purpose of a rating district is to protect properties and the function of a rating district allows everyone to get together to assess what they have got. He stated that it may be that the whole river is looked at and not just individual properties and to look at work is upstream and downstream of properties. He advised that just because the whole river is looked at it does not mean that it is going to result in massive amounts of capital works. He advised that some rating districts don't do any capital works and only maintenance works. M. Meehan stated that rating districts always look very closely at what needs to be done and reports are obtained by the rating districts, so they can thoroughly investigate what needs to be done. M. Meehan suggested that members of this rating district talk to people in either the Wanganui, Waiho or Waitangitaoa rating districts to gain a better understanding of how a rating district works.

F. Graham stated that he has been on the Whataroa River for 50 years and he has done all of his own work.

T. McBride stated that it is not only capital works that people are scared of and why should the rating district maintain people's banks who have brought a farm on the river.

Cr Chinn asked the meeting if someone was prepared to move a motion saying that the rating district encompasses 1.5 kms down from the state highway bridge and they do not want to proceed with a rating district below the 1.5 kms. Cr Chinn stated there is no point talking about the works downstream if the rating district does not want them included in the scheme.

Discussion ensued regarding that some people you should have been present at today's meeting are not here to vote. Cr Chinn stated that everyone was sent the information prepared by the River Engineer and M. Meehan. M. Meehan stated that the decision could be deferred to the annual meeting or to another date that suits everyone but it is up to the meeting to decide what they want to do.

**Moved                    *"That the Whataroa Rating District only maintains Area 1, 1.5 kms downstream from the State Highway Bridge".***

*K. Kelly / D. Routhan*

*Carried*

W. Moen stated that he disagrees with comments made that the committee was kept out of decisions made regarding the work done. W. Moen stated he met with the committee on site and changes were made to the work plan. He advised that the spokesperson was kept informed and at the conclusion of the job he wrote to the spokesperson outlining the total costs of the work. J. Spencer stated that initially there was some tension, this was resolved and most people are now happy with the job. W. Moen advised that an annual maintenance fee of \$62,000 would be sufficient to maintain these works.

M. Meehan asked the meeting if, in view of them wanting more time to decide on where to from here, would they like to discuss this again at the annual meeting.

M. Potae stated that from her perspective, she understands all documentation, she understood the intentions and read all the documentation they received and they received all phone calls relating to the rating district. M. Potae wants to make it clear that she is not of the same thinking as the rest of the rating district.

M. Meehan clarified that the procedures and information sheet has been adopted and the decision is to just maintain Area 1 and they do not want to revisit this matter again at the Annual Meeting. M. Meehan advised that this does not mean that this information cannot be brought up again.

It was noted that the rate strike would be set at the annual meeting.

Cr Chinn thanked the meeting for their attendance, their cooperation in directing all questions through the chair as this made for an orderly meeting. Cr Chinn confirmed that the door is not closed but they have voted to maintain the 1.5kms downstream of the bridge.

There being no further business, the meeting closed at 12.12 p.m.

**THE WEST COAST REGIONAL COUNCIL**  
**MINUTES OF THE ANNUAL MEETING OF THE**  
**WAITANGITAONA RATING DISTRICT**  
**HELD AT THE WHATAROA COMMUNITY HALL**  
**ON 11 OCTOBER 2012, COMMENCING AT 1.55 PM**

**PRESENT**

A. Lash, D. Bowater, P. Northcroft, D. Nolan, F. Graham, D. Straight

**IN ATTENDANCE**

West Coast Regional Council

B. Chinn, (Councillor), D. Davidson (Councillor)

M. Meehan, W. Moen, T. Jellyman, P. Birchfield (Staff)

**APOLOGIES**

W. Nolan

*P. Northcroft / A. Lash - Carried*

**BUSINESS**

Cr Davidson opened the meeting and welcomed those present.

He introduced himself and the Council staff.

**Moved:**        *"That the minutes of the previous Annual Meeting held on 13 October 2011, be adopted as a true and correct record of that meeting."*

*P. Northcroft / D. Nolan - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

M. Meehan presented the financial statements for the period ending 30 June 2012. He advised the opening balance was \$149,930.16 and as at the end of June this year the closing balance was \$114,534.54. He advised that \$74,936.83 was spent during the reporting period with \$67,662.36 of this being spent on the contract for works.

**Moved:**        *"That the financial report for the 2011 / 2012 year be adopted."*

*D. Nolan / F. Graham - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2011 to 30 June 2012. W. Moen reported that \$67,662.36 worth of works was carried out during the reporting period. W. Moen carried out an inspection on the 10<sup>th</sup> of July with W.

Nolan and no immediate maintenance works were identified. He suggests that it would be prudent to allow \$12,000 for unforeseen work.

## RECOMMENDATION

- 1. That the Works Report covering the 2011 / 2012 financial year be adopted.**
- 2. That the 2012 / 2013 works proposals be approved.**

*D. Straight / A. Lash - Carried*

## RATES 2013 / 2014

W. Moen advised that with the proposed works and the rate of \$30,000 (GST Excl) previously struck for the 2012 / 2013 financial year, TrustPower's contribution of \$6,500 and the lease land rental, at \$7,252, the balance in the rating district account at the beginning of the 2013 / 2014 financial year is likely to be approximately \$152,000 GST Excl. W. Moen stated that he feels in view of last year's expenditure he thinks that it is important that the rating district does not start to cut the rate strike as he would not like to see the balance in the rating district account going down. P. Northcroft stated that W. Nolan was of the opinion that the rate strike should stay at \$30,000 again this year.

## RECOMMENDATION

***"That the rate strike for the 2013 / 2014 financial Year is \$30,000 (GST Excl)."***

*D. Bowater / D. Nolan – Carried*

## ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee. Cr Davidson asked if there were any further nominations. It was noted the G. Purcell is not present at today's meeting but it was agreed that she would stay on the committee. D. Bowater nominated F. Graham to go onto the committee. D. Nolan seconded this nomination.

**Moved:** ***"That***  
***F. Graham***  
***A. Lash***  
***P. Northcroft***  
***W. Nolan***  
***G. Purcell***  
***D. Bowater***  
***D. Straight***  
***be the committee for the 2012 / 2013 financial year."***

*D. Bowater / D. Nolan - Carried*

**Moved:** ***"That W. Nolan be re-elected as the spokesperson for the 2012 / 2013 financial year."***

*A. Lash / F. Graham - Carried*

## GENERAL BUSINESS

P. Northcroft stated that W. Nolan requested that he ask how schedule 1 and 2 of the wetlands will affect the swamp near the bottom of the hill. M. Meehan advised that following on from the Environment Court process there are now over 200 wetlands in our

plan. M. Meehan advised that if anyone wishes to do work in the wetlands there are permitted activity rules and minor works are allowed but major earthworks will require resource consent. He advised that the resource consent would need to be accompanied by an Ecologists report as this will deal with the criteria as to whether or not it is a significant wetland. M. Meehan advised that the wetlands were mapped using 2003 Google images and there are a lot of inaccuracies in them where some have already been developed or intensively farmed since this time with DoC approval. M. Meehan advised that areas outside of schedule 1 & 2 wetlands, landowners can still do the normal things they have always done. M. Meehan advised that the wetlands have been a process that council has not been happy with and they have fought it hard. M. Meehan stated that after trips to the High Court this outcome is not the one council wanted but it does provide some clarity as to what is a wetland now. M. Meehan advised that council has employed a person to liaise with affected wetland owners. M. Meehan advised that landowners did not know if they were affected or not until they received a letter from council advising them that they have a wetland on their property. M. Meehan advised that some people will want to protect the wetland on their property and will want the wetlands coordinator to apply for funding on their behalf. Other people may want the boundaries redrawn because they have either developed it or they believe that it isn't significant and others may want to protect some of it. M. Meehan encouraged those present to contact him and he will put them in touch with the wetlands coordinator to arrange a visit from the wetlands coordinator. M. Meehan advised that in the next year he wants to do a variation to the regional plan to exclude a lot of areas that should not have been in there in the first place. M. Meehan said that have been some wetlands developed under the permitted activity rules legally and areas that have been developed since 2010 until it now there has been further development and this needs to be noted down so that it can be taken out of the plan and so the potential for a DoC and Forest and Bird to have a crack at someone down the line can be avoided if this person had already developed a wetland on their property knowing that it was a wetland. M. Meehan advised that prior to the letters coming out, nobody knew these areas were restricted. M. Meehan stated that the Court is well aware that council is not happy with this outcome and council asked the Court who was going to notify the landowners and council was told that they would be. M. Meehan advised that 270 letters were sent out. D. Bowater asked if there is any likelihood that the resource consents relating to schedule 2 could be revoked. M. Meehan responded that there is likelihood of this happening. M. Meehan stated that he would be checking to make sure the rating district is not a schedule 2 wetland. M. Meehan stated that he has discussed this matter with the CEO and the Consents and Compliance Manager as they believe that if someone has gone through the consent process and has a gone through DoC and Fish and Game for humping and hollowing then the test has been done and they have approved it. M. Meehan advised that the wetlands coordinator's role has been funded through DoC. Cr Chinn advised that a resource consent could still be applied for if you have a wetland but if you cannot get a resource consent then this really means that the land has virtually been taken off you. Cr Chinn advised that the Council CEO asked the court for compensation for these landowners who cannot get consent. M. Meehan stated that Forest and Bird and DoC have allowed grazing in these areas and by doing that they have not completely taken away the property rights of the landowners. M. Meehan stated that council do not believe that there is a legal challenge to this, they believe the best way to deal with this is by working through the wetlands coordinator. Cr Chinn advised that a land swap might be possible later on once all other avenues have been looked into.

There being no further business, the meeting closed at 2.15 p.m.

#### **Action Points:**

- M. Meehan make sure rating district is not schedule 2 wetland.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
MATAINUI CREEK RATING DISTRICT  
HELD AT THE WHATAROA COMMUNITY HALL  
ON 11 OCTOBER 2012, COMMENCING AT 2.15 P.M.**

**PRESENT**

V. Northcroft, M. Nolan, K. Kelly, P. Northcroft, F. Graham, R. Kennedy

**IN ATTENDANCE**

West Coast Regional Council

B. Chinn, (Councilor), D. Davidson (Councillor)

M. Meehan, W. Moen, T. Jellyman, P. Birchfield (Staff)

**APOLOGIES**

W. Nolan, M. Komen

*V. Northcroft / P. Northcroft- Carried*

**BUSINESS**

Cr Davidson opened the meeting and welcomed those present. He apologised for the late start to the meeting as a previous meeting had run over time. Cr Davidson introduced himself and the Council staff.

**Moved:**        ***"That the minutes of the previous Annual Meeting held on 13 October 2011, be adopted as a true and correct record of that meeting."***

*K. Kelly / F. Graham – Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

M. Meehan presented the financial statements for the financial period ending 30 June 2012. He reported that the opening balance was \$19,137.23. He advised that \$5,000 came into the account from rates and \$707.99 came in as interest. He reported that the closing balance is \$24,680.22.

**Moved:**        ***"That the financial report for the 2011 / 2012 year be adopted"***.

*V. Northcroft / K. Kelly - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the 2011 / 2012 works report. He advised that there were no works carried out during the reporting period. An inspection was carried out on the 22<sup>nd</sup> of August 2012 and no works were identified but he suggests that \$5,000 is allowed for the progressive cleanout over the entire length of the creek over a 5 year

cycle. Discussion took place on the cost of the cleanout of the creek over the years and if there could ever be a zero rate strike. W. Moen advised that it is wise to keep a good amount of money in the account. He stated \$40,000 would be a good figure to aim for. V. Northcroft asked if the cleanout from the State Highway Bridge to the Golf Links has stayed good. W. Moen advised that he keeps an eye of this area and it will be cleaned out as required. He stated that this area is not of major concern.

C.T.  
Humb

## **RECOMMENDATION**

- 1. That the Works Report covering the 2011 / 2012 financial year be adopted.***
- 2. That the 2012 / 2013 works proposals be approved.***

*K. Kelly / F. Graham – Carried*

## **RATES 2013/ 2014**

W. Moen advised that the recommendation is that the rate strike be \$5,000. He reported that the balance in the rating district account is likely to be \$25,500 by the beginning of the 2013 / 2014 financial year. It was agreed that the rate strike would stay the same this year.

## **RECOMMENDATION**

**Moved:** ***"That the rate strike for the 2012 / 2013 financial Year is \$5,000 (GST Excl)."***

*K. Kelly / V. Northcroft – Carried*

## **ELECTION OF OFFICERS**

T. Jellyman advised that in this rating district there is no committee but W. Nolan is the contact person.

**Moved:** ***"That W. Nolan be re-elected as the contact person for the 2012 / 2013 financial year."***

*V. Northcroft / K. Kelly - Carried*

## **GENERAL BUSINESS**

It was agreed that the time for this meeting would be changed for next year. The Waitangitaona and Matanui meetings will be held before the Whataroa meeting from next year onwards.

There being no further business, the meeting closed at 2.32 p.m.

## **Action Point**

- Waitangitaona and Matanui meetings to be held before the Whataroa meeting from next year onwards.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
RAFT CREEK RATING DISTRICT  
HELD AT THE KOWHITIRANGI HALL  
ON 15 OCTOBER 2012, COMMENCING AT 10.05 AM.**

**PRESENT**

P. Routhan, R. Burden (arrived 10.08)

**IN ATTENDANCE**

West Coast Regional Council

B. Chinn (Councillors)

C. Ingle, T. Jellyman, W. Moen (Staff)

**APOLOGIES**

There were no apologies.

**BUSINESS**

Cr Chinn opened the meeting and welcomed those present.

He introduced himself and the Council staff.

**Moved:**            ***"That the minutes of the previous Annual Meeting held on 17 October 2011, be adopted as a true and correct record of that meeting."***

*R. Burdon / B. Chinn – Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

W. Moen presented the financial statements for the financial period ending 30 June 2012. He reported that the opening balance at 1 July 2011 was \$23,443.51 and the current account balance is \$29,850.88.

**Moved:**            ***"That the financial report for the 2011 / 2012 year be adopted"***.

*P. Routhan / B. Chinn - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the works report for the 2011 / 2012 year. He reported that \$2,266.85 worth of works were carried out until 30 June 2012. W. Moen reported that as a result of discussions with S. Wright in July 2012 no immediate work requirements were identified but he recommended that \$6,500 be allowed for 50 hours excavator hire for annual maintenance. W. Moen advised that 350 tonnes of rubble to re-strengthen slumped batters is required at a cost of \$7,000. He stated that this would add up to



\$13,500 for projected works for the coming year. It was noted that S. Wright, the rating district spokesperson is in favour of the projected works being done.

### **RECOMMENDATION**

- 1. That the Works Report covering the 2011 / 2012 financial year be adopted.**
- 2. That the 2012 / 2013 works proposals be approved.**

*P. Routhan / R. Burdon – Carried*

### **RATES 2013 / 2014**

W. Moen advised that with the proposed works and the rate of \$8,000 previously struck for the 2012 / 2013 year, the balance in the rating district account at the beginning of the 2013 / 2014 year would be approximately \$25,000. W. Moen advised that the rate strike for the 2013 / 2014 year is \$8,000. W. Moen advised that he does not see any reason at this stage for the rate strike to be increased.

### **RECOMMENDATION**

***"That the rate strike for the 2013 / 2014 financial Year is \$8,000 (GST Excl)."***

*R. Burdon / P. Routhan – Carried*

### **ELECTION OF OFFICERS**

It was noted that traditionally this rating district has only ever had a spokesperson and not a committee as well. It was agreed that the status quo would remain.

**Moved: "That S. Wright be re-elected as Spokesman for the 2012 / 2013 financial year."**

*R. Burdon / P. Routhan - Carried*

### **GENERAL BUSINESS**

P. Routhan stated that he appreciates the work that S. Wright does for the rating district. He stated that S. Wright works really well at keeping everyone in the rating district informed of what is going on and everyone appreciates what he does for them.

There being no further business, the meeting closed at 10.12 a.m.

**THE WEST COAST REGIONAL COUNCIL**  
**MINUTES OF THE ANNUAL MEETING OF THE**  
**KOWHITIRANGI RATING DISTRICT**  
**HELD AT THE KOWHITIRANGI HALL**  
**ON 15 OCTOBER 2012, COMMENCING AT 10.30 AM.**

**PRESENT**

P. Routhan, R. Burdon, S. Keenan, B. Godfrey, J. Michell, T. Burdon, G. Monk, T. Taft, M. Hyde

**IN ATTENDANCE**

West Coast Regional Council  
 B. Chinn, (Councillor)  
 C. Ingle, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

A. Godfrey, P. Cook, T. Little, N. Monk, B. Paterson

*G. Monk / T. Taft - Carried*

**BUSINESS**

Cr. Chinn opened the meeting and welcomed those present.  
 He introduced himself and the Council staff.

**Moved:**        ***"That the minutes of the previous Annual Meeting held on 27 October 2011, be adopted as a true and correct record of that meeting."***

*S. Keenan / R. Burdon - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

W. Moen presented the financial statements for the financial period ending 30 June 2012. He reported that the opening balance at 1 July 2011 was \$76,828.61 with income of \$12,460.30. The rate strike during the reporting period was \$10,000 and total expenses were \$737.50. This left the account with a current credit balance of \$88,551.41.

**Moved:**        ***"That the financial report for the 2011 / 2012 Year be adopted".***

*S. Keenan / T. Taft - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the works report, which covered the 12-month period; 1 July 2011 to 30 June 2012. He reported that no works were carried out up until 30 June 2012.

W. Moen advised that he carried out an inspection on 17 of August 2012 and no works were identified but he suggests that \$10,000 for unforeseen maintenance be allowed for.

S. Keenan advised that there was a flood event this weekend but he has not yet had a chance to get an update from members of the rating district to see if there are any concerns. S. Keenan advised that he would contact W. Moen if there are any concerns.

## RECOMMENDATION

**1. That the Works Report covering the 2011 / 2012 financial year be adopted.**

**2. That the 2012 / 2013 works proposals be approved.**

*M. Hyde / T. Burdon – Carried*

## RATES 2013 / 2014

S. Keenan moved that the rate strike be \$10,000. T. Taft asked why is a rate of \$10,000 being struck when there is no works needing doing. He stated he would like to see it held off for this year and look at it again next year. W. Moen stated he has seen some other rating districts let their account get low and then when they are hit with works they don't have the money to do them. S. Keenan stated that \$10,000 goes nowhere. W. Moen stated that the rate strike is a recommendation to council and the rating district should bear in mind that even though the rating district wants to strike a certain rate, council can change this.

W. Moen advised that the rate strike was \$10,000 last year and therefore the balance in the rating district account at the beginning of 2013 / 2014 is likely to be approximately \$92,000. P. Routhan agrees with T. Taft and stated that he is not in favour of squirreling money away. Further discussion took place on what areas are included in the rating district. W. Moen stated that in his view, as a River Engineer, it would be ideal that there is around \$150,000 in the rating district account. C. Ingle advised that last time a big job was done in this rating district it cost around \$150,000. S. Keenan stated it would be different if there were no works for several years and if there was closer to \$100,000 in the account. W. Moen stated that it is easier to put a little bit of money away each year rather than have to write out cheques if there is not enough money. The Chairman asked Mr Taft if he would like to move a zero rate strike for the next year. Mr Taft so moved. The Chairman asked for a seconder, but none was forthcoming. The motion was lost and the original motion was put.

## RECOMMENDATION

**"That the rate strike for the 2012 / 2013 financial Year is \$10,000 (GST Excl)."**

*S. Keenan / G. Monk – Carried*

## ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee. S. Keenan advised that he has not heard of any members of the committee that wish to retire.

**Moved: "That the committee consist of the following: -**

***S. Keenan***

***R. Burdon***

***P. Cook***

***T. Taft***

***A. Godfrey***

***be re-elected as the committee for the 2012 / 2013 financial year."***

*G. Monk / P. Routhan - Carried*

**Moved:** *"That S. Keenan be re-elected as the spokesperson for the 2012 / 2013 financial year."*

*T. Taft / P. Routhan - Carried*

Cr Chinn thanked S. Keenan for his work for the rating district. Cr Chinn stated that a rating district is just as good as the committee and spokesperson and that S. Keenan is doing a very good job for the district.

## **GENERAL BUSINESS**

S. Keenan asked C. Ingle for an update on the wetlands case. C. Ingle advised that it is not good news but we knew this a year ago. C. Ingle advised that council lost both the Environment and High Court cases. He stated that over the last 12 months staff have succeeded in getting permitted activity rules put in for the new schedule 2 wetlands. He advised that a resource consent is required if land development is undertaken. C. Ingle advised that the additional requirement for land development is an Ecologist's report. Cr Chinn thinks that this could cost about \$25,000 and then the case will go to appeal and the applicant will probably lose. C. Ingle stated his view is a little more optimistic. S. Keenan asked C. Ingle to explain what do landowners need a consent for. C. Ingle responded that consent is required for humping and hollowing and land drainage. S. Keenan asked if this applies to the cleaning out of existing drains. C. Ingle said that it does not. C. Ingle advised the meeting to ring council before they do any work so that staff can check and offer advice prior to starting works. R. Burdon asked what is the difference between a drain and a waterway. Extensive discussion ensued regarding this matter.

S. Keenan asked if those landowners that have already their wetlands mapped, are they likely to get any sort of compensation at all. C. Ingle responded that as far as he is aware there is no compensation. C. Ingle advised that a resource consent will be required, it may be declined or partially granted but that does not mean that the landowner will get compensation. C. Ingle advised that the best thing to do is to talk to DoC about them either buying the land of the landowner or DoC doing a land swap. C. Ingle advised that each landowner would be visited by the new wetlands coordinator. C. Ingle stated that there are mistakes in the maps and therefore he is keen to collect information so that this can be sorted out. R. Burdon asked if the council knows of a farmer friendly Ecologist. C. Ingle responded that Mr Vaughan Keesing, from Boffa Miskell in Christchurch is the best Ecologist that he has worked with. C. Ingle stated that Mr Keesing understands the landowner's perspective and he also understands the West Coast.

S. Keenan stated that the price for rubble at the quarry has gone up to the same price as rock at the quarry. S. Keenan asked why is this. C. Ingle stated there has been discussion on what is size is rock and what is rubble so to simplify matters it has been charged out at the same price. He stated that if council has a quarry with a build up of rubble in it that council wants rid off then it would be discounted down. S. Keenan stated that \$10 per tonne is too expensive.

There being no further business, the meeting closed at 11.05 a.m

## **Action Point**

- C. Ingle to look into R. Burden's wetland drainage consent.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
VINE CREEK RATING DISTRICT  
HELD AT THE KOWHITIRANGI HALL  
ON 15 OCTOBER 2012, COMMENCING AT 11.05 AM**

**PRESENT**

B. Godfrey, M. Hyde, J. Mitchell, T. Burden, B. Wilmshurst, G. Monk, K. West

**IN ATTENDANCE**

West Coast Regional Council  
B. Chinn (Councillor)  
C. Ingle, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

N. Monk, T. Little, B. Paterson

*G. Monk / T. Burdon - Carried*

**BUSINESS**

Cr Chinn opened the meeting and welcomed those present.  
He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual Meeting held on 17 October 2011, be adopted as a true and correct record of that meeting."*

*J. Mitchell / M. Hyde - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

W. Moen presented the financial statement for the period ending 30 June 2012. He reported that the opening balance as at the 1<sup>st</sup> of July 2011 was \$95,157.11. Income was \$9,354.35, which includes land rental and interest, and expenses were \$35,357.21. He advised that the closing balance as at 30 June 2012 was \$109,154.25.

**Moved:** *"That the financial report for the 2011 / 2012 year be adopted".*

*G. Monk / J. Mitchell - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen presented the works report for the 2011 / 2012 period. He advised that \$25,146 worth of works were carried out during the reporting period.

W. Moen reported that following an inspection with the committee on the 17<sup>th</sup> of August no major works were identified but the cleanout of a 1.7km section above the bridge was discussed. W. Moen stated that it was felt that this area should be cleaned out again. He advised that he has allowed \$70,000 for the excavation of a 1,700 metre section of the Main Channel as per the Graeme Smart report. W. Moen commented that contracting work has

been drying up a little bit and he is currently received very sharp prices for work at the moment. It was noted that Fosters did a very good job of this a few years ago and he feels that if the job was done during a dry period a better result could be achieved. W. Moen advised that he recommends that \$10,000 be allowed for unforeseen maintenance.

## RECOMMENDATION

1. ***That the Works Report covering the 2011 / 2012 financial year be adopted.***
2. ***That the 2012 / 2013 works proposals be approved.***

*J. Michell / G. Monk – Carried*

## RATES 2013 / 2014

W. Moen advised that the recommended rate strike is \$45,000. He stated that in view of the clean out of the main channel being done this year he suggests that the same rate strike is retained. W. Moen advised that the balance in the rating district account is likely to be \$78,000 at the beginning of the 2013 / 2014 financial year.

## RECOMMENDATION

***"That the rate strike for the 2013 / 2014 financial Year is \$45,000 (GST Excl)."***

*J. Michell / M. Hyde – Carried*

## ELECTION OF OFFICERS

T. Jellyman read out the names of the current committee. Cr Chinn asked if anyone wished to come off or go on to the committee.

**Moved:** ***"That:***

***B. Wilmshurst***

***M. Hyde***

***J. Michell***

***T. Burden***

***N. Monk***

***be elected as the committee for the 2012 / 2013 financial year."***

*G. Monk / T. Burden - Carried*

**Moved:** ***"That J. Michell be re-elected as the spokesperson for the 2012 / 2013 financial year."***

*G. Monk / B. Wilmshurst - Carried*

## GENERAL BUSINESS

C. Ingle spoke about the Graeme Smart report that was sent out to the rating district. C. Ingle stated the report is helpful and has offered some guidance but there is no silver bullet and there is also no way of stopping the gravel from coming down. W. Moen advised that the gravel that is dug out would continue to be placed on the north side of the channel. W. Moen stated that he would like to keep both sides of the channel even but W. Diedrichs has not changed his stance, as he will not allow gravel on his side of the channel. C. Ingle advised that because of this there is a gap in the stopbank but Graeme Smart advised that this will only affect W. Diedrichs land anyway, if flooding occurs.

K. West stated that since a culvert has been put in on his leased land he is now experiencing flooding. He stated that this land never flooded prior to the placement of the culvert and he feels that the culvert is too small. C. Ingle asked W. Moen to visit this site following today's meeting.

K. West asked to be informed if any land leases come up. It was noted that these leases are publicly advertised. It was agreed that this request would be passed on to the Corporate Services Manager.

There being no further business, the meeting closed at 11.35 a.m.

**Action Points**

- T. Jellyman to contact R. Mallinson (Corporate Services Manager) to inform him that K. West would like to be informed of any grazing leases that come up in the Vine Creek rating district

THE WEST COAST REGIONAL COUNCIL

00

MINUTES OF THE ANNUAL MEETING OF THE  
KANIERE RATING DISTRICT  
HELD AT THE St JOHNS ROOMS, STAFFORD STREET, HOKITIKA  
ON 15 OCTOBER 2012, COMMENCING AT 6.30 PM.

**PRESENT**

M. Orchard, J. Jones, G. Provis, G. Linklater, H. Collett, M. Dyne

**IN ATTENDANCE**

West Coast Regional Council  
D. Davidson, (Councillor)  
B. Chinn, (Councillor)  
W. Moen, C. Ingle, T. Jellyman, (Staff)

**APOLOGIES**

M. Ward, A. Dyne, D. Diedrichs

*H. Collett / G. Linklater - Carried*

**BUSINESS**

Cr Davidson opened the meeting and welcomed those present. He introduced himself and the Council staff.

**Moved:** *"That the minutes of the previous Annual Meeting held on 17 October 2011, be adopted as a true and correct record of that meeting."*

*M. Orchard / G. Provis - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

W. Moen spoke to the financial statements for the financial period ending 30 June 2012. He advised that at the start of the reporting period there was \$56,769.89 in the account. He advised outgoings were \$3,360.25 and the closing balance as at 30 June this year is \$59,226.18 which includes the \$4,000 rate strike.

**Moved:** *"That the financial report for the 2011 / 2012 year be adopted".*

*G. Linklater / G. Provis - Carried*

**WORKS REPORT**

W. Moen spoke to the works report, which covered the 12-month period; 1 July 2011 to 30 June 2012. He advised that no works were carried out during the reporting period.

W. Moen carried out an inspection with G. Linklater on the 17<sup>th</sup> of August 2012 and no immediate maintenance works were identified. W. Moen stated that he is keeping an eye on the erosion that has taken place upstream of the existing works and it is recommended that remedial works be considered as erosion is occurring into the DoC land. W. Moen suggested something is done about the erosion sooner rather than later. W. Moen suggested that \$3,000 is allowed for unforeseen maintenance.



## RECOMMENDATION

- 1. That the Works Report covering the 2011 / 2012 financial year be adopted.**
- 2. That the 2012 / 2013 works proposals be approved.**

*M. Orchard / G. Linklater – Carried*

## RATES 2013 / 2014

W. Moen advised that with the proposed works and the rate of \$4000 previously struck for this current year the balance in the rating district account at the beginning of the next financial year is likely to be \$62,000. W. Moen advised that in view of the potential works he feels the rate strike should be increased to \$10,000. W. Moen stated that he feels the rate strike needs to be increased, as \$60,000 will not go far if major works are considered. He advised the higher rate strike would take affect from the 1<sup>st</sup> of July 2013. M. Orchard asked what has changed over the past year. W. Moen stated that the level of erosion has stepped up. H. Collett stated that there has been a big change upstream and it is now starting to create its own hook. He stated that you could get a good view of the river from Rimu lookout. H. Collett stated he had a good look at this area after the flood on Saturday. He stated that the river is cutting in on the Woodstock side. M. Dyne stated that the river switches from side to side all the time. W. Moen stated that when the rating district was set up, the idea of it was to protect the whole of the Kaniere frontage. He stated at the present time the three groynes only protect the lower part of this area and people at the eastern end want protection. W. Moen stated it would be good to close the gap on this unprotected area. It was noted that if a decision is to be made on the rate strike, not everyone in the rating district is present to make the decision. C. Ingle stated that everyone was sent the meeting papers which proposed that higher rate. It was noted that there are 33 ratepayers in the rating district but only six are present at tonight's meeting. H. Collett moved that the rate strike is \$4,000 that same as last year. G. Provis seconded this motion.

## RECOMMENDATION

***"That the rate strike for 2013 / 2014 is \$4,000 in view of the potential upstream works (GST Excl)."***

*H. Collett / G. Provis - Carried*

Extensive discussion took place on the rate strike.

## ELECTION OF OFFICERS

The names of the current committee and spokesperson were read out. Cr Davidson asked if all were still available, this was confirmed. It was agreed that the status quo would remain.

**Moved:** ***"That G. Linklater be elected as the spokesperson and M. Orchard be the deputy spokesperson for the 2012 / 2013 financial year."***

*G. Provis / H. Collett - Carried*

**Moved:** ***"That all members present be on the Committee, the current Committee now consists of J. Collett, G. Linklater, G. Provis, J. Jones, M. Ward and M. Orchard."***

*G. Provis / H. Collett - Carried*

## GENERAL BUSINESS

W. Moen spoke to the options proposals, which were requested at last year's annual meeting. He read the motion from last year's meeting, which was:

***"That the West Coast Regional Council prepare a proposal including the options and cost of each option for increased erosion protection in the Kaniere Rating District, from the end of the current works to the beginning of Nelson Cook's property (Cooks Hill)".***

W. Moen read the two options, which are option 1, 1 – 3 groynes and option 2, continuous rockwork. He advised that option 2 is the most cost effective option at \$200,000. Option 3 would cost approximately \$300,000.

W. Moen stated that it would never be cheaper to do the work now as contractor prices are very competitive. He stated that currently he is getting the same prices for work that he was getting 15 years ago. W. Moen advised that the area is about 250 metres long. W. Moen stated that he feels if the option of three groynes is taken, the time could come when rock is required in between each groyne. He feels that continuous rockwork is a much better longterm option. W. Moen stated that the entire job should be done all at once and not in a piecemeal fashion. Discussion took place on how to finance the works and loan options. C. Ingle advised that council is able to arrange loans at a reasonable interest rate. C. Ingle stated that with competitive prices at the moment the job could come in at \$160,000 and then a loan of \$100,000 could be arranged, as there is already \$60,000 in the account. W. Moen explained to J. Jones that he would use the natural terrace that is already in place. It was noted that there is an old tramline in this area.

J. Jones stated it would be a good idea to drive some pegs in so that the area can be monitored. C. Ingle agreed that it would be good to monitor the rate of erosion, as this would give a good predictor of how quickly the land is eroding. W. Moen stated that the ratepayers of the Kaniere rating district have a moral obligation to protect those people who are currently unprotected. He stated that the bottom half of the scheme is protected and the intention of the scheme were protect everyone. M. Dyne stated that this is a large catchment and not all the water that causes flooding is from the river. H. Collett stated that he was told by the regional council that the localised rainfall flooding is a district council issue. C. Ingle stated that the district council put a stormwater system in place and if that was failing it is nothing to do with the regional council. Cr Davidson asked the meeting if they have a preference for the options supplied by W. Moen. W. Moen stated that option 2 is the most cost effective option.

**MOVED**        ***"That measurements are taken of the rate of erosion of the river bank."***

*J. Jones / G. Provis - Carried*

**MOVED**        ***"That Option 2 – Continuous Rockwork is the best option for the rating district."***

*M. Orchard / G. Linklater - Carried*

It was agreed that option 2 is the better of the two options, but it is not agreement to go ahead with option 2. W. Moen stated that the figures that he has supplied are only an estimate and the best way to get an accurate figure is the have the length of the area surveyed. W. Moen advised that it would cost around \$5,000 to \$10,000 for the survey and this would then give accurate costings for the job.

Cr Davidson stated that he gets the feeling that the rating district doesn't want to do anything until they have to. G. Provis stated that he doesn't see any point in getting the survey done until they really need it. W. Moen stated that it would be advantageous to have the survey work done and ready to go.

**MOVED**        ***"That the preliminary survey work is done."***

*M. Orchard / M. Dyne - Carried*

Cr Davidson thanked the meeting for their attendance.

There being no further business, the meeting closed at 7.38 pm.

**Action Points**

- Work out what access will be available to the area that is to be upgraded.
- T. Jellyman to email minutes to committee.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
SOUTHSIDE HOKITIKA RATING DISTRICT  
HELD AT THE ST JOHNS ROOMS, STAFFORD STREET, HOKITIKA  
ON 15 OCTOBER 2012, COMMENCING AT 7.42 PM.**

**PRESENT**

S. Gordon, H. Hamilton, N. Gallop, R. Montagu, J & K. Howell

**IN ATTENDANCE**

West Coast Regional Council  
D. Davidson (Councillor).  
B. Chinn (Councillor)  
W. Moen, C. Ingle, T. Jellyman (Staff)

**APOLOGIES**

W. Montagu

*K. Howell / S. Gordon - Carried*

**BUSINESS**

Cr Davidson opened the meeting and welcomed those present. He introduced himself and the Council staff.

**Moved:**        ***"That the minutes of the previous Annual Meeting held on 17 October 2011, be adopted as a true and correct record of that meeting."***

*H. Hamilton / S. Gordon - Carried*

**MATTERS ARISING**

H. Hamilton drew attention to the last line under the rate strike in last year's minutes, which read "H. Hamilton stated that he is happy to pay for any work as required". He meant his share of costs for work on his property.

**FINANCIAL REPORT**

W. Moen spoke to the financial statements for the financial period ending 30 June 2012. He reported that the opening balance as of 1 July 2011 was \$618.84. Outgoings for the year were \$409.75 and only 7.23 came into the account. The closing balance is \$216.32.

**Moved:**        ***"That the financial report for the 2011 / 2012 year be adopted".***

*S. Gordon / H. Hamilton - Carried*

**MATTERS ARISING**

There were no matters arising.

**WORKS REPORT**

W. Moen advised that there were no works carried out between 1 July 2011 and 30 June 2012. W. Moen reported that undertook an inspection on the 17<sup>th</sup> of August and no immediate works were identified but he advised that it would be prudent to allow \$5,000 for unforeseen works. W. Moen

advised that should any works be required then the cost would be shared 50/50 between NZTA and the rating district.

## RECOMMENDATION

1. ***That the Works Report covering the 2011 / 2012 financial year be adopted.***
2. ***That the 2012 / 2013 works proposals be approved.***

*H. Hamilton / S. Gordon – Carried*

## RATES 2013 / 2014

W. Moen recommended to the meeting that they strike a rate of \$5,000. He warned the meeting that if works are required, should the river change direction; there is very little money in the account to do urgent repairs. He stated that should anything go wrong then it is likely that ratepayers will need to write out personal cheques to cover the costs of work. W. Moen stated that the rating district does have the advantage of getting the 50% share from NZTA. W. Moen stated that the balance in the account at the beginning of the 2013 / 2014 financial year is likely to be \$225. W. Moen stated that he has seen rating districts run close to the line and then be caught out. W. Moen therefore recommends a rate strike of \$5,000 for the 2013 / 2014 financial year.

W. Moen reminded the meeting that the rate strike is a recommendation to council and that council can overrule any decision that is made at this meeting. K. Howell stated that she and her husband are new to the area and she would like the information on the different rates and the different rating contributions. W. Moen agreed to send this information along with a copy of the Asset Management Plan.

H. Hamilton moved that the rate strike be zero for 2013 / 14.

## RECOMMENDATION

***"That the rate strike for the 2013 / 2014 financial Year is Nil.***

*H. Hamilton / S. Gordon – Carried*

## ELECTION OF OFFICERS

H. Hamilton is currently the spokesperson. It was noted that all members of the rating district are members of the committee. It was agreed that the status quo would remain.

**Moved:** ***"That H. Hamilton be re-elected as the spokesperson for the 2012 / 2013 financial year and that all members of the Rating District be members of the Committee."***

*S. Gordon / R. Montagu - Carried*

## GENERAL BUSINESS

R. Montagu stated that when the rating district was first set up the area east of Warren's section was included. It was noted that there have been changes over the years. Discussion took place on reviewing the rating district boundaries, as there was a concern that the Phelps's may not be paying in to the rating district. C. Ingle stated that he is reluctant to spend time on this as the rating district has just put a zero rate in place and there is not going to be any money to spend investigating administrative boundaries. R. Montagu stated that there is money from this year's rate strike and NZTA's contribution so there is money in the account at the moment. W. Moen advised that when the river moves back to the south side there would be more than \$5,000 worth of damage. He stated it is likely to be \$50,000 - \$60,000 worth of works required and people will have to pay for this work themselves. C. Ingle advised that any type of work, administration or

rockwork has to be paid for; as this is a user pays system. C. Ingle stated he is not saying that it is not a good idea to have the administrative boundaries reviewed but there needs to be money in the account to pay for this. C. Ingle advised the meeting that the Asset Management Plan for the Southside rating district is on the Council website ([www.wcrc.govt.nz](http://www.wcrc.govt.nz)) and there is also a pdf map showing the boundaries of each of the classification zones of the rating district.

S. Gordon stated that the rate strike is always a contentious issue. He stated that when the rating district started the ratepayers paid in over \$130,000 and since then their tact has been to keep the balance low. W. Moen stated he likes all rating districts to have a "fighting fund" so that if they are hit with damage they have the money to pay for it. C. Ingle stated that it would be useful to have reasonable amount of money in the account perhaps \$2,000 as a "target balance" and not to let it get below this amount. C. Ingle stated that council does not like any rating district to have a negative balance and it would be helpful if the rating district decided how much money they would like to have in their account. C. Ingle encouraged the meeting to think about this option. R. Montagu stated that the main problem is that this is a very small rating district and he feels there is no need to have vast sums of money sitting in the council's bank account.

There being no further business, the meeting closed at 8.08 pm.

#### **Action Points**

- W. Moen to send rating classification information and Asset Management Plan to K. Howell.
- T. Jellyman to check that the Phelps's are paying into the rating district.

THE WEST COAST REGIONAL COUNCIL

07

**MINUTES OF THE ANNUAL MEETING OF THE  
PUNAKAIKI RATING DISTRICT  
HELD AT THE PUNAKAIKI TAVERN  
ON 17 OCTOBER 2012, COMMENCING AT 7.04 PM.**

**PRESENT**

J. Morley, G. Friend, S. Casey, M. Keating, F. Keating, S. Griffin (Buller District Council), G. Beynon, I. Ryder, A. Beynon, L. Totzauer, J. Lightfoot, C. King, B Gerard, J. Ashby, N. Wilkins, J. Gerard

**IN ATTENDANCE**

West Coast Regional Council  
T. Archer (Councillor)  
M. Meehan, W. Moen, T Jellyman (Staff)

**APOLOGIES**

Cr Scarlett, K. Smith

*J. Lightfoot/ A. Beynon - Carried*

**BUSINESS**

T. Archer opened the meeting and welcomed those present to the meeting. He introduced himself and the Council staff. He asked if all present are members of the Punakaiki Rating District. This was confirmed.

**Moved:** *"That the minutes of the previous Annual Meeting held on 20 October 2011, be adopted as a true and correct record of that meeting."*

*J. Lightfoot / G. Beynon - Carried*

**MATTERS ARISING**

There were no matters arising.

**FINANCIAL REPORT**

M. Meehan presented the financial statements for the financial period ending 30 June 2012. M. Meehan advised that the balance in the loan account as at 30 June 2012 of \$1,268.93. He advised that the maturity date of this loan is November 2015.

**Moved:** *"That the financial report for the loan account for the 2011 / 2012 year be adopted".*

*F. Keating /J. Lightfoot - Carried*

M. Meehan presented the expenses and revenue in the maintenance account. He advised that the opening balance as at 1 July 2011 was \$39,142.32. He advised that the rate of \$10,000 went into the account and a small amount of interest. M. Meehan reported that there have been more expenses than income this year with contractor's costs being the main cost. He reported that there was \$78,542.25 being spent on contractor's costs. The closing balance in this account as at 30 June 2012 is \$34,249.60 in deficit. W. Moen stated that the main costs are the contractor's costs which are illustrated in the works report.

**Moved:** *"That the financial report for the maintenance account for the 2011 / 2012 year be adopted".*

*J. Lightfoot / S. Casey - Carried*

## MATTERS ARISING

C8

There were no matters arising relating to the financial report.

## WORKS REPORT

W. Moen presented the 2011 / 2012 works report. He advised that the total cost of works was \$78,542.25, which was carried out by MBD Contracting Ltd.

W. Moen reported that as a result of the inspection that he carried out on the 19<sup>th</sup> of July 2012 \$11,000 worth of maintenance works were identified included in this is the cost to repair slumping of the wall at the Mabel Street vicinity. He advised that he has allowed \$12,000 for unforeseen maintenance for the period from now until the end of June 2013. He stated that total figure for projected works is \$23,000. W. Moen advised that the \$11,000 component for projected works has already been done. He advised that Trevor Dixon gave the rock for nothing and MBD Contracting Ltd carted and placed the rock for a very cheap price. He advised this work was done for just over \$4,000. W. Moen advised that since this work was done there has now been further slumping at the south end of the wall. W. Moen advised that he has liaised with J. Lightfoot regarding this matter and a contract has been put out for 500 tonne of rock to top up this slumping. He advised that the total cost of this contract is \$11,500 and is in addition to the work that has already been done. W. Moen advised that following on from last year's meeting there is no a mandate in place to do up to \$15,000 worth of work at a time without going back to the rating district. W. Moen clarified that the work that is to be done is at the south end of the wall.

## RECOMMENDATION

**1. That the Works Report covering the 2011 / 2012 financial year be adopted.**

*J. Lightfoot / G. Beynon – Carried*

**2. That the 2012 / 2013 works proposals be approved.**

*J. Lightfoot / N. Wilkins – Carried*

## RATES 2013 / 2014

W. Moen advised that with the proposed works and the rate of \$30,000 (GST Excl) previously struck for the 2012 / 2013 year, the balance in the rating district account at the beginning of the 2013 / 2014 financial year is likely to be around \$21,000 (GST Excl) **in deficit**. He is therefore recommending a rate strike of \$45,000 (GST Excl). M. Meehan advised the meeting was rate strike for the 2012 / 2013 year is \$30,000 which is more than what was agreed on last year's annual meeting. He advised this increase is because of the major works that needed to be done council therefore made a submission on its own Annual Plan to increase the rate strike from \$15,000 to \$30,000 to cover this work. M. Meehan advised that even with this increase the rating district account is still in deficit. W. Moen stated that the council does not like rating districts to be in deficit and therefore he is recommending that the rate strike is \$45,000 for the 2012 / 2014 to get the rating district back into the black. M. Meehan advised that what this increase means for the rating district is that there has been a rate strike of \$15,000 then \$30,000 and now it needs to increase to \$45,000 which is as a result of insufficient funds in the rating district account and the major works that needed to be done. A speaker asked how big is the rating base of people who pay into the rating district. T. Jellyman advised that there are 57 ratepayers in this rating district. A speaker asked if the rating district size could be increased further up towards Buller. M. Meehan responded that rating districts are set up on points of benefit so the people who directly benefit from the works are put into the rating district and in this case it is for the people of Punakaiki. W. Moen advised that when this rating district was set up people north of the Pororari River were not affected and didn't affect anyone up on the hills. Cr Archer advised that everyone pays their district rates and sometimes it is misunderstood but regional rates for special rating districts are specifically focussed on benefit. Cr Archer reminded the meeting of the extra work that has been required in the rating district over the past 12 months. He stated that it is important when striking the rate for the coming financial year that people are mindful that there needs to be adequate funds in the rating



district account for this purpose. M. Meehan advised that by striking a rate of \$45,000 this would allow the rating district to catch up and clear their deficit providing there are no emergency works this year. M. Meehan advised that if major works were required in the next couple of years then potentially a small loan might be required.

## RECOMMENDATION

***"That the rate strike for the 2013 / 2014 financial Year is \$45,000 (GST Excl)."***

*S. Casey / J. Lightfoot – Carried*

## Cross Section Data Analysis

W. Moen advised that the results of the annual cross sections have revealed the following:

- a) From the south end to Owen Street (Camping Ground) a major erosion (cut - down) trend. An overall depletion of 22,342 m<sup>3</sup> of material was observed. This showed a vertical cut of between 1.2 to 2.8 metres over this section, with the worst cut between Mabel Street and Webb Street.
- b) From Owen Street to the Pororari River a general erosion trend was observed, with an overall loss up of 8,298 m<sup>3</sup> of material.

In simple terms the overall annual trend shows significant erosion in the area south of Owen Street and a slightly less erosion in front of the Camping Ground area.

W. Moen stated that a close eye needs to be kept on this but since this survey has been done the beach has built up again. He stated that the movement of sand is cyclic and when the major vertical cut down the beach occurred, this is what caused quite a bit of slumping in the rockwork as this cut away the toe and allowed the rock to move. This then caused slumping.

J. Lightfoot passed on his thanks to W. Moen for his work. He thanked W. Moen for obtaining the rock at a good price and asked if anyone knows of a rock source in the area if they could let him know so that he can pass this on to W. Moen. It was suggested that a letter of thanks be sent to Trevor Dixon for the cheap rock. M. Meehan advised that F. Keating had informed him of a rock source and this saved a lot of money for the rating district. He thanked F. Keating for this information. M. Meehan encouraged those present to let him know should they know of any other rock sources.

## ELECTION OF OFFICERS

Cr Archer read out the names of those on the committee. Cr Archer asked if anyone wishes to either come off or go on to the committee.

**Moved:** ***"That the committee for 2012 / 2013 financial year consist of G. Beynon, M. Wilkins, S. Casey, M. Keating, A. Beynon, I. Ryder, L. Totzauer and J. Lightfoot".***

*J. Lightfoot / A. Beynon – Carried*

***J. Lightfoot be re-elected as Spokesperson for the 2012 / 2013 financial year."***

*A. Beynon / G. Beynon – Carried*

W. Moen passed on his thanks to J. Lightfoot for his efforts with the rating district and stated that it makes his work a lot easier when there is a good spokesperson / contact person for the rating district.

## **GENERAL BUSINESS**

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Discussion took place on filter cloth that is used for rockwork. W. Moen stated that the filter cloth that was used in the early days of the work was the best cloth available at the time. He stated that since then there is better cloth but where the original cloth has ripped it is now beyond repair. W. Moen feels that this cloth is better than no cloth at all and the rock would need to be pulled out to put new cloth in and this would be very expensive. M. Meehan advised that the cost benefit is not there and currently the cloth is still serving a function.

There being no further business the meeting closed at 7.38 p.m.

### **Action Point:**

Send letter to Trevor Dixon to thank him for the rock.

**THE WEST COAST REGIONAL COUNCIL**  
**MINUTES OF THE ANNUAL MEETING OF THE**  
**KONGAHU RATING DISTRICT**  
**HELD AT THE LITTLE WANGANUI HOTEL**  
**ON 18 OCTOBER 2012, COMMENCING AT 11.00 AM**

**PRESENT**

R. Hedgman, B. Jones, L. Kees, K. Kees, F. Bjerring, R. Anderson, G. Volckman, F. Volckman, M. Watt

**IN ATTENDANCE**

West Coast Regional Council  
 T. Archer, (Councillor)  
 C. Ingle, (CEO), W. Moen, T. Jellyman (Staff)

**APOLOGIES**

R. Scarlett, B. Meek

*G. Volckman / R. Anderson - Carried*

**BUSINESS**

T. Archer opened the meeting and welcomed those present. He introduced himself and the Council staff.

**MINUTES OF PREVIOUS ANNUAL GENERAL MEETING**

**Moved:**        ***"That the minutes of the previous Annual Meeting held on 25 October 2011, be adopted as a true and correct record of that meeting."***

*B. Jones / L. Kees - Carried*

**ACTION POINTS:**

Action points from last year's meeting were updated. Levels information on the proposed raising of the road was sent out. A letter was sent out on the 26<sup>th</sup> of March advising of the consent conditions for the Otumahana Estuary consent. This resource consent was done in 1996 and expires in 2016. He advised that a consent has been lodged to extend the current consent for 1 km further downstream. C. Ingle advised that the Graeme Smart Report was discussed at a special meeting on the 16<sup>th</sup> of April this year.

**MATTERS ARISING**

There were no further matters arising from the minutes.

**FINANCIAL REPORT 2011 / 2012**

W. Moen spoke to this report. He advised that the opening balance at the start of the financial year was \$46,731.67. He advised that the closing balance as of 30 June 2012 was \$38,858.28. W. Moen stated that expenses during the year came out at \$16,826.25.

**Moved:**        ***"That the financial report for the 2011 / 2012 year be adopted".***

*G. Volckman / L. Kees - Carried*

## **MATTERS ARISING**

There were no matters arising.

## **WORKS REPORT**

W. Moen spoke to this report advising that \$6,078 worth of works were done during the 2011 / 2012 financial year. These works included aerial spraying and surveying work.

W. Moen reported that after discussions with the spokesperson in July 2012 no additional works were identified but there is some minor works around L. Kees's property, which will be done next time a tender is done. He advised that letters were sent out to all ratepayers to ascertain any drain clearing requirements. W. Moen advised that he has allowed \$8,500 for unforeseen works, which includes the aerial spraying for the coming year.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2011 / 2012 financial year be adopted.**
- 2. That the 2012 / 2013 works proposals be approved.**

*B. Jones / G. Volckman – Carried*

## **2012 / 2013 RATE STRIKE**

W. Moen suggested that with the proposed works and the rate of \$7,600 struck for the 2012 / 2013 year the balance in the rating district account at the beginning of the 2013 / 2014 financial year is likely to be around \$40,000 (GST Excl). He recommends that the rate strike is \$7,600 GST Excl and that the status quo remains.

## **RECOMMENDATION**

***"That the rate strike for the 2013 / 2014 financial Year is \$7,600 (GST Excl)."***

*G. Volckman / R. Anderson – Carried*

## **OPTIONS PAPER DISCUSSION**

At the special meeting held on the 16 of April 2012 it was requested that an options paper be prepared to give ratepayers some direction as to future potential works requirements. C. Ingle advised that the two motions were:

- 1. *"That the Kongahu Rating District requests the West Coast Regional Council Operations Unit to further investigate the design of a new low flood bank west of the Wangapeka Road'.***
- 2. *"That the West Coast Regional Council comes up with a plan and costings for the Contour Channel proposal and present this to the Annual Meeting in October 2012".***

C. Ingle stated that there was a lot of discussion about raising the road but they moved away from this idea instead looked at raising the hump on L. Kees's land.

Cr Archer opened this topic up for discussion. W. Moen stated that the proposed stopbank would be located on top of the sixth hump north of Mrs Kees house and would be constructed 1.27 metres lower than the floor level in Mrs Kees's house. W. Moen outlined the costs involved and stated that if material was sourced from adjacent to the site the job would cost approximately \$20,000 but if material was sourced off site it would cost around \$40,000. W. Moen advised that a consent has been lodged for this work with sign off from affected parties awaited. He stated that

DoC and Fish and Game would be affected parties. L. Kees advised that DoC have contacted him to arrange a visit but he is not yet sure of a date. It was noted that the height increase for the hump is just under a metre. C. Ingle stated that this option is a cautious first try to see what happens. W. Moen stated that he is mindful that Mrs Kees's property already floods and he does not want to exacerbate this. L. Kees stated this option will break the current down and he feels it should work well. G. Volckman stated that he feels that it might be necessary to build a bank on the west side. G. Volckman stated that the levels at Colin's house have not been taken and this is probably lower than Mrs Kees's house. It was noted that there is another house on the main road that also needs to be considered. W. Moen stated that he would get M. Watts to do the levels on all three houses. G. Volckman stated he has concerns about water on the western side of the river as well. G. Volckman showed on the map which area he is concerned about and where water goes during a flood. Discussion took place about willows on the river. G. Volckman stated that he is not sure how a stopbank is going to help. W. Moen stated that he has taken a very simplistic approach to see what is going to work. He stated if a detailed approach were to be taken then LIDAR mapping would be required and this would cost a considerable amount of money. R. Hedgman asked if this would be the rating districts responsibility. W. Moen stated that if the rating district is the beneficiary of the flood protection works then they would pay. C. Ingle advised that Graeme Smart looked at the willows he felt the willows upstream of the main road bridge could do with some control. C. Ingle stated that the rating district is for the swamp and he wondered if the Karamea rating district should get involved with the clearing of the river but he stated that he agrees with W. Moen that this rating district is the beneficiary of the works. C. Ingle stated that the Karamea rating district might want to consider doing this but he is mindful that the question could be asked about all the other rivers that have willows. G. Volckman stated that he is quite happy to cut some of the willows but he noted that there are regulations around this.

B. Jones stated that there are some wrong things in G. Smart's report one of them is the difference in level between the back road past Mrs Kees's house and the main road down by G. Volckman's corner and along the Blue Duck Road, which is 600mm difference in height. B. Jones stated that this is probably the main reason why there is so much floodwater. B. Jones feels that the bank on L. Kees's property needs to go ahead and he would be prepared to agree to a bank the same on G. Volckman's side to protect his swamp land. B. Jones feels that the way forward is to carry on with the bank and that G. Volckman should be considered as an affected party but this is all part of the process that the rating district should be going through anyway. C. Ingle asked G. Volckman why he feels he is an affected party and does he think that floodwater is going to be pushed over to his side more because of the raising of L. Kees's bank by 0.9 metre. G. Volckman responded that this is one reason but he does have land on both sides of the river. B. Jones asked G. Volckman if the amount of floodwater that is going over the flats could be reduced then would he not consider this to be beneficial to him. G. Volckman stated that he has a cowshed in this area also and he finds the swamp flooding to be an inconvenience. Extensive discussion took place. B. Jones called a point of order because he felt the meeting was getting nowhere. Cr Archer encouraged the meeting to make a decision collectively on where to from here.

**Moved:        *"That the Kongahu rating district continue continues the consent process for the wall on L. Kees's property and follows up on any mitigation required with the Consents Team at the West Coast Regional Council".***

*B. Jones / K. Kees  
G. Volckman against  
Carried*

Cr Archer advised that the rating district will have to wait to get the outcome of the consent, he asked the meeting what is the general feeling is about an extension of the wall as part of the consent or further consent where G. Volckman is talking about on the other side, by the wildlife reserve and what impact that might have. B. Jones stated that he is quite happy to go ahead with whatever the consent department suggests. R. Anderson stated that he feels a culvert would

need to be put in place in this area. Cr Archer asked if the consent is granted with whatever conditions the consent authority deems appropriate, he asked W. Moen where to from here once the consent is granted. W. Moen advised that assuming the consent is approved then L. Kees would need to be consulted about the use of his farmland to form the stopbank. W. Moen advised that the alternative is to import the materials for the stopbank. L. Kees stated that he does not mind if his gravel is used or if soil is taken from either side of the hump. R. Anderson asked how big would the culvert need to be for this job. W. Moen stated that there are two options, either a 1200mm culvert or some sort of spillway is put in place. Discussion ensued on where to from here. G. Volckman suggested that once the consent is to hand, then quotes could be sought and then a special meeting could be called to discuss how much money should be spent. R. Anderson suggested that a special meeting is held if the quote exhausts what is in the account.

**Moved:** *"That based on the outcome of the consent process, B. Jones then contacts the ratepayers to seek their advice on proceeding with this project".*

*G. Volckman / K. Kees  
Carried*

**LOWER KONGAHU AREA – CONTOUR CHANNEL DIVERSION PROPOSAL**

W. Moen stated that he has looked at this again and ideally Granite Creek really needs to be cleaned out. W. Moen advised that he was asked to come up with some approximate figures and to get some survey work done to determine the location of the drain. W. Moen stated he has talked to B. Jones about this and the cost of re-diverting part of the channel down through the adjacent farmland into the outlet of Blackwater Creek. W. Moen stated that he thinks this method will cause flooding down towards the bottom end on B. Jones’s land. W. Moen stated that the costings he has done are based on construction of a high level overflow weir / culvert on the bank of the contour channel. He estimates this work could cost around \$67,000 but with competitive tendering it could be cheaper. W. Moen advised that there is a natural depression in this area so it is a matter of deepening and widening this area. G. Volckman asked why is this being done and what are they hoping to achieve. R. Hedgman stated that this would stop the creek coming over the road. She stated the road was closed again the other day. B. Jones stated that what W. Moen has come up with needs refinement and it is not what he considers the end product to be. B. Jones stated that there needs to be a high level outlet into Granite Creek as there is no way all the water from the Contour Channel could get out and this would need to be flood gated. Extensive discussion took place. B. Jones stated that he spoke with S. MacGregor and he is not keen on this idea as he has at least three crossings to consider. B. Jones stated that this will not solve problems but hopefully it will improve things. He stated it would never work as well as it did when it was flowing out of Granite Creek but it will be an improvement. Discussion took place on whether Granite Creek could be cleared. C. Ingle advised that this was discussed two to three years ago and this committee had agreed to pay for 50% of this. C. Ingle advised that an ecological study was done in support of this and now this same ecological study is being used to support the extension of the Blackwater Channel out into the estuary. He stated consent could be got for this but the problem was getting the Karamea committee to fund the other half as they felt money was being thrown away as it was just going to fill up again. G. Volckman asked if the best option would be to deepen Granite Creek all the way through. B. Jones stated this would be a good option but it would be hard to keep it deeper. He stated that the material from Granite Creek makes good stopbanks. W. Moen stated that he has talked with S. Griffin from Buller District Council about the road but there has been reluctance from the rating district to progress this. It was noted that the rating district would need to pay 50% of the costs. Cr Archer asked the meeting what they want to do for this. B. Jones suggested approaching the Karamea rating district to see if they are willing to contribute. R. Anderson stated that once the area around the bridge has built up then something would need to be done about the problem. W. Moen stated that Buller District Council might be able to source some funding from NZTA if the bridge is affected. G. Volckman stated that he is wary of going ahead in case consent is not granted. C.

Ingle responded that good progress is being made with the consent to extend the Blackwater outlet for another 2 kms out into the estuary. B. Jones stated that if Granite Creek were cleaned out it would benefit him and all the people who own sections on the other side. It was agreed that this proposal is parked up until the consent for Blackwater Creek extension is granted. It was noted that the willows in this area would need to be removed. W. Moen advised that resource consent is in place for this already.

**ELECTION OF COMMITTEE AND SPOKESPERSON**

It was noted that all ratepayers in the rating district are members of the committee.

**Moved:** *"That the entire rating district are on the rating district committee for the 2012 / 2013 financial year."*

*G. Volckman / B. Jones - Carried*

**Moved:** *"That B. Jones re- elected as the spokesperson for the 2012 / 2013 financial year."*

*L. Kees / G. Volckman – Carried*

**GENERAL BUSINESS**

G. Volckman advised that resource consent to enable the use of Round Up to spray the drains in the Kongahu swamp expires in September 2014. It was agreed that an extension would be applied for. F. Bjerring stated there are parts of his land that he does not want sprayed and these were sprayed last year. B. Jones told F. Bjerring that the same plan as usual was used last year and if he didn't want some areas sprayed he should have spoken up sooner. It was agreed that F. Bjerring would inform B. Jones of what areas he doesn't want sprayed.

T. Archer thanked the meeting for their attendance.

There being no further business, the meeting closed at 12.30

**Action Points for follow up**

- T. Jellyman to circulate minutes of special meeting held on 16 April 2012.
- W. Moen to apply for an extension to the resource consent so that Round Up can still be used in the Kongahu swamp.

**THE WEST COAST REGIONAL COUNCIL**  
**MINUTES OF A SPECIAL MEETING OF THE**  
**KONGAHU RATING DISTRICT**  
**HELD AT THE LITTLE WANGANUI HOTEL**  
**ON 16 APRIL 2012, COMMENCING AT 1 .10 PM**

**PRESENT**

J. Hyndman, B. Jones, L. Kees, K. Kees, F. Bjerring, R. Anderson, G. Volckman, B. Meek, R. Hedgman, F. Volckman

**IN ATTENDANCE**

West Coast Regional Council

T. Archer (Councillor)

C. Ingle, (CEO), W. Moen (Staff)

**APOLOGIES**

There were no apologies.

**BUSINESS**

Cr Archer opened the meeting and welcomed those present.

He introduced himself and the Council staff. T. Archer advised the purpose of this meeting is to discuss the issue of Little Wanganui River floodwaters entering the Kongahu drainage scheme.

Cr Archer read out the action points following the annual meeting held in October, which are the following:

- W. Moen to provide level information to the committee on the proposed raising of the road at Little Wanganui.
- W. Moen to check consent conditions on the Otumahana Estuary consent and report back to B. Jones.
- C. Ingle to engage Mr G. Smart to assess options for preventing the Little Wanganui floodwaters spilling into the scheme.

Cr Archer advised that the action points have been completed. He reported that the levels have been done on the road at Little Wanganui along with the motion that \$5,000 be spent on engaging a consultant to investigate options for keeping the Little Wanganui River floodwaters out of the scheme. Cr Archer stated that the intention is to reduce the floodwaters in this area and not to stop it completely.

It was agreed that the minutes of the annual meeting would be adopted at this year's annual meeting in October, and not at today's meeting.

**MATTERS ARISING**

Cr Archer invited the meeting to discuss matters that are relevant to today's meeting. G. Volckman stated that the main thing to discuss is the resource consent matter that W. Moen was investigating on behalf of B. Jones for the cleanout of the Otumahana Estuary backwater. B. Jones stated that the current resource consent is only for 1 km and to gain any extra drainage the clearance would need to go as far up as to where the Granite Creek channel is meeting up with



the Blackwater channel. B. Jones would like the rating district to get a variation to the consent conditions to allow this to go ahead as this would then make a big difference in the lower reaches of the scheme. He felt that doing this may achieve 30 cm extra fall. W. Moen advised that the consent in place covers the 1 km downstream from the road bridge, this expires in December 2016 but with the area required is now about 1.6 kms and this is why a variation to the consent conditions is being considered. C. Ingle suggested that the time period of the consent could also be extended when the variation is applied for to take it up to 35 years. B. Jones feels that the clearance would not need to be done any more often than it has been done in the past, as the main problem area is where the two creeks meet.

**Moved:** *"That the rating district requests that the West Coast Regional Council request a variation to the existing consent extending it to the confluence of Blackwater Creek and Granite Creek and to extend the duration of the consent."*

*B. Jones / R. Anderson – Carried*

R. Anderson spoke about survey works M. Watt carried out on the Wangapeka Road; He feels that this did not achieve what was intended to be doing which was a comparison between the back road and Blue Duck Road. B. Jones is unsure of whether or not there is a difference in height between these two roads. B. Jones stated there seems to be a difference in the water levels on both sides and he is unsure if one road is slightly higher than the other or if there is something else causing this. It was noted that M. Watt is prepared to redo some of these levels free of charge. It was agreed that W. Moen would follow up on this and obtain the further survey information.

### **Graeme Smart Report on Little Wanganui River – Kongahu Flooding**

Cr Archer encouraged the meeting when making a decision on this matter that consideration needs to be given to effects on the Kongahu rating district as a whole. G. Volckman stated that he considers any works that are recommended in this report be capital works and not maintenance works and should be funded by those who are proposing the works. Cr Archer stated that his personal view is that it doesn't make any difference whether or not it is capital or maintenance works as the community (in terms of the rating district) will decide what should be done. Cr Archer advised the meeting that constitutions have no longer have any substance but the asset management plan does. C. Ingle advised that the current asset management plan, which is on the council website, does not mention anything to do with capital versus maintenance for the Kongahu scheme but it does in the Karamea scheme. G. Volckman is concerned that he would have to pay for the road raising and pay to challenge the process if he doesn't agree with it and this is unfair. C. Ingle advised that the Local Government Act tells councils that they have to protect and maintain their assets, which are council assets even though they are paid for by ratepayers, council has to manage these properly. C. Ingle advised that in the past some councils have been guilty of not managing assets well, and this is why the 2002 Local Government Act was brought in. He advised that asset management plans have now superseded the former constitutions. G. Volckman stated that at the moment the rating district is looking at improving the assets and he feels that this is not the same as simply maintaining them.

R. Anderson stated that today's meeting is about coming up with a solution to a problem and until a solution is agreed upon, then nobody can say what the affects on others are going to be. R. Hedgman stated that in the past there has been no damage to anyone's property with floods through the swamp but thousands of dollars have been spent on re-roading and re-sowing of the reaches of the Kongahu swamp because of flooding but this is at the farmers cost and not the rating districts; that is, the maintenance costs relating to the flood effects are falling to individuals, not the council.

Cr Archer opened up meeting for discussion and suggestions relating to Graeme Smart's report. G. Volckman stated he feels that Mr Smart has not done his homework as Mr Smart did not contact him and he would have thought that Mr Smart would have consulted farmers when he was in the area. G. Volckman read from the report and he disputes Fig 6 on page 5 of the Smart report. W. Moen stated that G. Smart says in his report that he spoke with Messrs Volckman, Anderson, Jones and K. Kees. G. Volckman responded that Mr Smart phoned him to say that he would send him the report and that G. Volckman was to ring him if he had any concerns. G. Volckman advised that he did not get the report from Mr Smart. R. Anderson agrees that the report is inadequate as he asked Mr Smart how much water was around the area of Mrs Kees's driveway and Mr Smart was unable to put a figure on this. L. Kees stated that he has heard that Buller District Council are considering lifting the Blue Duck Road, L. Kees stated that if this were to be done it would push more water over this side and this would cause more problems. G. Volckman stated that he is not aware of this. J. Hyndman asked that we make a decision on this. R. Anderson feels that the best solution would be to put up a wall up on the highest spot of the swamp and this will keep the water out of the swamp. R. Anderson feels that building up the road is the wrong thing to do. K. Kees stated that the highest point would be near his cattle yards. B. Jones stated there still needs to be overflow in this area and he is not in favour of the flood waters ever being completely blocked off. G. Volckman is concerned that if a wall is put across, then the water will be dammed and there will then be a similar issue as what B. Jones has now, on his property. B. Meek stated that if a wall is put in, it would need to be piped so that the water can be released in a controlled manner.

Cr Archer asked the meeting if they wanted to go add the suggestion from R. Anderson's to raise the apex of the swamp as a possible option. Cr Archer advised the meeting that a resource consent would be applied for, but this a resource consent is only approval in principle and at the end of the day, the landowner has the final and the ultimate say, and there is nothing that anyone can do to enforce a resource consent on someone else's land. C. Ingle advised that at the moment there is no map showing where this stopbank would be and it would be helpful to know exactly where the work would be done but it fits in with option 5 (e) from Mr Smart's report. Extensive discussion took place on the best location to raise the swamp. Option (e) is *"to construct a low stopbank across the upper end of the Kongahu drainage area to create two catchments, one draining to the north and one draining to the south. The southern part could act as a detention area for Little Wanganui floods. The detention pond could potentially drain into the Little Wanganui River via culverts under the main highway near the Little Wanganui Township"*. Cr Archer asked the meeting if everyone understands what option (e) means. Discussion took place on water levels during floods and the functions of the floodgates in this area.

G. Volckman stated that if the road is raised as per ( c ) of the Smart report then Colin and Michelle's house would be flooded, and his cowshed.

L. Kees spoke of his initial proposal of raising his first hump and putting in a culvert, which is showed on the map, he explained how this would work, but he pulled out of this due to the costs involved. L. Kees stated that he was going to pay for this work but then he found it to onerous as he had to apply for resource consent and he was advised that he would need to employ engineers as well. L. Kees still feels that he still feels this is a good idea and is one of the best locations to regulate the floodwaters. Cr Archer asked the meeting if the general consensus is that item (e) on page 11 of Mr Smart's report is the way forward at the location L. Kees has identified. R. Anderson stated that it is the position of the works that is important. G. Volckman stated that this is the best way forward that he has heard today. C. Ingle advised that if L. Kees is happy for this work to be done on his land, and the work is going to benefit everyone then the rating district could take on the consenting and payment of this work. C. Ingle advised that now that the rating district has Mr Smart's report then the work may not be as expensive because the report clearly sets out the work required and also because the rating district is in agreement that the work goes ahead then this is a good thing. Discussion took place on how the works would affect Mrs Kees's property. B. Jones stated that M. Watt advised that Mrs Kees house is only 300 mm higher than the road and this house used to flood prior to it being raised a few years ago. G. Volckman advised that the scrub in this area holds a lot of water and prevents water going through in this area.

Cr Archer asked the meeting to discuss and tick off the remedial measures, 5 (a – e), on page 11 of Mr Smart's report.

5 (a): *Removal of logs jammed under the Little Wanganui Bridge. Remove willow debris from Little Wanganui River channel.* W. Moen advised that this has been done and it was the responsibility of the Buller District Council. L. Kees stated willows are still a problem in some areas.

5 (b): *Excavate the bed of the Little Wanganui River bed in the vicinity of Captains and Blue Duck Creek confluences to remove gravel deposits that have built up.* B. Jones stated he does not see this as the responsibility of this committee. It is well outside the boundary of the scheme. It was agreed that this matter would be bypassed.

5 (c): *Raise the Wangapeka Road, over a distance of about 260 m on the north side of the Little Wanganui River bridge to return floods up to a specified level back to the Little Wanganui River above the bridge.* It was agreed that the meeting has now moved away from this idea.

5 (d): *Clear willows where they constrict the river. Replace the existing tall, spreading tree willow species with shrub willow varieties that are more suited to riverbank protection.* C. Ingle advised that this is standard river engineering practice and the first step would be to come back to the next meeting with a costing and then the rating district can decide if they want to go ahead.

It was agreed that the matter of clearing of willows where they constrict the river would be raised at the Karamea rating district annual meeting. It was noted that everyone present is also a ratepayer in the Karamea rating district. G. Volckman stated that it would be good if there were a representative from Little Wanganui on the Karamea rating district committee. It was agreed that this is a very good idea and this matter is referred back to the Karamea rating district. G. Volckman asked if it would be prudent if members of the Karamea rating district committee inspected this area prior to the annual meeting. C. Ingle advised that the clearing of willows could be included in W. Moen's works report at the annual meeting of the Karamea rating district. C. Ingle advised that it is important that members of this rating district attend the Karamea meeting so that matters can be progressed well and people can vote on what they would like done in the area.

Cr Archer asked the meeting if it was agreed that item 5 (e) of the remedial measures should be actioned. It was noted that the area being discussed is at the top end of the rating district on L. Kees's land. Cr Archer asked for a show of hands, all present were in favour of proceeding with option 5 (e), except for G. Volckman who abstained. Cr Archer drew the meeting's attention to C. Ingle's report on "A Proposed Way Forward for the Little Wanganui issue", and the possible motions that will help to progress work. It was agreed that the third motion from C. Ingle's report is the nearest option that would work the best. B. Jones suggested that the wording is slightly changed by taking the word 'immediately' out of the motion.

**Moved:** ***"That the Kongahu Rating District requests that the West Coast Regional Council Operations Unit to further investigate the design of a new low floodbank west of the Wangapeka Road."***

*B. Jones / B. Meek – Carried  
G. Volckman abstained*

W. Moen spoke of problems at the lower end of the scheme. He advised that B. Jones has come up with a possible scenario of diverting the water from the Contour Drain, with a new channel carrying contour drain waters into Blackwater Creek through B. Jones's property at the lower end. W. Moen stated that Granite Creek is backing up into the Contour Channel and flooding people out because of the height of the Granite Creek bed. G. Volckman stated if the culvert isn't capable of diverting the water now, there will still be a problem. B. Jones stated there are two options of

dealing with this; one is to restrict the flow from the Contour Channel over and through his property by using pipes, but to do this a floodgate would be necessary on the outlet to Granite Creek. B. Jones stated that any floods that come down the side streams from the Blackwater source are very short lived floods so he feels that it may be easily coped with. B. Jones stated that the digging bill won't be that expensive because half of what is required is already in place. B. Jones feels that if Granite Creek is blocked off at the Contour Channel, then this will save the road from being washed out. C. Ingle reminded that meeting that it was agreed at the annual meeting that work on the bottom end of the scheme would not go ahead until a decision has been made on what to do at the top end. He advised that once the water is regulated better at the top end the bottom end will be easier to fix and this is way progress has been delayed.

**Moved:** *"That the West Coast Regional Council comes up with a plan and costings for the Contour Channel proposal and present this to the Annual Meeting in October 2012."*

*B. Jones / B. Meek – Carried*

Cr Archer passed a letter around from Kathleen Gavigan and Clive Hellyer in general support for the future management of the rating district.

### **GENERAL BUSINESS**

Cr Archer asked the meeting for other items of general business. R. Anderson stated that he would like the information from W. Moen on levels sent to the farmers in the community.

G. Volckman stated that the contour drain on the west side, just down from the super bin seems to be restricted and he wonders if this is affecting anyone downstream. C. Ingle advised that W. Moen would inspect this area when he does his annual inspection and report back to the rating district at the annual meeting.

W. Moen asked the meeting if they want a resource consent drawn up for option 5 (e)? W. Moen stated that height of the bank for option 5 (e) is critical. W. Moen asked the meeting if they want the bank to be able to be overtopped or do they want the water to go out into the DoC reserve area. Discussion took place on how high the bank should be. B. Jones stated that one of the considerations should be that when water builds up, the risk to Mrs Kees's house is minimised as much as it possibly can be.

T. Archer thanked the meeting for their attendance and stated that a positive outcome has been achieved.

There being no further business, the meeting closed at 2.40pm

### **Action Points for follow up**

- W. Moen to send level information out to farmers.
- W. Moen to inspect west side of contour drain near the super bin and report back to annual meeting.
- W. Moen to prepare design proposal levels and costings for the proposed new floodwall at L. Kees's first hump.
- W. Moen to come up with a plan and costings for the contour channel proposal for the October meeting.
- W. Moen to seek an extension and variation to the Blackwater estuary outlet consent.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
KARAMEA RATING DISTRICT  
HELD AT THE KARAMEA FIRE STATION  
ON 18 OCTOBER 2012, COMMENCING AT 1.00 PM.**

**PRESENT**

R. Barton, B. Langford, J. Beveridge, M. Lowe, D. Straight, L. Kees, R. Anderson, P. McClintock, R. Horrell, P. Langford, P. Sampson, J. Colville, W. Alber, G. Johnston, M. Watt, B. Jones, P. Moynihan, B. Lodge, D. Simkin (1.15 pm), G. Volckman, D. Rhind

**IN ATTENDANCE**

West Coast Regional Council  
T. Archer, R. Scarlett (Councillor)  
C.Ingle (CEO), W. Moen, T. Jellyman (Staff)

**APOLOGIES**

Cr Scarlett, H & M Macbeth, S. Lowe, K. Beveridge

*B. Langford / R. Anderson - Carried*

**BUSINESS**

T. Archer opened the meeting and welcomed those present. He introduced himself and the Council staff.

It was confirmed that all present are members of the Karamea Rating District.

**Moved:** *"That the minutes of the previous Annual Meeting held on 25 October 2011, be adopted as a true and correct record of that meeting."*

*P. Moynihan / B. Lodge - Carried*

**MATTERS ARISING**

There were no matters arising. Last year's action points were updated. W. Moen advised that the cross section information that was requested is included in the report. The matter of the trees for removal on the stopbank is also included in the report. W. Moen advised that he has done the updated map of the stopbanks and groynes for B. Langford. W. Moen sent the aerial photograph of the Karamea river mouth to R. Barton as requested. C. Ingle advised that G. Smart was contacted after last year's meeting to prioritise what the main action points from his report were. C. Ingle advised that B. Langford has a copy of this. C. Ingle stated that this is now well underway.

**FINANCIAL REPORT**

W. Moen spoke to this report. He advised that the opening balance at 1 July 2011 was \$117,683.30 and the closing balance at 30 June 2012 was \$29,331.47. W. Moen advised that the main expense during the reporting period was the construction of the new stopbank at The Last Resort, which was \$97,254.80 for the contractors. W. Moen advised that \$25,000 which is half of the rate strike is due into the account this week. P. Sampson drew attention to the \$15,345 worth of staff time and asked if there is a breakdown of this. W. Moen advised that this information is not usually provided at the annual meeting but he can provide this information if requested. Cr Archer advised that the rating district pays for all staff time relating to work done in the rating district. C. Ingle advised that a breakdown of the staff time could be provided. Both P. Sampson and

R. Barton agreed this would be good to see especially when there has been a lot more money spent than in previous years. W. Moen stated that he spent time on applying for resource consent, drawing up of contracts, supervision of contracts and final sign off inspections.

**Moved:** ***"That the financial report for the 2011 / 2012 year be adopted"***.  
*P. Langford / R. Barton - Carried*

**WORKS REPORT**

W. Moen spoke to this report. He advised that a total of \$97,254.80 worth of work was carried out during the reporting period. W. Moen advised that \$5,298 is for the cost of the culvert.

W. Moen advised that as a result of an inspection carried out on the 30<sup>th</sup> of July with the committee, \$20,000 worth of works were identified. He stated that \$10,000 of these works is on G. Volckman's property and the \$10,000 is for the removal of trees from the stopbank and for repairs to any damaged batters on the Karamea River. It was asked if the removal of roots of the trees is included in the proposed works. W. Moen responded that P. Birchfield (Engineering Officer) has GPS'd all the trees on the stopbank and where the roots interfere with the structure of the stopbank they will be removed. C. Ingle advised that there has been discussion on what constitutes a tree and if the roots have gone right through then the wall may need to be repaired as well. C. Ingle advised that P. Birchfield has looked at what problems trees cause for stopbanks. C. Ingle advised that the worse problem for the banks is with plants on the riverward side but if the plants are on the landward side it is not so bad. He stated that if a plant is not more than a metre high and is on the landward side then it is not such a problem. C. Ingle advised that the areas will be prioritised and the trees requiring removal will be done over the next few years. P. Langford asked what is the point in taking out the pine trees near the river mouth if they are not flooding anybody's property. W. Moen stated that he has not looked at this area recently. C. Ingle that the idea was to work from the bridge down and this area would be left until last unless the landowner decides to take them out himself.

**RECOMMENDATION**

***1. That the Works Report covering the 2011 / 2012 financial year be adopted.***

***2. That the 2012 / 2013 works proposals be approved. "***

*B. Langford P. McClintock – Carried*

**RATES 2013 / 2014**

W. Moen advised that with the proposed works and the rate \$50,000 previously struck for the 2012 / 2013 year the balance in the rating district account at the beginning of the 2013 / 2014 financial year is likely to be \$61,000 GST Excl.

**RECOMMENDATION**

***"That the rate strike for the 2013 / 2014 financial Year is \$50,000 (GST Excl)."***

*G. Volckman / D. Simkin – Carried*

**ELECTION OF OFFICERS**

Cr Archer read out the names of the current committee. He advised that in the apology letter from the Macbeth's, Margaret Macbeth indicated that she would like to be re-elected

to the committee. He asked if there were any additions to the committee. It was agreed that the existing committee would be reappointed.

**Moved:**            ***"That the present committee  
Darryl Simkin  
Brian Jones  
Margaret Macbeth  
Roger Barton  
Bevan Langford  
be retained as the committee for the 2012 / 2013 financial year."***  
*P. Moynihan / B. Lodge - Carried*

**Moved:**            ***"That B. Langford be elected as the spokesperson for the 2012 /  
2013 financial year."***  
*D. Straight / R. Barton - Carried*

## **GENERAL BUSINESS**

### **Cross Section Report**

W. Moen advised that the results of the cross section report shows that there is a slight build up in the Karamea River between the township and The Last Resort area. There is a loss in gravel between The Last Resort and the main road bridge and then a slight build up immediately above the main road bridge and then a general erosion upstream to Elphin Bluff. W. Moen advised that this equates to a general build up over whole length of about 78,000 cubic metres in the last three years. He stated that in Council's view this small amount of gravel build up does not pose any significant change to the overall level of flood protection of the Karamea area. W. Moen explained the method of surveying to the meeting and stated that cross sections are just a snap shot in time and they could change next week. W. Moen advised that cross sections are done every three years unless there is a major concern.

### **Macbeth Letter**

Cr Archer read from the Macbeth's letter. The Macbeth's would like earlier notification of the annual meeting. It was noted that the meetings are around the same time each year and are publicly advertised. The Macbeth's stated in their letter that they are opposed to resource consent put forward by the Kongahu rating district for the clearance of the top end of the Otumahana Estuary as they believe this would be too expensive. The Macbeth's stated that they would be opposed to the Kongahu rating district seeking funding from the Karamea rating district or the West Coast Regional Council. The Macbeth's would like the consent to be partially or fully notified. Cr Archer advised the partial or full notification is not a matter for a rating district to decide but a decision that is determined by council. C. Ingle confirmed that the Kongahu rating district has applied for a consent to extend the existing channel out into the estuary from Blackwater Creek. C. Ingle advised that H. Macbeth is confused with the other consent application, which got started and then put on hold, which was for the cleaning out of Granite Creek. C. Ingle stated that he has already advised H. Macbeth that the current consent is nothing to do with Granite Creek. H. Macbeth stated in his letter that he is willing to put any information from the rating district onto the Karamea website.

### **Granite Creek**

A speaker asked if there has been any progress on the Granite Creek clean out. W. Moen responded that there was discussion on this at the Kongahu meeting this morning. W. Moen believes it should be cleaned out. There has not been any analysis done on how

much gravel is moving through this system. B. Jones stated costs for surveying to date have been borne by the Kongahu rating district. W. Moen stated it would be better to spend money cleaning out the creek rather than surveying. D. Simkin asked if Buller District Council realises there is a problem in this area. W. Moen stated that they realise there is a problem and if they could get some NZTA funding then they would consider this clean out. W. Moen stated that Vine Creek is similar and every year 2.5 kms is cleared. C. Ingle advised that Vine Creek costs about \$45,000 per year to keep clear but this is a different type of material as Vine Creek backs onto the Southern Alps. P. Langford stated that the gravel from Granite Creek makes good hardfill. C. Ingle stated that one theory was to build up the banks to stop the floods from spilling out onto the road. It was suggested that this might put more pressure on the main road. P. Langford stated that the creek has settled down considerably but the problem is there is not enough flow because the mouth is blocked so the clearance would need to start at the mouth. G. Volckman stated that the Kongahu rating district would be keen to know if there was financial support from the Karamea rating district. Various speakers stated that they would support this idea.

R. Barton asked what is DoC's attitude to this. W. Moen stated that DoC has asked for an ecological report on the estuary area, which has now been done.

P. Sampson stated that this could be very expensive and the original purpose of the Karamea rating district was to maintain existing works. He feels that the opening of the mouth of Granite Creek will involve ongoing maintenance and this is a major departure of the reason the rating district was set up.

**Moved: "That the Karamea Rating District supports in financial principle, the opening of the mouth of Granite Creek."**

*D. Simkin / P. Langford - Carried*

*B. Lodge, P. Sampson, D. Straight, P. Sampson are against the motion*

P. Sampson feels that a re-classification of the Karamea rating district may need to be considered as those near Granite Creek should be classed as Class A. A speaker asked how would a new rating classification be defined. P. Sampson stated by those whose homes are on the banks of the river. C. Ingle stated that there is no proposal yet and until there is then we don't know who the main beneficiaries are.

D. Straight stated that he thinks that it is a good idea to move the mouth of Granite Creek. B. Jones stated that this has been looked at before and it was felt that it would make no difference. Cr Archer stated that Graeme Smart had addressed this as well.

G. Volckman stated that the Oparara river mouth is moving south by about 1 – 2 kms. He asked what process would need to be followed to put the mouth back to where it originally was. Cr Archer responded that Council had identified a number of small rivers throughout the region, over the last couple of years, that are able to have the river mouth reinstated back to the original mouth under the permitted activity rule. Cr Archer stated that the Oparara was not one of those rivers and a resource consent would be required for this river. C. Ingle stated if people were affected badly by the Oparara river mouth then something could be done but this would be costly. C. Ingle stated that river mouths are very difficult to manage and they cause trouble up and down the coast. C. Ingle advised G. Volckman that there is a Coastal Plan Review coming up and he could see if the Oparara could be added in. Cr Archer advised that it would make sense to raise this matter with the rating district committee. G. Volckman stated he thought that a digger could have gone out and opened it up to save a stitch in time. Cr Archer advised that there is no mechanism to allow for this as it is only the specific river that has been included in permitted activity rule. He advised that there is still the mechanism under the emergency works provision for councils to undertake and then apply for retrospective consent but this is only where it affects council infrastructure.

T. Archer thanked the meeting for their attendance.



There being no further business, the meeting closed at 2.30 p.m.

**Action Points**

- W. Moen to provide break down of staff time to the Spokesperson.
- C. Ingle to investigate getting the Oparara River included in the permitted activity rule via the Coastal Plan Review.

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF  
THE MOKIHINUI RATING DISTRICT  
HELD AT THE MOKIHINUI COMMUNITY HALL  
ON 18 OCTOBER 2012, COMMENCING AT 4.30 PM**

**PRESENT**

M. Jary, G. McLean, B. Gardiner, M. Hawes, T. Timbs, B. Jary, R. Scott, J. McTaggart, R. Bennett, T. Heiler, J. Pretty, M. Smith, K. Carmine, R. Austin, P & C. Batchelor, J. Climo, C. Pretty, B. Morgan, M. Coleman, S. Olliver,

**IN ATTENDANCE**

West Coast Regional Council  
Cr Archer (Councillor)  
C. Ingle (CEO), W. Moen, P. Birchfield, T. Jellyman (Staff)

**APOLOGIES**

Cr Scarlett, M & A. Hawes, B. Climo

*C. Batchelor / J. Pretty - Carried*

**BUSINESS**

Cr Archer opened the meeting and welcomed those present. He introduced himself and the Council staff. Cr Archer stated that because there is such a large gathering here today, he is uncertain if everyone present are actually ratepayers are able to speak and vote.

**Moved:** *"That the minutes of the previous Annual Meeting held on 25 October 2011, be adopted as a true and correct record of that meeting."*

*B. Morgan / M. Hawes – Carried*

**MATTERS ARISING**

Action Points from last year's meeting were updated. M. Smith stated that she does not want the gorse sprayed on the island as this gorse gives protection from the wind. Cr Archer advised M. Smith to liaise with the Domain Board regarding this matter.

J. Climo asked why does the rating district pay GST on their rates. C. Ingle advised that this is the law. W. Moen explained to a speaker how a rating district works financially. It was agreed that this rate was imposed on the community by themselves as they had expressed a wish to form a rating district.

**FINANCIAL REPORT**

W. Moen spoke to this report. He advised that the opening balance at the beginning of July 2011 was \$22,129.99 and the closing balance to 30 June 2012 is \$14,841.29. W. Moen advised that total expenses were \$18,894.75 of which \$12,927.50 was contractor's costs. W. Moen stated that staff time does seem high compared to last year but the bulk of the costs were for the finalisation of the Asset Management Plan and the time spent on getting the contract out for the repair works. W. Moen advised that the resource consent is for maintaining the sacrificial sea bund and the rockwork on the riverfront. Cr Archer advised that he would assume this consent would be for 35 years(it is) and at the end of the 35 years most consent holders apply for an extension to that consent so that you don't have to go through the same process over again.

Discussion took place on the asset management plan. C. Ingle advised that the asset management plan is in place to manage the council assets and to ensure that the asset is properly maintained. He advised that having an asset management plan adds a bit more discipline to the process. Cr Archer stated that there is no requirement to establish an asset management plan where there are no defined assets. Cr Archer advised that the Local Government Act and the Rating Act are what drives the development of asset management plans and special rating districts. Cr Archer advised that because the community has decided to establish a special rating district, part of the process is the need to identify the assets, value them and develop an asset management plan and this is where the Mokihinui rating district is at now.

Cr Archer drew the meeting's attention to the cost breakdown in the works report and advised that these figures are from the financial report.

**Moved:** ***"That the financial report for the 2011 / 2012 year be adopted".***

*B. Morgan / C. Batchelor – Carried*

## **WORKS REPORT**

W. Moen spoke to this report. He advised that \$12,927.50 worth of works was carried out during the 2011 / 2012 financial year from the 1<sup>st</sup> of July 2011 until the 30<sup>th</sup> of June 2012. W. Moen advised that S.M. Lowe Contracting Ltd carried out this work which involved around 60 metres of the downstream section of the stopbank and used approximately 370 tonnes of rock at \$26,000 per tonne.

W. Moen reported that an inspection was carried out in July 2012 and no maintenance works were identified but he recommends that \$5,000 be allowed for unforeseen maintenance for the remainder of the year up until June 2013.

W. Moen advised that he has spoken to Buller District Council regarding the blocked culvert within the rating district and they have indicated that they will check on this. J. Climo stated that the rating district does not want to spend money on this.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2011 / 2012 financial year be adopted.***
- 2. That the 2012 / 2013 works proposals be approved.***

*B. Morgan / M. Smith – Carried*

## **RATES 2013 / 2014**

W. Moen advised that with the proposed works of \$5,000 and the rate of \$11,467 previously struck for the 2012 / 2013 year the balance in the rating district account at the beginning of the 2013 / 2014 year is likely to be \$22,000 GST Excl. It is recommended that the same rate be struck as last year. C. Ingle advised that the slight increase in individual rates is because of the recent increase in GST. W. Moen stated that all financial figures in the reports are exclusive of GST.

## **RECOMMENDATION**

***"That the rate strike for the 2013 / 2014 financial Year is \$11,467 (GST Excl) as per the agreed uniform charge." 43 units @ \$300 GST Incl***

*R. Bennett / G. McLean – Carried*

## ELECTION OF OFFICERS

Cr Archer asked for nominations for the committee. He advised that at last year's meeting the existing committee was re-elected. Cr Archer noted that Mr Morgan should have been included in the committee at last year's meeting. B. Morgan stated that there are some pretty knowledgeable people present and he would like to see this knowledge used. B. Morgan stated that for this reason he would like to step down as spokesperson but remain on the committee.

B. Morgan nominated G. McLean, T. Heiler and K. Carmine and retaining B. Morgan. J. Climo nominated the rest of the previous year's committee, M & A. Hawes, M. Hawes, B. Mumm and B. Climo. Another speaker nominated J. Climo. Cr Archer advised that there are 10 nominees. B. Morgan explained the function of the committee which is basically to keep an eye on the works within the rating district and advise the Council Engineer of any damage. A speaker moved that the committee is a maximum of five people. J. Climo and M. Smith are against this motion as they feel that there are a lot of absentee landowners and there is not enough local knowledge on this. M. Smith stated that three of the committee live outside of the area. It was noted that some people who have been nominated are not actually present. It was agreed that those who are not present would not be appointed onto the committee. The motion was rescinded and amendment was moved that six people be nominated onto the committee.

**Moved:** ***"That the committee consists of six people, Joan Climo, Mick Hawes, Brian Morgan, Graham McLean, Terry Heiler and Kerry Carmine for the 2012 / 2013 financial year."***

*B. Morgan / C. Batchelor - Carried*

*(It was subsequently revealed the Terry Heiler does not pay into the Mokihinui Rating District therefore he is not able to be on the rating district committee. Mr Heiler has been informed of this).*

Mr McLean and Mr Carmine were nominated to be spokesperson. Mr Carmine declined the nomination.

**Moved:** ***"That Graham McLean be elected as Spokesperson for the rating district committee for the 2012 / 2013 financial year."***

*C. Batchelor / K. Carmine - Carried*

## GENERAL BUSINESS

Discussion took place about the soak pit. It was agreed that this is a matter for the Buller District Council to address. A speaker stated that they feel this area should be fenced. Cr Archer advised that this should be followed up with the district council. Cr Archer advised that if this was area was intended for swimming purposes then fencing would be required. M. Smith stated that this should be fenced and there should be a sign put up in this area as it is dangerous. Cr Archer stated that he understands the concern. Cr Archer stated that if it is a Buller District Council sump then they need to be contacted about this matter. It was agreed that the rating district would contact Buller District Council about this matter.

Cr Archer thanked the meeting for their attendance.

A speaker stated that the gorse is not a good thing. It was felt that the gorse could be a fire risk. Some people do like the gorse because it provides shelter from the big waves. Cr Archer stated that because there are so many different views on this it would be good for the community to decide what they would like to do about this.

K. Carmine raised the matter of insurance and if the seawall is insured. C. Ingle advised that council now has some self-insurance but it only applies to major disasters. C. Ingle advised that if there was a district wide disaster or event a claim could be lodged with Civil Defence. C. Ingle advised that council tried to claim on damage caused in the December 2010 floods but they are still waiting to hear about this. Cr Archer explained that the LAPP Fund (Local Authority Protection Plan) increased their premiums to such an exorbitant rate that many councils around the country pulled out. He advised that the West Coast Regional Council took a sum of money from its investments and put it in a special fund and includes a top up each year for the purpose of self insurance.

There being no further business, the meeting closed at 5.35 p.m.

**Action Point**

- W. Moen to provide a breakdown of staff time to the Spokesperson.
- W. Moen to check expiry date of resource consent and send a copy to the Spokesperson.
- W. Moen check status of Meridian consent and report back to the Spokesperson.
- C. Ingle to check GST figures for the rate strike and the GST with R. Mallinson.

**MINUTES OF THE MEETING OF  
THE GREYMOUTH JOINT FLOODWALL COMMITTEE  
HELD ON 23 OCTOBER 2012,  
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,  
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 3.00 P.M.**

**PRESENT:**

T. Kokshoorn (Chairman), A. Robb, I. Cummings, A. Birchfield, P. Berry, D. Truman (late),

**IN ATTENDANCE:**

C. Ingle (WCRC Chief Executive), W. Moen (WCRC River Engineer), M. Meehan (WCRC Planning and Environmental Manager), P. Birchfield (WCRC Engineering Officer), P. Pretorius (GDC Chief Executive), I. Davidson-Watts (GDC Environmental Services Manager), K. Perrin-Smith (GDC Engineering Officer), M. Sutherland (GDC Assets Manager), T. Jellyman (Minutes Clerk).

**APOLOGIES:**

There were no apologies.

**BUSINESS**

T. Kokshoorn welcomed all present to the meeting and introductions were made.

**CONFIRMATION OF MINUTES**

**Moved:** *That the minutes of the Joint Floodwall Committee meeting held 11 October 2011, as circulated, be confirmed as correct*

*A. Robb / I. Cummings - Carried*

**MATTERS ARISING:**

*Action Points were updated.*

M. Sutherland advised that the seating on the floodwall will be installed shortly.

W. Moen will speak to the Hall report later in the meeting.

**PUBLIC FORUM TIME – SPEAKING RIGHTS**

There was no request for public speaking rights.

**FINANCIAL REPORT**

M. Meehan presented the financial statement for the financial period 1 July 2011 to 30 June 2012. He reported that the opening balance was \$109,640.26, \$50,000 coming into the account from rates and \$3,603.20 worth of interest was earned. M. Meehan reported that the costs of survey work are included in the report and consultancy work for the floodwall. The closing balance in the maintenance account as at the 30<sup>th</sup> of June is \$113,160.03

M. Meehan reported that the closing balance in the loan account is \$18,155.27.

**Moved:** *"That the financial report for the Maintenance Account for the 2011 / 2012 financial year be adopted."*

*A. Robb / A. Birchfield - Carried*

**Moved:** *"That the financial report for the Loan Account for the 2011 / 2012 financial year be adopted."*

*P. Berry / I. Cummings - Carried*

P. Berry asked if the interest rates on the loan account are still at a good rate. C. Ingle stated that he would check this with R. Mallinson and report back to Cr Berry on this.

## **WORKS REPORT**

W. Moen presented the 2011 / 2012 works report. He reported that \$16,711.01 was spent in total for works during the 2011 / 2012 year. This included survey work (cross sections) and a photo survey of the Cobden Lagoon area.

W. Moen reported that projected works for the period 1 July 2012 to 30 June 2013 amount to \$50,000 which includes \$10,000 for the spraying of Cobden Island, \$10,000 for rock for the stopbank, \$10,000 for unforeseen maintenance and \$20,000 for consultant costs.

## **RECOMMENDATION**

- 1. That the Works Report covering the 2011 / 2012 financial year be adopted.***
- 2. That the 2012 / 2013 works proposals be approved.***

*T. Kokshoorn / A. Birchfield – Carried*

P. Berry asked what did the cross section report reveal. W. Moen advised that this work was done to give a precise contour of the Cobden Lagoon so that any future design work can be based on a firm footing and this survey will be used for the further floodwall development in the Cobden Lagoon area.

T. Kokshoorn asked W. Moen about the allowance that should be made for Stage 2 of the Floodwall Upgrade (stopbank raising) in the future. W. Moen advised that no allowance has been made for next stage of the upgrade. T. Kokshoorn stated that the meeting needs to be mindful that this work needs to be completed. T. Kokshoorn asked W. Moen to put a cost estimate together for the costs of Stage 2 upgrade before the next meeting. P. Pretorius reminded the meeting that the rate strike is WCRC's call and they make the decision on this.

## **2013 / 2014 RATE STRIKE**

W. Moen reported that the recommended rate strike is \$100,000. He stated that the rate strike has nothing to do with Stage 2 of the floodwall upgrade and this figure is for maintenance of the floodwall. T. Kokshoorn asked what was the rate strike last year. W. Moen stated that it was \$50,000. P. Pretorius stated that the regional council strikes this rate and it is important that the rate strike is sufficient to maintain the floodwall.

M. Meehan advised that meeting that as far as maintenance goes the account would still be in credit if the rate strike is left at \$50,000. I. Cummings is against a rate strike of \$100,000 because he feels that at the moment this is too much for people. T. Kokshoorn asked if the rating district could get by on a \$50,000 rate strike.

**Moved: *That the recommended rate strike for the 2013 / 2014 financial year be \$50,000 (G.S.T. Excl).***

*I. Cummings / P. Berry - Carried*

## **GENERAL BUSINESS**

### **Saltwater Creek / New River Rating District**

P. Pretorius stated that his council does not have authority to discuss this matter at this meeting. He stated that he has delegation from his council to only discuss the floodwall. P. Pretorius stated they could have a general discussion but they cannot vote on anything. T. Kokshoorn stated that Saltwater Creek / New River is a rating district set up by the regional council. Cr Cummings stated that he would have thought that because GDC had put up most of the money for the works that they would be interested. C. Ingle stated that this matter was put on the agenda for administrative convenience and that while the Saltwater Creek / New River

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rating district is the regional council's rating district, so is the Greymouth Floodwall and in the same way that the Joint Floodwall is governed by both councils the Saltwater Creek works could be as well. He stated that GDC initiated the Saltwater Creek works and are continuing to look after the bund and the regional council has taken over the opening of the mouth. C. Ingle stated that even if this meeting just receives this as what the regional council is doing, it does not worry him if it is nothing more than that. T. Kokshoorn stated that GDC initiated the works but it was never intended that GDC would be involved any further as it is a regional council rating district. T. Kokshoorn stated that from this committee's view, they cannot receive the report because it is not GDC's business. P. Pretorius asked that if this meeting was of the opinion that it would be good for this meeting to also attend to the Saltwater Creek / New River area then he could ask his council for a validation to extend the delegations for the Joint Floodwall Committee to also attend to matters relating to Saltwater Creek / New River. T. Kokshoorn suggested that C. Ingle writes to GDC and puts it through the council proper but not through this forum. T. Kokshoorn stated that GDC wants to be involved but it is up to C. Ingle to write to GDC to get this underway. C. Ingle advised that there have been talks, before his time, about urban flooding and who is responsible for what, and as this is the only meeting that both councils have together, then this is the most sensible place to discuss these matters. Cr Birchfield stated that both councils are involved so there should be at least some cooperation and discussion on this. Cr Berry stated it is going very well at the moment, \$400 has been spent and there is \$1,600 in reserve so it could carry on for a few years like this. M. Meehan advised that WCRC operates under GDC's consent to open up the mouth and this is discussed with M. Sutherland. C. Ingle advised that he would draft a letter to GDC to extend the scope of this committee to include Saltwater Creek mouth.

#### **Bob Hall Report – Cobden Lagoon – Range Creek Flood Protection**

W. Moen advised that Mr Hall was contracted to provide a solution to the flooding in this area. W. Moen advised that the report shows that Cobden is unable to cope with a one in 100 year flood event. Mr Hall recommends that part of the water is taken down into Lake Ryan. W. Moen stated that direction is needed from this committee on where to from here regarding this issue. T. Kokshoorn stated that he has been under the impression that by opening up the Cobden cut out to the sea from the lagoon this would alleviate any excess water from Range Creek. T. Kokshoorn stated that when the Grey River is running high and the sea is high then puts a damming situation on the lagoon and Range Creek flows into this which then affects the whole bottom end of Cobden which becomes inundated with water. T. Kokshoorn stated that he has been told that pumps won't cope either. T. Kokshoorn stated that the houses in the Nelson Quay area have been very close to being under water. He feels this lower end of Cobden has missed out on flood protection and they are part of the Greymouth Rating District and it is only fair that this area is protected when they are paying into the rating district. M. Meehan advised that the next step in the process is to get costings for both the options and take them back to a special meeting. He stated that the landowners in this area have not been approached as yet.

Cr Birchfield asked how many houses are involved. W. Moen responded there are between 6 – 12 houses affected. Cr Cummings stated that when flooding was a problem at Kaiata people raised the height of their houses themselves. Cr Robb asked if these houses have been flooded since the floodwall was built and are they receiving protection from the floodwall. T. Kokshoorn said that they have had protection. Cr Robb stated that the floodwall is built to a 1 in 50 year flood event but if there was a flood at the 1 in 75 year level then everyone would be at risk. Cr Robb stated that it comes back to risk and if it is going to increase the rates for everyone in Greymouth then it is not worth putting this rate increase on everyone. T. Kokshoorn asked why hasn't a pumping station been put in at Cobden. He stated that a pumping station has been put in for Greymouth and one should be put in for Cobden. T. Kokshoorn stated that a pumping station was built in Nelson Quay but there is still a problem in this area that needs to be addressed.

Cr Birchfield stated that to put a pumping station in to handle the amount of water in this area could cost around \$1M. He asked T. Kokshoorn if these costs are going to be put onto the ratepayers in the Greymouth rating district, and expect them to pay for something that affects about a dozen properties. Cr Birchfield stated it would be much cheaper for these properties to



be lifted and would be much more cost effective. Cr Birchfield stated that the ratepayers will not be happy with this idea.

T. Kokshoorn stated that a further meeting will be called once the costs are to hand. Cr Robb stated that the ratepayers would need to be consulted with, like they were for the floodwall upgrade. Cr Robb agrees with Cr Birchfield and feels that it may not be fair on all the ratepayers of Greymouth when only around a dozen properties are affected.

**Moved:** *"That costings are sought for extension of the floodwall around the Cobden Lagoon area, the diversion of Range Creek into Lake Ryan area and a pump station for Lower Cobden".*

*P. Berry / T. Kokshoorn - Carried*

Cr Truman asked where is the money coming from for the costings as last year all the money was used on administration. C. Ingle advised that the costings for the Bob Hall report have been budgeted for.

Cr Cummings raised an issue with the plug in the Cobden Cut.

There being no further business, the meeting closed at 3.40 pm.

**Action Point:**

- T. Kokshoorn asked W. Moen to put a cost estimate together for the costs of Stage 2 upgrade before the next meeting.
- M. Meehan to prepare a paper developing affordable options for lower Cobden.
- C. Ingle to write to GDC to enable the scope of the Joint Floodwall Committee to cover matters relating to Saltwater Creek / New River and any other joint flooding issues in the district that both councils are dealing with.

.....  
Chairman

.....  
Date



### 3. Total Investments.

Westpac Catastrophe Fund Portfolio	\$601,543
Westpac General Portfolio	\$578,794
Bond Deposits	\$81,652
Westpac major portfolio	\$11,081,272
<b>Total</b>	<b>\$12,343,261</b>

### 4. Warm West Coast Scheme

Total funding of \$111,456 has been allocated to 26 ratepayers as part of the new Warm West Coast Voluntary Rate Loan Scheme. Locations of the loans are shown below:

Reefton	8
Westport	4
Hokitika	5
Greymouth	5
Other	4
<b>Total</b>	<b>26</b>

### RECOMMENDATION

*That this report be received.*

Robert Mallinson  
Corporate Services Manager

### THE WEST COAST REGIONAL COUNCIL

Prepared For: Council Meeting – 10 December 2012  
Prepared By: Robert Mallinson – Corporate Services Manager  
Date: 28 November 2012

Subject: **Audit NZ Report for the Year to 30 June 2012**

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Attached is the Audit NZ report to Council following the completion of the annual audit and sign off of our Audit Report on 9 October.

There are no significant issues raised in the report.

### RECOMMENDATION

*That the report from Audit NZ be received.*

Robert Mallinson  
Corporate Services Manager

Report to the Council on the audit of  
**West Coast Regional Council**  
for the year ended 30 June 2012

# Management report

**Audit New Zealand has carried out this audit on behalf of the Controller and Auditor-General.**

We are responsible for expressing an independent opinion on the financial statements and reporting that opinion to you. This responsibility arises from section 15 of the Public Audit Act 2001.

We carry out our audit in accordance with generally accepted audit standards. The audit cannot and should not be relied upon to detect every instance of misstatement, fraud, irregularity or inefficiency that are immaterial to your financial statements. The Council and management are responsible for implementing and maintaining your systems of controls for detecting these matters.

#### **Statement of auditor independence**

We confirm that, for the audit of the West Coast Regional Council's financial statements for the year ended 30 June 2012, we have maintained our independence in accordance with the requirements of the Auditor General, which incorporate the independence requirements of the New Zealand Institute of Chartered Accountants.

Other than the audit and the audit of the Long Term Plan, we have not provided any engagements for the West Coast Regional Council during the year ended 30 June 2012. In addition, we have no relationships with, or interests in, the West Coast Regional Council.

#### **Unresolved disagreements**

We have no unresolved disagreements with management about matters that, individually or in aggregate, could be significant to the financial statements. Management has not sought to influence our views on matters relevant to our audit opinion.

#### **Other relationships**

We are not aware of any situations where a spouse or close relative of a staff member involved in the audit occupies a position with the West Coast Regional Council that is significant to the audit.

We are not aware of any situations where a staff member of Audit New Zealand has accepted a position of employment with the West Coast Regional Council during or since the end of the financial year.



**John Mackey**  
Audit Director  
2 November 2012

## Report to the Council

for the audit for the year ended 30 June 2012.

We have completed the audit for the year ended 30 June 2012. This report sets out our findings from the audit.

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## Key messages

### Unmodified audit opinion

We have completed our audit of the West Coast Regional Council (WCRC) for the year ended 30 June 2012. An unmodified audit opinion was issued on 9 October 2012.

### Investment portfolio

The Council places significant reliance on the income generated from its investment portfolio. The 2012 financial year returns were significantly lower than estimated in the budget, and compared to previous years, and this has been reflected in the lower net surplus reported in the financial statements.

### Mineral and mining licences

Several mining and mineral licences were identified, during the audit that had not previously been recorded as intangible assets in the Council's financial statements. For the 2011/12 year, the value of these licences was not material. We expect that the Council will obtain a valuation for these licences and they will be included as intangible assets in the 2012/13 financial statements.

### Conflicts of interest

We recommended, in our interim management report, that the Council establishes a policy to deal with the perceived conflicts of interest when issuing consents which involve a Councillor's personal interests. We understand that the Council is now in the process of establishing this new policy.

### Sensitive expenditure

We note that the Council has implemented our prior year recommendations in respect of credit card expenditure. Our testing at both interim and final, showed credit card expenditure was appropriately approved and adequate supporting documentation was attached.

### Thank you

We would like to thank the Council, and the staff who were involved in the annual report process, for their assistance during the audit.



## **1 Audit opinion**

We issued an unmodified audit opinion on 9 October 2012. This means that we were satisfied that the financial statements and statement of service performance fairly reflected WCRC's activity for the year and its financial position at the end of the year.

### **1.1 Uncorrected misstatements**

The financial statements are free from material misstatements, including omissions. However, in the course of the audit, we have found:

- certain misstatements that are individually and collectively not material to the financial statements and the statement of service performance; and
- certain immaterial disclosures, required by generally accepted accounting practice, that have been omitted from the financial statements.

We have discussed any misstatements that we found with management. The significant misstatement that have not been corrected is listed in Appendix 1 along with management's reasons for not adjusting these misstatements. We are satisfied that this misstatement is individually and collectively immaterial.

## **2 Business risks/issues**

### **2.1 Investment portfolio**

The Regional Council has a significant investment portfolio, which generates a corresponding significant amount of income. Returns on investments are inherently uncertain, but increased volatility in financial markets, over recent years, has increased the variability of returns. The returns for the 2012 year were significantly under budget and this is reflected in the lower than expected net surplus and a net cash outflow from operational activities.

We verified the closing value of the portfolio, and the returns achieved during the year, using information provided by the portfolio fund manager at Forsyth Barr and from the confirmation provided by Westpac. We were satisfied that the returns and the value of the portfolio, included in the financial statements, are fairly stated.

### **2.2 Vector Control Services business unit**

The Vector Control Services Business Unit receives revenue primarily from pest control contracts from the Animal Health Board (AHB). The business unit makes significant revenue contributions to the Council as well as overhead costs.

We reviewed the business unit's revenue and expenditure and gained assurance they were fairly reflected in the financial statements. This included reviewing the basis for allocating overhead costs to the business unit. We were satisfied that the allocation basis is reasonable.

## 2.3 Property, plant and equipment

Council periodically revalues all its operational land; and rivers, drainage and coastal protection assets carried at fair value. NZ IAS 16, *Property, Plant and Equipment*, requires that valuations be conducted with sufficient regularity to ensure that the carrying amount does not differ materially from fair value. Council's next revaluation of its infrastructure assets is scheduled for the 2012/13 financial year.

Each year, Council needs to assess whether the fair value is materially different to the carrying value. If there is a material difference, a revaluation would be required.

This year, as per its planned revaluation cycle, the Council's revalued its land in the Westland District using the results of Westland District Council's three yearly rating valuations review. We reviewed the revaluation methodology undertaken by Quotable Value, on behalf of Westland District Council, and were satisfied it was in accordance with NZ IAS 16.

The valuation resulted in a \$21,000 downward revaluation being recorded against land. We are satisfied the Council has appropriately reflected these movements in the financial statements.

## 2.4 Mining and mineral licences

The Council holds mineral and mining licences as part of its quarry operations. These licences represent intangible interests for the Council and, as such, should be recorded in its financial statements.

The Council identified four licences which had not been recorded as intangibles in the financial statements. These included the Wanganui mining licence which is in the process of being sold. The Council estimated the value of these licences and we were satisfied they were not material and as such have accepted that they did not need to be recorded in the financial statements at 30 June 2012.

The Council will need to complete valuations of the mining and mineral licences, not currently valued, during the 2012/13 financial year, and record them as intangible assets in the financial statements.

### Management comment

Agreed.

## 2.5 Revenue in advance

The Council has recorded, as revenue in advance, amounts invoiced to the AHB in June 2012, for work that it had not been completed. We identified this issue last year and discussed the implications with the management. We mistakenly overlooked this issue in last year's management report.

We recommend that this practice be discontinued.

**Management comment**

Agreed.

**2.6 Effectiveness testing of hedge instruments**

WCRC's hedge accounting documentation specifies that the "cumulative dollar offset" method is used for both prospective (looking forward) and retrospective (looking backwards) effectiveness testing. Effectiveness testing measures the strength of the relationship between the hedge and the risk being hedged. The dollar value of any ineffectiveness, in the relationship, is required to be recognised in surplus or deficit, rather than other comprehensive income.

For 2012, WCRC did not complete formal effectiveness testing, as the cost to do so was considered by management to be prohibitive. From our understanding of the hedging relationship, we can accept that it is highly probable that the relationship is highly effective. Also, the actual movement in the fair value of the hedging instruments was not material meaning that any ineffectiveness would also be immaterial. However, by not completing formal effectiveness testing, WCRC has not complied with all of its obligations under NZ IAS 39, *Financial Instruments: recognition and measurement*. If there was a material movement in the fair value of the swap, it is possible that there could be a material difference between other comprehensive income, and surplus and deficit, due to ineffectiveness in the hedging relationship.

We recommend that the Council completes effectiveness testing as required by NZ IAS 39 for the 2012/13 financial year.

**Management comment**

Agreed.

**3 Sector-wide areas of audit focus**

We completed reviews on our areas of interest across all local authorities. Most of our findings have been incorporated in the relevant sections of this report. Our comments on the issues, not already addressed elsewhere, are as follows:

**3.1 Audit of service performance**

We audited the reported service performance information in the Annual Report.

We focused on:

- the quality of the overall "story" the performance reporting tells;
- the reliability and accuracy of reporting;
- the completeness of the reporting against the performance framework as outlined in the LTP; and

- compliance with relevant legislation (in particular the Local Government Act 2002, Schedule 10).

When we performed the audit of Council's 2009-19 LTCCP, we concluded that the performance framework provided an appropriate basis for meaningfully assessing Council's actual performance. We are satisfied that Council's performance framework continues to provide an appropriate basis on which to assess Council's performance.

We are satisfied that the service performance statements comply with generally accepted accounting practice and fairly reflected the actual achievements and performance of the Council.

### **3.2 Possible LTCCP amendments**

We remained alert for possible amendments throughout the year. We were not advised of any amendments and did not identify any potential amendments.

### **3.3 Council's governance role in completion of Statements of Intent (SOIs) for Council Controlled Organisation (CCO)**

Local Authorities are responsible for the effective oversight of their CCOs. This includes reviewing and commenting on draft SOIs of their CCOs within the timeframe in the LGA and ongoing monitoring of performance.

Council does not currently have interests in any CCOs, so it did not need to exercise any governance responsibilities in relation to CCOs. However this may change in the future due to its involvement in the Regional Council Collaborative Development Group.

### **3.4 Financial exposure due to loss or disaster**

In the event of a major disaster there is a risk that there is an inappropriate level or type of insurance, insufficient reserves allocated, inability to raise funds in financial markets or no government assistance.

We have reviewed the Council's planning and insurance and we are satisfied the Council has taken steps to make adequate provision for funding, in the event of a disaster through a combination of insurance and the catastrophe fund it has in place.

### **3.5 Severance payments**

Council did not make any severance payments during the period.

### **3.6 Risk management**

Sound risk management processes help to minimise the impact of risks on the organisation. We consider that Council does apply certain aspects of risk management. However, we have previously noted that Council's risk management processes are not fully integrated and there is the risk that not all significant risks will be addressed on a systematic, integrated basis.

We note that management and Council have considered our comments, but believe that the existing risk management framework is adequate.

### **3.7 Conflicts of interest**

Conflicts of interest are an area of concern because of probity issues, and the potential for a conflict of interest, which is not well managed, to create significant legal and reputation risks. It is primarily the responsibility of the Council to identify and manage conflicts of interest.

The VCS Business Unit is now providing resource management consultancy services to applicants applying to the Council for resource consents. Council uses its standard process for dealing with these applications. The Council is developing a policy to deal with this perceived conflict of interest and those involving resource consents issued to an entity where a Councillor holds an interest.

### **3.8 Treaty settlements and co-management**

We have not been made aware of any new Treaty settlements or co-management arrangements that impact on the WCRC.

### **3.9 Elected members – remuneration and allowances**

We reviewed the Regional Council's compliance with the requirement to disclose the remuneration of each member of the local authority, in the annual report, against the Local Government Elected Members Determination. We found that Council complied with the determination.

### **3.10 Public Private Partnerships (PPPs)**

Public Private Partnerships (PPPs) are sometimes used to procure public infrastructure when they represent good value for money and are in the public interest. We understand that Council has not entered into any PPPs, nor is it planning to.

## **4 Interim management report**

We issued an interim management report on 31 July 2012. This outlined our findings and recommendations arising from our interim audit visit. The topics covered in this report include:

- our assessment of your control environment;
- common issues in the local authority sector, including the findings of our review of internal controls, with recommendations relating to:
  - payroll system improvements;
  - reconciliations of the district valuation roll;
  - independent review of journals by CSM.

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## **5 Details of reviews on behalf of the Auditor-General**

We completed the reviews required by the Auditor-General, as set out in our audit arrangements letter, and cleared them with appropriate members of your management team. Appendix 3 sets out the results of the reviews.

There are no issues that need to be brought to your attention.

## Appendix 1: Uncorrected misstatements

Current year misstatements	Assets	Liabilities	Equity	Statement of Financial Performance
	Dr (Cr)	Dr (Cr)	Dr (Cr)	Dr (Cr)
LTP audit fee amortised over a three year period.	(47,714)			47,714

Management's view is the LTP is prepared every three years and so the cost should be spread over the three year period.

## Appendix 2: Status of recommendations made last year

### Cleared matters

Matter	Recommendation	Outcome and status
Change management procedures	Develop a change register/spreadsheet to document change requests, required levels of approvals on various stages, ways for updating the change requests and their status.	This will form part of the implementation of the new FMIS system.

### Outstanding matters

Matter	Recommendation	Outcome and status
Testing the ability to recover from backup tapes	Regularly test the server backup tapes.	Regular tests of server backup tapes are not undertaken, they are only tested on an "as needed" basis.  Matter still outstanding.



### Appendix 3: Details of reviews on behalf of the Auditor-General

Issue	Status/findings
Annual Report adoption and public release dates	We noted the dates that Council adopted its annual report, and made the full and summary annual reports available to the public within its statutory deadlines. This information has been forwarded to the Office of the Auditor-General (OAG).
Local Authority exemptions for Council Controlled Organisations (CCOs)	We advised the OAG on the Council's use of Section 7 of the Local Government Act 2002. Under section 7 of the LGA 2002, a local authority may exempt a "small" CCO from the accountability regime that applies to CCOs under that Act. We confirmed that Council did not have any CCOs to exempt.
Local Authorities emissions and measurement and reduction	We gathered information about the activities of local authorities in the area of emissions measurement and reduction. We found that Council does not monitor or report its emissions or have any formal plans or targets for reducing its emissions.

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 11 December 2012  
Prepared by: Robert Mallinson – Corporate Services Manager  
Date: 4 December 2012

Subject: **FOUR MONTH REVIEW - 1 JULY 2012 – 31 OCTOBER 2012**

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Attached is the Four Month Review showing progress for the first four months of this financial year.

This report shows achievements as measured against the performance targets in the 2012 2022 Long Term Plan.

**RECOMMENDATION**

*That this report be received.*

Robert Mallinson  
Corporate Services Manager

Democracy Performance Targets (CS)	Achieved / Progress																								
<p>Conduct eleven monthly meetings of Council and the Resource Management Committee, plus other scheduled meetings and scheduled workshops during the year with at least 80% attendance by all Councillors.</p>	<table border="1"> <thead> <tr> <th data-bbox="347 972 371 1088">Councillor</th> <th data-bbox="347 712 371 920">Number attended</th> <th data-bbox="347 591 371 624">%</th> </tr> </thead> <tbody> <tr> <td data-bbox="379 1003 403 1088">Scarlett</td> <td data-bbox="379 808 403 920">4 out of 4</td> <td data-bbox="379 624 403 689">100%</td> </tr> <tr> <td data-bbox="411 1003 435 1088">Chinn</td> <td data-bbox="411 808 435 920">4 out of 4</td> <td data-bbox="411 624 435 689">100%</td> </tr> <tr> <td data-bbox="443 987 467 1088">Davidson</td> <td data-bbox="443 808 467 920">4 out of 4</td> <td data-bbox="443 624 467 689">100%</td> </tr> <tr> <td data-bbox="475 1003 499 1088">Robb</td> <td data-bbox="475 808 499 920">4 out of 4</td> <td data-bbox="475 624 499 689">100%</td> </tr> <tr> <td data-bbox="507 987 531 1088">Birchfield</td> <td data-bbox="507 808 531 920">4 out of 4</td> <td data-bbox="507 624 531 689">100%</td> </tr> <tr> <td data-bbox="539 1010 563 1088">Archer</td> <td data-bbox="539 808 563 920">3 out of 4</td> <td data-bbox="539 624 563 689">75%</td> </tr> <tr> <td data-bbox="571 972 595 1088">Cummings</td> <td data-bbox="571 808 595 920">4 out of 4</td> <td data-bbox="571 624 595 689">100%</td> </tr> </tbody> </table> <p>Four Council meetings occurred in the reporting period.</p>	Councillor	Number attended	%	Scarlett	4 out of 4	100%	Chinn	4 out of 4	100%	Davidson	4 out of 4	100%	Robb	4 out of 4	100%	Birchfield	4 out of 4	100%	Archer	3 out of 4	75%	Cummings	4 out of 4	100%
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Cummings	4 out of 4	100%																							
<p>Prepare and notify the Council's Annual Plan or LTP Statement of Proposal by 31 May each year, and the Annual Report by 31 October, in accordance with the procedures outlined in the Local Government Act 2002.</p>	<p>Achieved.</p> <p>The Annual report for 2012 was adopted by Council at the October Council meeting.</p> <p>The Annual Plan process for 2013/14 has not yet commenced.</p>																								
<p>Publish an informative Council newsletter twice a year to be circulated to all ratepayers, with their rate demand, in March and September and ensure required information is posted on the Council website when Council invites submissions on a new or revised policy document.</p>	<p>Achieved.</p> <p>Newsletter accompanied the first rates instalment in September 2012.</p>																								
<p>Continue to invite attendance of Makaawhio and Ngati Waewae representatives as appointees to the Council's resource management committee, to enable Maori participation in resource management decision-making.</p>	<p>Achieved.</p> <p>Council continues to invite attendance from both Runanga.</p>																								

<b>Resource Management Performance Targets (C&amp;C)</b>	<b>Achieved / Progress</b>
<p>All significant consented discharges<sup>1</sup> are monitored at least annually, and all dairy sheds at least every second year depending on each individual compliance record. All non-compliances publicly reported to the Resource Management Committee and responded to using Council's Enforcement Policy.</p>	<p>Achieved.</p> <p>For this period 53 mining inspection visits occurred for a total of 72 mine sites in the region. In total 72 dairy farm dairy sheds have been inspected of a total of 386 dairy farms. All District Council landfills and sewage schemes have been monitored. Appropriate enforcement action has been carried out when necessary in accordance with the Councils Enforcement Policy.</p>
<p>Operate a 24-hour environmental complaints service, assessing and responding to all genuine complaints within 24 hours where necessary. All non-compliances publicly reported to the Resource Management Committee and responded to using Council's Enforcement Policy.</p>	<p>Achieved.</p> <p>A 24 hour environmental complaints service has been provided. Council staff have responded to 70 Complaints during the reporting period. All non compliance has been publicly reported to the Resource Management Committee and responded to using the Councils Enforcement Policy.</p>
<p>Process all resource consent applications without incurring any cost to Council due to the RMA discounting regulations; and process at least 95% of mining work programmes<sup>2</sup> within 20 working days of receipt.</p>	<p>Achieved.</p> <p>Council has not incurred any costs due to RMA discounting regulations and 100% of mining work programs have been processed within 20 working days of receipt.</p>
<p>Respond within 4 hours to all spills, using Council or MNZ spill equipment to contain spills; plus ensure at least 25 staff are trained responders.</p>	<p>In progress.</p> <p>During this period Council responded to one oil spill and was within four hours of notification. Council currently has 22 staff trained as responders.</p>

<sup>1</sup> Significant Consented Discharge includes: any consented discharge from a municipal sewage scheme or landfill, any consented discharge from a working mine site, any consented discharge of dairy effluent to water, and any large scale industrial discharge (WMP, Kokiri).

<sup>2</sup> This target assumes the work programme is submitted with all necessary information provided.

<b>Resource Management Performance Targets (P&amp;E)</b>	<b>Achieved / Progress</b>
<p>A comprehensive environmental farm plan is completed for each participant farmer, within the Lake Haupiri and Lake Brunner catchments.</p>	<p>In progress. The Lake Haupiri Farm Plan is completed. All farms in the Lake Brunner catchment will be visited by the end of 2012 to discuss farm plans.</p>
<p>Complete current regional plans to operative stage, and ensure compliance with statutory requirements for the review of Council's plans and strategies to maintain their community acceptability</p>	<p>Achieved. The Land and Riverbed Plan and the Water Management Plan have been made operative. All statutory requirements for plan development have been complied with.</p>
<p>Submit on all central or local government discussion documents, draft strategies, policies or Bills that may impact on West Coast interests, within required timeframes.</p>	<p>Achieved. Council has made submissions to the Local Government law reform process, the Productivity Commission and the Marine Transport law reform process, including presenting to the select committee.</p>

<b>Hydrology and Flood Warning Performance Targets (P&amp;E)</b>	<b>Achieved / Progress</b>
Provide a continuous flood monitoring service for the five rivers monitored and respond in accordance with the flood-warning manual, ensuring real time data on river levels is available on the Council website (updated 12 hourly; or 3 hourly during floods).	Achieved. Flood monitoring service provided noting floods in all the major rivers during the reporting period.
Assess the practicalities of installing a new flood warning system on the Mokihinui River, by July 2013, to warn those that live in Seddonville of impending river floods.	In progress. Site visit has been undertaken and communications (radio) service assessed.

<b>Regional Transport Activities Performance Target (CEO)</b>	<b>Achieved / Progress</b>
Compliance with statutory requirements for the preparation, review and implementation of the Regional Transport Strategy and Programme acceptable to our West Coast community.	Achieved. The Strategy review was completed in 2011. The Programme review was completed early in 2012.
Implement the total mobility programme where taxi services exist, ensuring at least 90% of users rate the overall service and value for money as good, very good or excellent.	Achieved. In the last survey all users rated the overall service as good, very good or excellent.

<b>Civil Defence Performance Targets (CEO)</b>	<b>Achieved / Progress</b>
Ensure at least 30 Council staff are trained as Emergency Operations Centre (EOC) personnel so that we have three shifts of EOC staff trained and exercised in case of a regional emergency.	Achieved. Currently over 30 Council staff trained to operate the EOC.

<b>Quarry Management Performance Targets (P&amp;E)</b>	<b>Achieved / Progress</b>
<p>Deliver on requests for rock within two weeks, and ensure sufficient stockpiled rock is available where practical, with priority given to Council rating district customers</p>	<p>Achieved. Rock has been provided within two weeks for all requests.</p>
<p>Visit each active quarry site at least twice a year, when contractors are working the quarry (where possible), to ensure Health and Safety standards and other permit requirements are being adhered to.</p>	<p>In progress. Quarries are being visited frequently to ensure that Health and Safety standards are met.</p>

<b>Rating District Performance Targets (P&amp;E)</b>	<b>Achieved / Progress</b>
<p>Meet or exceed the flood protection, drainage or erosion protection levels of service; complete all rating district meetings, and perform all repair and maintenance works as agreed at those meetings.</p>	<p>Achieved. All levels of service currently being met and all rating district meetings complete. Maintenance works arising have commenced or will do so soon.</p>
<p>Monitor all rating district infrastructural assets to ensure they perform to the service level consistent with the Asset Management Plan of each Rating District, or whatever level the community has decided is an acceptable risk.</p>	<p>Achieved. Annual inspections were completed in July, with river cross section surveys being completed and reported to their rating district community on a 3 yearly cycle.</p>
<p>Review all Rating District Asset Management Plans in 2012/13.</p>	<p>Not yet commenced.</p>

<b>Business Unit Performance Targets (VCS)</b>	<b>Achieved / Progress</b>
Tender for, and win, sufficient vector control contracts to provide or exceed the annual budgeted return to Council.	Achieved. Ground control team at full capacity for the contract year. Successfully delivered over 50,000 hectares of aerial contracts across three regions.
Meet the performance objectives and contractual obligations set by the Animal Health Board, avoiding penalties for contract or block failures.	Currently achieved with excellent results so far.
Have staff available as a response unit for marine and terrestrial pollution spill events as per the MOU dated 11 November 2005.	Achieved.
Have 4 staff plus a vehicle available for biosecurity emergencies, as per the National Biosecurity Capability Network agreement 2011.	Achieved.
Develop a new service to assist mining and dairy sector clients to meet their RMA requirements, winning sufficient work annually to cover costs and earn a moderate surplus for Council.	Achieved. New service is working well to date.



**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 11 December 2012  
Prepared by: Robert Mallinson – Corporate Services Manager  
Date: 30 November 2012

Subject: **SCHEDULE OF MEETING DATES FOR 2013**

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Attached is a proposed meeting date schedule for 2013.

All dates are the second Tuesday of the month.

**RECOMMENDATION**

*That Council adopt the 2013 Schedule of Meeting Dates.*

Robert Mallinson  
Corporate Services Manager

**THE WEST COAST REGIONAL COUNCIL**

**SCHEDULE OF MEETING DATES FOR 2013**

**ORDINARY MEETING AND RESOURCE MANAGEMENT MEETINGS**  
**(Held 2<sup>nd</sup> Tuesday of the Month – Commencing at 10.30 a.m.)**

<b>MEETING MONTH</b>	<b>DATE</b>
<b>2013</b>	
January	No Meeting
February	12 <sup>th</sup>
March	12 <sup>th</sup>
April	9 <sup>th</sup>
May	14 <sup>th</sup>
June	11 <sup>th</sup>
July	9 <sup>th</sup>
August	13 <sup>th</sup>
September	10 <sup>th</sup>
October	8 <sup>th</sup>
November	12 <sup>th</sup>
December	10 <sup>th</sup>

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting 11 December 2012  
Prepared by: Chris Ingle – Chief Executive  
Date: 2 December 2012  
Subject: **CHIEF EXECUTIVES REPORT**

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**Meetings Attended**

The key meetings I have attended since my last report include:

- Attended the Economic Development Forum at Grey District Council on 28 November.
- Attended the IRIS inaugural CCO Governance Board meeting on 29 November in Wellington.
- Attended the Regional Sector Group meeting on the 30 November in Wellington.
- Hosting the Mayors and Chairs Forum on the 10<sup>th</sup> of December.

**New Local Government Act Purpose**

The new purpose statement for local government is:

**To meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.**

All of Council's decision making from now on need to be framed in terms of this new purpose. All references to the four well beings in the previous Local Government Act have been removed. I have included further comments on the new Act in the appendix attached.

**Focus on Lake Brunner: Plan Implementation**

I have formed a new staff group focussing on implementing the new Lake Brunner policies and rules in the Land and Water Plan. I have written to the farmers in the catchment and explained the timing for implementation actions, and the contact numbers for key staff. Sarah Alexander from compliance will be the staff champion for this group.

**RECOMMENDATIONS**

*That this report be received.*

Chris Ingle  
Chief Executive

## **Appendix 1: Key New Provisions in the new Local Government Act 2012**

### **1. Council Reorganisations**

The largest number of changes introduced by the Government's Supplementary Order Papers, prior to the new Act taking effect, have been to the reorganisation provisions. Changes include:

- Demonstrable community support must exist in each district affected by any reorganisation proposal, before the Local Government Commission will assess an application.
- Once the Local Government Commission decides that it will assess an application, it will call for any alternative proposals. You have 20 working days to lodge an alternative proposal with the Commission. The Commission will then commence its process of assessing the application and any alternative proposals, and can refuse to assess any new applications concerning reorganisation in the affected area.
- There will be 60 working days to collect a petition after notification. Rather than needing to obtain signatures from 10% of electors across the entire affected area as the Bill had originally provided, it will be sufficient to collect signatures from 10% of electors in just one of the affected districts.
- Local authorities are permitted to publish balanced and factual material that assists electors considering promoting or signing a petition or voting in a poll to make a better-informed decision.

### **2. Ministerial intervention**

The Ministerial powers of intervention are no longer directly linked to compliance with financial benchmarks, which will be set through regulations.

The Bill had previously provided that a failure to comply with such parameters and benchmarks constituted a "problem", which is the trigger for the Minister using his or her intervention powers. Now, however, a "problem" will more broadly include a failure by a local authority to demonstrate prudent management in its financial dealings.

Breaching the benchmarks and parameters might still lead to the Minister using his or her intervention powers, but it is not a given.

The Minister is now to publish a list of matters that will be relevant to the use of the intervention powers on the Department of Internal Affairs' website. This will include the guiding principles that the Minister is likely to adopt when making intervention decisions, matters or circumstances that the Minister considers are likely to give rise to intervention, and the information the Minister is likely to consider when making intervention decisions.

Intervention must ensure, as far as practicable, that a local authority's organisational capability is not diminished.

### **3. Where to next with Local Government Reform?**

The Department of Internal Affairs is now working on the second round of local government reform. The Efficiency Taskforce, the Productivity Commission, and the Infrastructure Efficiency Expert Advisory Group are all due to report within the next six months.

**THE WEST COAST REGIONAL COUNCIL**

To: Chairperson  
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

- Agenda Item No. 8.  
121 - 126
- 8.1 Confirmation of Confidential Minutes 12 November 2012
  - 8.2 Overdue Debtors Report (to be tabled)
  - 8.3 Response to Presentation (if any)
  - 8.4 In Committee Items to be Released to Media

<b>Item No.</b>	<b>General Subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution.</b>
8.			
8.1	Confirmation of Confidential Minutes 9 October 2012		Section 48(1)(a) and in particular Section 9 of 2nd Schedule Local Government Official Information and Meetings Act 1987.
8.2	Overdue Debtors Report		
8.3	Response to Presentation (if any)		
8.4	In Committee Items to be Released to Media		

I also move that:

- Chris Ingle
- Robert Mallinson
- Michael Meehan
- Jackie Adams

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.